

## Meeting Minutes Transmittal - Approved

Unit Managers Meeting  
304 CONCRETION FACILITY  
FEDERAL BUILDING, RM 784-B  
Richland, Washington

Meeting Held September 12, 1995  
From 9:00 am to 10:30 am

Via video teleconference



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

*Ellen M. Mattlin* Date: 12/20/95  
Ellen M. Mattlin, Unit Manager, RL

Not Present Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

*Scott E. McKinney* Date: 11/30/95  
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

304 Concretion Facility, WHC Concurrence  
*Fred A. Ruck III* Date: 12/13/95  
Fred A. Ruck III, Contractor Representative, WHC

*Ivan L. Metcalf* Date: 12-15-95  
Ivan L. Metcalf, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:  
Attachment 1 - Agenda  
Attachment 2 - Summary of Discussion and Commitments/Agreements  
Attachment 3 - Attendance List  
Attachment 4 - Action Items

## Attachment 1

Unit Managers Meeting  
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### Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
  - 8-10-95:2
3. Status Closure Activities
  - Status of Raw Data Transmittal
  - Status of Designation of the Decontamination Waste
  - Status of Decontamination, Sampling, and Data Evaluation Report
  - Status of PE Certification
4. New Business
5. Set Next Meeting Date

## Attachment 2

Unit Managers Meeting  
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### Summary of Discussion and Commitments/Agreements

#### 1. Approval of Past UMM Minutes

The May 24, 1995 and August 18, 1995 meeting minutes have been reviewed, but not approved. Some text changes are required to the August 18, 1995 minutes. The June 20, 1995 and July 18, 1995 meeting minutes have been approved and issued. Approvals will be handled via the mail.

#### 2. Status Action Items

- 8-10-95:2           WHC will check the waste drums accumulation dates.  
                          WHC (J. A. Remeize)

An accumulation date of March 16, 1995 has been assigned to the drums. See "Status of Designation of the Decontamination Waste" under Status of Closure Activities for more details.

This action is closed.

#### 3. Status Closure Activities

##### - Status of Raw Data Transmittal

WHC (J. G. Adler) reported that there is a requirement to transmit the raw analytical data to Ecology. This requirements is a permit condition from Part V, Chapter 11 of the Hanford Facility RCRA Permit (Dangerous Waste Portion). Specifically, permit condition V.11.B.b states that the submittal to Ecology "...shall include the raw analytical data..." This has not been supplied previously since Ecology had specifically requested the validated data at the March 6, 1995 and April 25, 1995 Unit Manager's Meeting.

Ecology (S. E. McKinney) and RL (E. M. Mattlin), and WHC (J. G. Adler and F. A. Ruck) discussed how the transmittal should be made. Note that the raw data is over 13 centimeters (5 inches) thick. Ecology and RL/WHC decided that a DSI will be sent from RL to Ecology with a single copy of the raw data (Action Item 9-12-95:1). In addition, a copy of the DSI without the data would also be sent to Ecology-Kennewick (M. N. Jaraysi). This will meet the permit requirement

without producing an excessive number of copies of the raw data. Additional copies of the raw data can be generated if required or requested.

WHC (J. G. Adler) noted that the other requirements in permit condition V.11.B.b either were met with the transmittal of the validated data to Ecology on June 20, 1995 or will be met by the transmittal of the evaluation report (scheduled for September 15).

**- Status of Designation of the Decontamination Waste**

Ecology (S. E. McKinney), RL (E. M. Mattlin) and WHC (J. G. Adler, F. A. Ruck, and J. A. Remaize) very briefly discussed the designation of the decontamination waste. In determining the accumulation date for the waste drums in action item 8-10-95:2, it was determined that the drums had exceeded the 90-day storage limitation. The non-compliance was reported to Ecology on August 11, 1995. The waste drums were shipped to the Central Waste Complex on August 16, 1995.

This non-compliance has been addressed to Ecology's satisfaction through the normal reporting channels. Ecology and RL/WHC also noted that the non-compliance does not adversely affect the closure activities at the 304 Concretion Facility. For these reasons, Ecology and RL/WHC decided that no additional discussion is required in these minutes.

**- Status of Decontamination, Sampling, and Data Evaluation Report**

RL (E. M. Mattlin) and WHC (J. G. Adler) the *304 Concretion Facility Closure Activities and Data Evaluation Report*, WHC-SD-EN-TI-301, has been completed. The official transmittal letter is with RL for signatures and is scheduled for completion by September 15.

**- Status of PE Certification**

WHC (J. G. Adler) reported that the PE certification of the closure activities is proceeding as scheduled. The PE for this project is Mr. Dean Tulberg of Foster Wheeler Environmental. As of September 8, 1995, the PE did not have any major problems or concerns. Completion of the PE Certification is scheduled for September 29, 1995.

**4. New Business**

None.

**5. Set Next Meeting Date**

The next Unit Managers' Meeting has been tentatively scheduled for October 12, 1995 in Richland, WA.

Attachment 3

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If a stenographer is present to take detailed notes of the proceeding of this meeting, these notes will be used for the sole purpose of preparing the meeting minutes. After the meeting minutes are finalized, the stenographer's notes will be destroyed.

If any attendees have objections with this approach, they should voice these objections at this time.

Attendance List

Name	Organization	Phone #
JG Adler	WAC	376-7513
JOHN A. REMAIZE	WAC	372-1462
ELLEN MATTLIN	DOE-RL	376-2385
Stephanie Johnson	USDC-Davis+Moore	946-3693
Fred Ruck	WAC/RCRA (bswe)	376-9876
SE McKinney	Ecology	340

Attachment 4

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Action Items

<u>Action Item #</u>	<u>Description</u>
8-10-95:2 CLOSED 9/12/95	WHC will check the waste drums accumulation dates. WHC (J. A. Remaize)
9-12-95:12 NEW 9/12/95	RL/WHC to send DSI to Ecology with single copy of raw data, plus a copy of the DSI without the data would be sent to Ecology-Kennewick. WHC (J. G. Adler)

Distribution:

J. G. Adler	WHC	H6-23
F. T. Calapristi	WHC	B3-35
R. M. Carosino	RL	A4-52
M. R. Hahn	RL	R3-79
M. N. Jaraysi	Ecology	B5-18
A. B. Joy	RL	R3-79
S. K. Johansen	GSSC	B1-42
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. E. McKinney	Ecology	Lacey
I. L. Metcalf	WHC	L6-26
S. M. Price	WHC	H6-23
D. E. Rasmussen	WHC	N1-47
J. A. Remaize	WHC	L6-26
F. A. Ruck III	WHC	H6-23
Field File Custodian	WHC	H6-08
RCRA File	WHC	H6-23

ADMINISTRATIVE RECORD: 304 Concretion Facility, TS-3-2, [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101, Record Center, Mail Stop HW-074

Please send comments on distribution list to Jaspn Adler (H6-23), (509) 376-7513.