

Hanford Natural Resource Trustee Council Regular Council Meeting

Tuesday, July 19, 2011, 1:00-5:00 pm, Richland Library, 995 Northgate Drive, Richland, WA

Wednesday, July 20, 2011, 8:00 am - 12:00 noon, Richland Library, Richland, WA

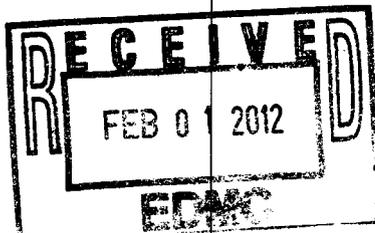
Wednesday, July 20, 2011, 1:00 - 5:00 pm, Room G-58, Federal Building, Richland, WA

Thursday, July 21, 2011, 8:00 am - 12:00 noon, Richland Library, Richland, WA

MEETING SUMMARY, v1 - FINAL

Meeting Participants:

Primary Trustees	Alternate Trustees	Others
<p>Dana Ward, U.S. Department of Energy (DOE)</p> <p>Russ MacRae, U.S. Fish and Wildlife Service (FWS) - Wed via phone</p> <p>Jack Bell, Nez Perce Tribe</p> <p>Paul Shaffer, State of Oregon</p> <p>Larry Goldstein, State of Washington (Department of Ecology)</p> <p>Jay McConnaughey, Yakama Nation - Tues & Wed</p>	<p>Rico Cruz, Confederated Tribes of the Umatilla Indian Reservation (CTUIR)</p> <p>Janis Ward, DOE</p> <p>Joe Bartoszek, FWS</p> <p>Daniel Diedrich, NOAA</p> <p>Dan Landeen, Nez Perce Tribe</p> <p>John Carleton, State of Washington (Department of Fish and Wildlife)</p>	<p>Matt Johnson, CTUIR - Wed</p> <p>Steve Wisness, YAHS GS (contract support to DOE)</p> <p>Ben Ellison, DOE - Tues</p> <p>Al Farabee, DOE - Thurs</p> <p>Jim Hansen, DOE - Tues</p> <p>John Sands, DOE - Tues</p> <p>Connie Smith, DOE - Wed via phone</p> <p>Larry Gadbois, U.S. Environmental Protection Agency (EPA) - Tues</p> <p>David Bernhard, Nez Perce Tribe - Tues</p> <p>Stan Sobszyk, Nez Perce Tribe - Tues</p> <p>Jean Hays, State of Washington (Department of Ecology) - Tues & Wed</p> <p>Brian Barry, Yakama Nation - Tues & Wed</p> <p>Michael Calac, Yakama Nation - Tues</p> <p>Russell Jim, Yakama Nation - Tues & Wed</p> <p>Tom Bowden, Ridolfi, Inc (contractor to Yakama Nation) - Wed via phone</p> <p>Sherrie Duncan, Ridolfi, Inc (contractor to Yakama Nation) - Wed via phone</p> <p>Ann Bailey, EcoChem (DOE NRDA contractor through IEC) - Thurs via phone</p> <p>Jen Kassakian, IEC (DOE NRDA contractor) - Tues & Wed</p> <p>Alix van Geel, IEC - Wednesday and Thursday via telephone</p> <p>Dan Hudgens, IEC - Wednesday and Thursday via telephone</p> <p>Ruth Nicholson, Nicholson Facilitation & Associates, LLC (contractor)</p>



Tuesday, July 19, 2011

Opening

Jack Bell, vice chair, opened the meeting in the absence of the chair, Russ MacRae. This was a regularly-scheduled Council meeting. Copies of the Hanford Natural Resource Council History and Accomplishments 1992-2010 document were distributed.

Meeting and Conference Call Summaries

Jay McConnaughey made a motion to approve the meeting summary for the special June 20-21, 2011 Council meeting as revised. Paul Shaffer seconded the motion. The motion passed unanimously.

The group discussed the conference call summary for the special June 30th conference call, including views on attributing comments to specific people and organizations in meeting and call summaries. Jay made a motion to approve the conference call summary for the special June 30, 2011 call as revised. Larry Goldstein seconded the motion. The motion passed unanimously.

