

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
 at
 Federal Building, Conference Room 249
 Richland, Washington
 Meeting Held December 17, 2002
 9:30 am to 11:30 pm

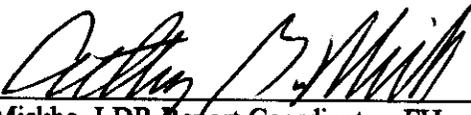
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

 Date: 2/6/03
 Greg Sinton, Project Manager, DOE-RL

Not Present Date: _____
 Woody Russell, Project Manager, DOE-ORP

 Date: 2-6-03
 Laura Ruud, Project Manager, Washington State Department of Ecology

Contractor Concurrence

 Date: 2/6/03
 Anthony Miskho, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics
 The attached minutes are comprised of the following:
 Attachment 1 - Meeting Agenda
 Attachment 2 - Attendance List
 Attachment 3 - Summary of Commitments
 Attachment 4 - Workshop Schedule and Status

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Attachment 1

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1. Last month's meeting minutes
2. Hot topics (discussed and agreed)
 - Revision to data sheets: Delete "N/A" boxes on TGDS Section 2.2, LSDS Sections 2.6 and 3.3.2. Entry will either be a zero or a number. An "N/A" option is not appropriate.
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Mangers
 - None
4. Action Item Status (discussed)
5. Workshop items
 - Referencing specific milestones for milestone coverage (discussed and completed)
 - Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal) (discussed and ongoing)
 - Commitments: (did not discuss)
 - How to accomplish year to year changes in the LDR report
 - Revisit assessment schedule (discussed: related to action item)
 - Recurrence requirements for storage assessments (did not discuss)
6. Waste Volume Reporting (did not discuss)
7. Next meeting (date and agenda)

Attachment 3

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Summary of Commitments

| Action # | Responsible Party | Description | Date Closed |
|------------|-------------------|--|--|
| 12-2002-01 | Ecology | Ecology to continue researching LLBG storage assessment concerns | |
| 12-2002-02 | DOE | DOE will evaluate Ecology's request to move the 242-S, 242-T, and 242-B/BL storage assessments up into CY2003 | |
| 11-2002-01 | DOE | Attempt to identify any buildings containing mixed waste or potential mixed waste that are not already specifically identified in the LDR report or a Part A. (ORP and BHI). PNNL and FH are confident that such units have already been identified. | 12-17-2002 |
| 11-2002-02 | Ecology | Check requirement to update assessment procedures | Closed by eMail from L. Ruud <i>LR</i> |
| 11-2002-03 | DOE | Provide Laura Ruud with the LLBG assessment report. | 12-17-2002 |
| 10-2002-01 | DOE | Enter storage assessments for ORP into the administrative record | |
| 10-2002-04 | Ecology | Ecology to review storage assessment schedule provided at meeting with project managers and compliance specialist | 12-17-2002 |

12-2002 Note 1: Milestones cited as commitments for characterization or treatment must be the specific milestone(s) that on completion will satisfy the LDR requirements for characterization or treatment.

Attachment 4

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Workshop Schedule and Status

| Workshop Topics List | Not yet scheduled for discussion | Date discussions to start | Status of discussions (not yet started/ ongoing/completed) |
|--|----------------------------------|---------------------------|--|
| From March 14, 2002 Resolution of Dispute | | | |
| Changes to TGDS/LSDS | | August 2002 | Completed (9/2002) |
| Consolidation of requirements documents and any other new agreements from workshops | X | | not yet started |
| Tracking commitments contained in the LDR report | | June 2002 | Completed (9/2002) |
| How to accomplish within year changes | | June 2002 | Completed (9/2002) |
| How to accomplish year to year changes in LDR report | | July 2002 | ongoing |
| Revisit assessment schedule | | October 2002 | ongoing |
| Mechanism to transmit documents (e.g. datagap plan) | | May 2002 | Completed (6/2002 clarified 10/2002) |
| From May 29, 2002 Project Manager Meeting | | | |
| Recurrence requirements for storage assessments | | October 2002 | ongoing |
| Referencing specific milestones for milestone coverage | | December 2002 | Completed (12/2002) |
| Consistency/interface between WIDS and the PMWT | X | | not yet started |
| Unknown characterization answer requirements | | October 2002 | Completed as part of "Changes to TGDS/LSDS" item |
| PMWT as a catch all shield | X | | not yet started |
| Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal) | | December 2002 | ongoing |
| How much detail needed on description of facilities included in the LSDS. | | December 2002 | ongoing |

Distribution:

| | | |
|-----------------------|---------|-------|
| D. Bartus | EPA | B5-18 |
| L. Bostic | BNI | H4-02 |
| S. B. Cherry | FH | B3-15 |
| T. W. Gardner-Clayson | DOE-ORP | H6-60 |
| R. H. Gurske | FH | H8-73 |
| J. B. Hebdon | DOE-RL | A5-58 |
| M. F. Jarvis | DOE-RL | A5-58 |
| E. M. Mattlin | DOE-RL | A5-15 |
| A. G. Miskho | FH | N1-26 |
| C. H. Mulkey | CHG | R1-51 |
| E. J. Murphy-Fitch | FH | A1-14 |
| R. P. Ollero | BHI | H0-18 |
| P. A. Powell | CHG | R1-51 |
| J. E. Rasmussen | DOE-ORP | H6-60 |
| W. Russell | DOE-ORP | H6-60 |
| L. E. Ruud | Ecology | B5-18 |
| G. H. Sanders | DOE-RL | A6-38 |
| G. L. Sinton | DOE-RL | A6-38 |
| E. R. Skinnarland | Ecology | B5-18 |
| H. T. Tilden | PNNL | K3-75 |
| B. D. Williamson | DOE-RL | A4-52 |
| R. W. Wilson | Ecology | B5-18 |
| D. M. Yasek | BHI | H0-02 |

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).