

**START**

7-4333-1149

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Meeting Minutes Transmittal - Approved

Unit Managers Meeting  
303-K STORAGE FACILITY  
FEDERAL BUILDING, RM 784-A  
Richland, Washington

Meeting Held April 25, 1995  
From 11:30 am to 12:30 pm

Via Video Teleconference

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Date: *Ellen Mattlin*  
6-1-95  
Ellen M. Mattlin, Unit Manager, FL

Not Present

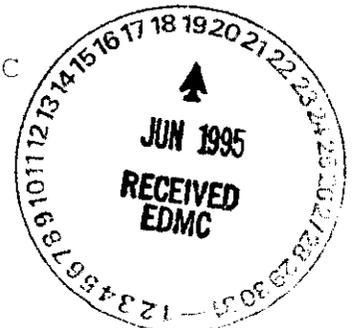
Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Date: *Scott E. McKinney*  
5/25/95  
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

303-K Storage Facility, WHC Concurrence

Date: *F. Ruck III*  
6/1/95  
Fred A. Ruck III, Contractor Representative, WHC

Date: *Ivan L. Metcalf*  
6/6/95  
Ivan L. Metcalf, Contractor Representative, WHC



Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

Attachment 1 - Agenda

Attachment 2 - Summary of Discussion and Commitments/Agreements

Attachment 3 - Attendance List

Attachment 4 - Action Items

**Attachment 1**

**Unit Managers Meeting  
303-K STORAGE FACILITY  
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Richland, Washington**

**Meeting Held April 25, 1995  
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**Agenda**

1. Approval of Past UMM Minutes
2. Status Action Items
  - 3-6-95:1 Review and provide response to RL/WHC 303-K Close-out letter. Ecology
3. Status Closure Activities
  - Status Ecology Response to RL/WHC 303-K Close-out Letter
4. New Business
5. Set Next Meeting Date

**Attachment 2**

**Unit Managers Meeting  
303-K STORAGE FACILITY  
FEDERAL BUILDING, RM 784-A  
Richland, Washington**

**Meeting Held April 25, 1995  
From 11:30 am to 12:30 pm**

**Via Video Teleconference**

**Summary of Discussion and Commitments/Agreements**

**1. Approval of Past UMM Minutes**

The November 22, 1994; December 13, 1994; January 18, 1995; and March 6, 1995 meeting minutes have not yet been approved. The February 1995 UMM was not held.

Ecology (S. E. McKinney), RL (E. M. Mattlin), and WHC (J. G. Adler) discussed the status of the meeting minutes. It was agreed to that it would be desirable to get the minutes signed and into the administrative record before the closure plan is included in the permit. In order to get the minutes approved, the signature page for each of the minutes will be sent to Ecology. Ecology will then sign and return the signature page to RL/WHC for completion of the signatures and subsequent distribution of the minutes.

**2. Status Action Items**

- 3-6-95:1            **Review and provide response to RL/WHC 303-K Close-out letter.** Ecology

The Ecology (S. E. McKinney) stated that the response remains under preparation.

This action remains open.

**3. Status Closure Activities**

- **Status Ecology response to RL/WHC 303-K Close-out Letter**

Ecology (S. E. McKinney) stated that the response to the RL/WHC close-out letter is under preparation and is expected to be completed very soon. The action (3-6-95:1) associated with the Ecology response remains open.

Relative to the response itself, Ecology also stated that they agree with the RL/WHC close-out letter and that the Notice of Deficiency Response Table can be closed.

WHC restated that once the response from Ecology is received, work will start on the page changes to the 303-K closure plan.

**4. New Business**

**- Status of Rev 2A**

Ecology (S. E. McKinney) and WHC (J. G. Adler) discussed the status of the planned revision 2A page changes to the 303-K Storage Facility Closure Plan. Ecology confirmed that responsibility for the closure plan would stay with Ecology-Lacy until completion of revision 2A. Once revision 2A is issued, Ecology would conduct a quick review and issue a letter confirming that the plan was complete. Ecology stated that the concept is that after issuing the completion letter, the Notice of Deficiency Comments would be considered closed. The closure plan can wait until work is ready to start on implementation. Also, implementation would occur with an Ecology Unit Manager from the Kennewick Office.

Ecology asked about the schedule for issuing revision 2A. WHC (J. G. Adler) stated the closure plan could be issued in early June.

**5. Set Next Meeting Date**

The next Unit Managers' Meeting has be tentatively scheduled for May 24, 1995.



**Attachment 4**

**Unit Managers Meeting  
303-K STORAGE FACILITY  
FEDERAL BUILDING, RM 784-A  
Richland, Washington**

**Meeting Held April 25, 1995  
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**Action Items**

<u>Action Item #</u>	<u>Description</u>
3-6-95:1    OPEN	Review and provide response to RL/WHC 303-K Close-out letter. Ecology (S. E. McKinney)

## Distribution:

J. G. Adler	WHC	H6-23
J. K. Bartz	GSSC	R3-82
R. M. Carosino	RL	A4-52
D. L. Duncan	EPA	HW-106 (Seattle)
M. N. Jaraysi	Ecology	B3-15
A. B. Joy	RL	R3-79
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. E. McKinney	Ecology	Lacey
I. L. Metcalf	WHC	L6-26
S. M. Price	WHC	H6-23
J. A. Remaize	WHC	L6-26
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
RCRA File/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 303-K Storage Facility, S-3-1, [Care of EDMC, WHC (H6-08)]

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Environmental Protection Agency Region 10, Seattle, Washington 98101, Record Center, Mail Stop HW-074

Please send comments on distribution list to Kym D. Tarter (H6-23), (509) 373-4701.