The group realized that the meeting summary for July 1, 2011 was missing and was unclear who had taken notes for that call. The purpose of the call was to complete the review of the statements of work (SOWs) for the remaining four potential projects under consideration for Fiscal Year 2011 (FY11) funding. Jack Bell, Paul, and Ruth Nicholson will work together to compile the notes and complete a summary for this discussion.

Paul made a motion to approve the conference call summary, as revised, for the July 7, 2011 call to identify and outline topics for the July Council meeting. Rico Cruz seconded the motion. The motion passed unopposed. Joe Bartoszek abstained.

Paul made a motion to approve the conference call summary, as revised, for the July 12, 2011 special Council call. Daniel Diedrich seconded the motion. The motion passed unanimously.

Guiding Principles for the Protection of Natural Resources paper

The cover letter for this document has not yet been written. Yakama Nation reminded the group of the need to include a footnote in the letter expressing its objections. The Council decided to address the letter on its August conference call. The urgency is the need to communicate the Council's position in light of land deals in the area such as the purchase of the McWhorter Ranch. Jack will follow up with Russ on the development of the letter.

Hanford Forum

The Hanford Forum is sponsored by Hanford Challenge. The first forum focused on health and safety; the second, on cleanup. The forum could provide an opportunity for the Council to participate and educate people on natural resource issues and be an active participant in the larger Hanford community. Ken Niles, State of Oregon, is on the Steering Committee and supports Council involvement in the forum. Russell Jim, Yakama Nation, is also on the Steering Committee. Paul has suggested to Ken that topics for future Forums might include

institutional controls and restoration. Members of the Council agreed to talk to their senior trustees informally regarding future Council involvement with the Hanford Forum.

Council Vice Chair Nominees

Paul made a motion to nominate Larry to be the Council's vice chair in FY12. Dana Ward seconded the motion. The vote was postponed until Thursday.

Dana made a motion to nominate Charlene Andrade to serve as the Council's vice chair in FY12. Rico seconded the motion. The vote was postponed until Thursday.

The group discussed whether a non-voting Council member could serve as Council vice chair in light of the fact that NOAA is a trustee but not a voting member of the Council. This issue may need to be raised to the senior trustees. Daniel agreed to contact Charlene and ask if she would be willing to serve as Council vice chair.

September Council Meeting Venues

The group discussed possible meeting venues for its September meeting. Steve Wisness will work to reserve a venue by the end of this Council meeting.

Remote Access to DOE Data

Ben Ellison, DOE, joined the Council to explain the new process for accessing HLAN data remotely. In addition to completing the appropriate forms, each individual account will have a token in order to comply with federal information security standards. That means that there could be multiple tokens for each trustee organization. There is a clearance process for Official Use Only (OUO) information. If OUO information has been cleared, it is alright to share that information. Remote sessions are secure and encrypted. Dana is the sponsor for trustee organizations. There may be a cost of \$207 per month per person that will come out of the Council budget. DOE employees pay this, too. The money pays for the Help Desk.

Status of Hanford Records of Decision (RODs)

Jim Hansen, DOE, is the new interim ROD manager since Nick Ceto has retired. He said that DOE is presently focusing on the river corridor. The 200 PW-1/3/6 Proposed Plan is now out for public comment, and DOE hopes to have the ROD out later this year. The target date to get the RI/FS for the river corridor to the regulators is September 21st. There is a need for the risk assessments to catch up. The delays have been due to inconsistencies in how data was being handled. The RCBRA/human health risk assessment is out. The ecological risk assessment is due out in September. There are enforceable milestones for six (6) river corridor RI/FS in December 2012. These are very long documents. The Hanford Advisory Board (HAB) will be briefed on the Five-Year CERCLA Review on August 10th.

The preliminary remediation goals are based on two different methodologies: the MTCA screening levels for wildlife and plants and the EPA soil screening levels. Some bioassay work needs to be done to refine cleanup levels for plants and invertebrates.

Jim suggested scheduling briefings for the Council on the ecological risk assessment and RIFS documents in mid-fall or early winter.

Wednesday, July 20, 2011

Jack opened the meeting at 8:10 am.

Statements of Work (SOWs) for FY11 Funding

Discussion on #5/6 on the PED was deferred until the afternoon.

