

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
 at
 2420 Stevens Center/Room 176
 Richland, Washington
 Meeting Held February 17, 2009
 9:30am to 10:30 am

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.

Not present _____ Date: _____
 Mike Collins, Project Manager, DOE-RL

Ron Koll _____ Date: 23 APR 2009
 Ron Koll, Project Manager, DOE-ORP

Deborah Singleton _____ Date: 4/23/09
 Deborah Singleton, Project Manager, Washington State Department of Ecology

Contractor Concurrence

C.D. Wollam _____ Date: 4/23/09
 Chris Wollam, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics
 The attached minutes are comprised of the following:
 Attachment 1 - Meeting Agenda
 Attachment 2 - Attendance List
 Attachment 3 - Actions and Workshop Items

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 MAY 22 2009
EDMC

Electronic Distribution:

J. Ayres	Ecology
L. Bostic	BNI
K .R. Christensen	WCH
M. E. Cole	WRPS
R. T. Hynes	WCH
R.J. Koll	DOE-ORP
M. Mandis	Ecology
A. G. Miskho	CHPRC
L. D. Romine	DOE-RL
M. Collins	DOE-RL
D. Singleton	Ecology
E. R. Skinnarland	Ecology
H. T. Tilden	PNNL
E. VanMason	Ecology
B. D. Williamson	DOE-RL
C. Wollam	FH

^ADMINISTRATIVE RECORD: M-026 LDR Report
^Correspondence Control- PHMC
^Environmental Portal

Attachment 1
M-026 LDR Report Project Manager Meeting
at
2420 Stevens Center/Room 176
Richland, Washington
Meeting Held February 17, 2009
9:30am to 10:30 am

Meeting Minutes

1. Last meeting minutes (November 18, 2008): Signed and sent to Administrative Record Meeting minutes not yet in AR; C. Wollam will research and resolve
2. Hot topics
 - New contractor representative – Chris Wollam, FH
Also new representative for DOE-ORP – Ron Koll
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers and updates of ongoing assessments
 - 241-CX Tank System (CHPRC) – Draft assessment report/data gap plan provided to Ecology for review on 11/20/2007.
 - 200 Area North/ Railcar staging area (CHPRC) - Draft assessment report/data gap plan provided to Ecology for review on 8/5/2008.
 - 231-Z (CHPRC) - Draft assessment report/data gap plan provided to Ecology for review on 8/19/2008.
 - 241-Z-361 (CHPRC) - Draft assessment report/data gap plan provided to Ecology for review on 9/25/2008.

Discussed path forward; M. Mandis will begin review & comment of reports

The following locations have had kick off meetings and require field walk downs.

- IMUSTs not associated with a building (CHPRC)
- 224-B (CHPRC)
- 242-B/BL (CHPRC)
- 270-W (CHPRC)

Discussed path forward, will consider additional kick-off meetings

4. Action Item Status (See Attachment 3) – None to status
 - New items – Attachment 3
5. Next meeting (date and time): Tentative: March 17, 2009; Same Location

Attachment 2

M-026 LDR Report Project Manager Meeting Minutes
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Attendance List

<u>Name</u>	<u>Organization</u>
M. Cole	WRPS
R. Koll	ORP
M. Mandis	Ecology
A. Miskho	CHPRC
D. Singleton	Ecology
H Tilden	PNNL
C. Wollam	FH

Attachment 3

M-026 LDR Report Project Manager Meeting Minutes
at
2420 Stevens Center/Room 176
Richland, Washington
Meeting Held October 21, 2008
9:30am to 10:30 am

Actions and Workshop Items

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
1	C. Wollam	Verify/assure that 11/18/2008 Meeting Minutes in AR	
2	C. Wollam	Draft 2008 LDR Report to DOE	
3	M. Mandis	Review/Comment Storage Assessment Reports previously delivered to Ecology	
4	C. Wollam	Draft and Distribute Meeting Minutes	