

Meeting Minutes Transmittal - Approved

Project Managers Meeting
 304 CONCRETION FACILITY
 FEDERAL BUILDING, RM 784-B
 Richland, Washington

Meeting Held November 30, 1995
 From 10:00 am to 11:00 am

Via video teleconference



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Ellen Mattlin Date: 1/2/96
 Ellen M. Mattlin, Project Manager, RL

Not Present

Date: _____
 Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Scott E. McKinney Date: 12/20/95
 Scott E. McKinney, Project Manager, Washington State Department of Ecology

304 Concretion Facility, WHC Concurrence

Fred A. Ruck III Date: 1/3/96
 Fred A. Ruck III, Contractor Representative, WHC

Ivan L. Metcalf Date: 1-7-96
 Ivan L. Metcalf, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:
 Attachment 1 - Agenda
 Attachment 2 - Summary of Discussion and Commitments/Agreements
 Attachment 3 - Attendance List
 Attachment 4 - Action Items

Attachment 1

Project Managers Meeting
304 CONCRETION FACILITY
FEDERAL BUILDING, RM 784-B
Richland, Washington

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Agenda

1. Approval of Past Project Manager's Meeting (PMM) Minutes
2. Status Action Items
 - None
3. Status Closure Activities
 - Status of Certification
 - Status of Future Meetings
4. New Business
5. Summary of Actions/Decisions
6. Set Next Meeting Date

Attachment 2

Project Managers Meeting
304 CONCRETION FACILITY
FEDERAL BUILDING, RM 784-B
Richland, Washington

Meeting Held November 30, 1995
From 10:00 am to 11:00 am

Via video teleconference

Summary of Discussion and Commitments/Agreements

1. Approval of Past PMM Minutes

The August 18, 1995, September 12, 1995, and October 12, 1995 meeting minutes have been reviewed, but not approved. Approvals will be handled via the mail. Since November 30, 1995 is the final meeting, the review and approval of these minutes will also be handled via mail.

2. Status Action Items

- None

3. Status Closure Activities

- Status of Certification

WHC (J. G. Adler) stated that the certification of closure had been sent to Ecology on October 27, 1995 and asked if Ecology had received. Ecology (S. E. McKinney) confirmed that Ecology had received the certification of closure. Ecology also stated that the certification was being accepted and that the response was about to be mailed.

- Status of Future Meetings

Ecology (S. E. McKinney), RL (E. M. Mattlin), and WHC (J. G. Adler) discussed the status of future meetings. It was determined that there are no additional closure issues to discuss since Ecology will be accepting the Certification of Closure for the 304 Concretion Facility. The closure of the 304 Concretion Facility has been completed. No additional PMMs are required.

4. New Business

- What happens after Certification of Closure is accepted.

RL (E. M. Mattlin), WHC (J. G. Adler, R. A. Ruck III), and Ecology (S. E. McKinney) review what occurs after Ecology accepts the Certification of Closure: The Part A Form 3 will be revised to indicate the unit has been closed. This is then submitted back to

Ecology. Ecology then will enter the closure of the 304 Concretion Facility into the EPA's RCRIS database. Ecology also will revise the Hanford Site RCRA Facility Permit to show that the 304 Concretion Facility has been closed.

- Status of Lead Letter

Ecology (S. E. McKinney) discussed issuing a letter that would discuss, for the record, how the anomalous lead value was handled. RL (E. M. Mattlin) stated that such a letter would be OK.

- Change in Nomenclature

Please note that the most recent revision of the *Hanford Federal Facility Agreement and Consent Order* (Tri-Party Agreement) has changed Unit Manager's Meeting to Project Manager's Meeting

5. Summary of Actions/Decisions

1. Ecology to sign-off and return meeting minutes by mail.
2. Ecology to prepare letter on the anomalous lead value.
3. Ecology to prepare and send letter accepting the Certification of Closure.
4. This is the final meeting for the closure and closure activities for the 304 Concretion Facility.

No action items were assigned since this is the final meeting on the 304 Concretion Facility closure.

6. Set Next Meeting Date

The closure of the 304 Concretion Facility has been completed. No additional PMMs are required.

Attachment 3

Unit Managers Meeting
304 CONCRETION FACILITY
FEDERAL BUILDING, RM 784-B
Richland, Washington

Meeting Held November 30, 1995
From 9:30 am to 10:30 am

Via video teleconference

If a stenographer is present to take detailed notes of the proceeding of this meeting, these notes will be used for the sole purpose of preparing the meeting minutes. After the meeting minutes are finalized, the stenographer's notes will be destroyed.

If any attendees have objections with this approach, they should voice these objections at this time.

Attendance List

Name	Organization	Phone #
Jason Adler	WHC	376-7573
ELLEN MATTLIN	DOE-RL	376-2385
Stephanie Johansen	Dames + Moore	946-3693
JOHN A. REMAIBO	WHC	372-1462
FRED A RUCK TIL	WHC/RCRA CLOSURE	376-9876
VIA VTC:		
Scott McKinney	Ecology	(360) 407-7146

Attachment 4

Project Managers Meeting
304 CONCRETION FACILITY
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Richland, Washington

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Action Items

Action Item #

Description

None.

Distribution:

J. G. Adler	WHC	H6-23
F. T. Calapristi	WHC	B3-35
R. M. Carosino	RL	A4-52
M. R. Hahn	RL	R3-79
M. N. Jaraysi	Ecology	B5-18
A. B. Joy	RL	R3-79
S. K. Johansen	GSSC	B1-42
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. E. McKinney	Ecology	Lacey
I. L. Metcalf.	WHC	L6-26
S. M. Price	WHC	H6-23
D. E. Rasmussen	WHC	N1-47
J. A. Remaize	WHC	L6-26
F. A. Ruck III	WHC	H6-23
Field File Custodian	WHC	H6-08
RCRA File	WHC	H6-23

ADMINISTRATIVE RECORD: 304 Concretion Facility, TS-3-2, [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101, Record Center, Mail Stop HW-074

Please send comments on distribution list to Jason Adler (H6-23), (509) 376-7513.