#31 - Hanford NRDA Information Integration Liaison for Aquatic Resources, a.k.a. Data Jockey, v3

The Council discussed the most recent version of this SOW, including the scope of what aquatic resources covers: river, riparian areas, upwelling, and related data sources. While IEC could provide some data, there is not an overlap between this SOW and IEC's work. The key in this SOW is moving forward into data analysis, not data management. Cost estimates can be obtained from both IEC and NOAA.

#23 - Upwelling

Paul has been working with Jay, and Tom Bowden to resolve concerns regarding spatial and temporal issues with this SOW. The tasks have been restructured, and MSA seems to be the most straightforward contracting mechanism for this work. The Yakama Nation asked that an expert panel be added to the SOW. The Council agreed to carry this project forward to get a cost estimate which the Council needs in order to decide whether to proceed with this work with FY11 funds.

Expert Panels

The draft IAP is due in December and there is an expectation of some expert panels in the fall. The Council and its TWGs need to think about the focus, topics, and composition of the panels, as well as what needs to be accomplished with the panels. Lead times for individual expert panels vary. The group also identified the need to be clear in the use of the term "expert panel" as compared to the term "review panel" as applied to specific projects.

The Council asked that the TWGs discuss what expert panels might be needed at their meetings on August 9, 10, and 11. They were asked to provide the following information to the Council:

- Title of the issue
- Description of the need for the expert panel
- Charge to the expert panel
- Suggested panel members
- Length of panel (1/2 day - 2 days)

Jack will send an e-mail to the TWG chairs with this request.

The Council decided to take up the issue of expert panels on its August conference call and make final decisions on what panels are needed at its September meeting. It is ambitious to convene six (6) expert panels by the end of the year; it raises workload issues for the Council.

IEc Participation Costs to Support Council and TWG Meetings

The Council discussed recommending that DOE give additional funds to IEC to continue to participate in Council and TWG meetings. The estimated cost for IEC to continue to interact with the Council and TWGs at the current level is \$84,484.

The Council requested additional information as to the composition of the \$84,484. The additional of these funds would require a formal resolution from the Council to DOE recommending the increase. This topic was flagged for further discussion on the August 15th Council conference call.

IEc Update

IEc has submitted a revised Public Involvement Plan (PIP) and adjusted schedule. It is now the Council's plan and tasks need to be assigned to specific people. Jen Kassakian will send the plan to Ruth so that she can incorporate the PIP action items into Council agendas.

The Council discussed the Council web site and the desirability of creating a Council listserv and/or e-mail list for both outbound notifications and for collecting comments. DOE agreed to check on the possibility of creating one or more e-mail accounts for the Council similar to *coordinator@hnrctc.org*. The Council also asked that the PIP become a standing agenda item for its meetings and conference calls.

Other updates:

- The draft Data Management Plan and conceptual framework was delivered June 23rd. IEC is waiting on comments in order to finalize that document.
- The Data Gaps Report is being worked on.
- IEC developed a memo on expert panels. Follow-up needs to be scheduled.
- IEC is still waiting on comments on the QAMP.
- IEC is working with Ben Ellison on data sharing and with Jack on GIS information.

Thresholds and Toxicity Deliverable

IEc recommends waiting on formally requesting the development of this deliverable until the risk assessment is out which is expected in September. The group discussed whether it would be possible for DOE to share the table of toxicity thresholds from the draft document with IEC.

The Council asked DOE to give a status on the risk assessment and the request for the table of toxicity thresholds on its August 15th conference call so that the Council can take action on authorizing the Thresholds and Toxicity Deliverable.

Data Management Plan

Jack has requested comments on the Data Management Plan be submitted to him so that he can compile them and send the Council's comments to IEC on August 1st. The document offers a proposed process for acquiring and reviewing data for the trustees. It also provides a conceptual framework for integration of data into the data management system. Hanford is in a unique position given the need to go back through large amounts of history data for over 2,000 release sites, many of which do not have monitoring data. IEC recommends identifying

key questions to help focus and target data searches. The TWGs could drive much of this process.

Data Access and Data Sharing

IEc has set up an FTP site for data, and everything IEc is using is now on the site. The river corridor database is not on the FTP site because it is an on-line database. Several months ago, Dana sent out access instructions to the trustees for this on-line site. In addition, John Carleton has given Jen the state database for the Hanford area which includes nest sites, habitats, and satellite imagery. There are some organizational restrictions for displaying sensitive information such as nest locations. It is a data set that is updated weekly.

VSP Training

Training has been scheduled for September 14-15th at HAMMER. Maximum attendance is 30 people. Jack will send out a reminder e-mail to the trustees. Russ and Jack will put together a formal Council resolution to authorize spending the funds for this training.

Project Coordinator Selection Process

Russ explained that normally selection process discussions are limited to just a few people. However, this discussion has been opened up to the Council because of the nature of the position. The certificate for hiring expires on August 12th. Russ will need to write a justification for the person the group would like to hire. It is also possible that the group can choose not to hire any of the candidates.

The Council discussed the qualifications of the three (3) applicants. Reference checks should occur prior to interviews. The Council decided to interview all three candidates on August 4th.

Statements of Work (SOWs) for FY11 Funding, continued

#5/6 - PED

The group discussed a number of aspects of a PED, including the senior trustee focus on the river corridor and how to avoid double-counting if a PED was to be done on only a portion of the site. The ultimate purpose of a PED can be to get an overall sense of the magnitude of a possible settlement, or it can be a phased learning process to get a snapshot of a smaller area. The PED is not the claim itself. The Council discussed the options for conducting a PED, including doing the whole site, using a tiered or phased approach, or not doing a PED at this point in time.

In order to get a sense of the group thoughts on a PED, the Council did a round robin to check in with each individual trustee organization. Sentiments shared in the group included:

- A phased approach would work.
- A phased approach would take more time and money.
- More than one organization would consider abstaining from a formal vote on doing a PED at this time.
- If it could be done for the whole site, we could support it. We are open to a phased approach.

Prior to the completion of the round robin, the representatives from the Yakama Nation shared their views on the PED and left the meeting. The round robin was completed, and the Council concluded that in the face of no agreement on the scope of the PED, there was no point in discussing potential contractors or moving the SOW forward for a cost estimate or consideration of funding with FY11 monies.

The meeting was adjourned at 5:10 pm.

Thursday, July 21, 2011

Jack opened the meeting at 8:10 am.

Action Items

Ruth asked the Council for direction as to who to include in the e-mail distribution list for Council meeting materials and other communications. The group asked her to include trustee organization primary and alternate members, TWG chairs, plus three contractors (Steve Wisness, Jen Kassakian, and Ruth).

Steve offered to make arrangements for the Council's September Council meeting to be held at the Marcus Whitman Hotel in Walla Walla, Washington.

Geospatial Mapping

Al Farabee shared information with the Council regarding the types of aerial photography available for the Hanford site. Currently, orthogonal photography is currently available for 1996, 2002, 2006, 2008, and 2009. There is a 2012 digital orthophotography project that is expected to have a February 2012 Notice to Proceed. Aerial photographs are taken once a month. With a cost code, they will fly a specific area for you. In addition, copies of photographs can be requested from MSA media services on line.

Quality Assurance Management Plan (QAMP)

The group discussion focused on delegation of authority and the role of the TWGs long-term for the Council. One of the questions considered was whether the Quality Assurance and Data Management should be one TWG or two. Accountability could also be created through the designation of a case manager, such as the Project Coordinator position. The Quality Assurance Manager and the Data Manager could be the same person. The Council discussed the organization chart and the relationships between staff, TWGs, and expert panels. There is still a question as to whether or not the QAMP is a public document. One option would be to include it as an appendix in the IAP.

Other issues discussed included whether QA plans are standalone documents or an integral parts of work plans and the need for an outline of what should be in a quality assurance plan. Stop work authority should reside in the Council, or in an emergency situation with the Council chair.

Council Workload and Operations

Due to time constraints, this agenda item was dropped from the day's discussion.

Senior Trustee Conference Call Preparation

The Council discussed the updates that Jack would share with the senior trustees regarding the Council's recent work, including work on developing SOWs for FY11 funding and concerns given the lack of Council agreement on the PED.

Council Vice Chair Nominees, continued

Daniel reported that Charlene has talked to the NOAA senior trustee and has declined the nomination to be Council vice chair for FY12.

Russ and Jack were tasked with drafting the Resolution electing a new vice chair for FY12 in light of the single remaining nomination of Larry.

Facilitation Contract

Ruth was not in the room for this discussion.