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Meeting Minutes Transmittal - Approved

Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
2440 STEVENS CENTER, RM 2519  
Richland, Washington

Meeting Held December 6, 1994  
From 1:00 pm to 2:00 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

*Ellen Mattlin* Date: 2/28/95  
Ellen M. Mattlin, Unit Manager, RL

Not present. Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

*Alisa D. Huckaby* Date: 2/28/95  
Alisa D. Huckaby, Unit Manager Washington State Department of Ecology

4843 Alkali Metals Storage Facility, WHC Concurrence

*Fred A. Ruck III* Date: 3/2/95  
Fred A. Ruck III, Contractor Representative, WHC

Not present. Date: \_\_\_\_\_  
J. A. (Mickey) Seamans, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



**Attachment 1**

**Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
2440 STEVENS CENTER, RM 2519  
Richland, Washington**

**Meeting Held December 6, 1994  
From 1:00 pm to 2:00 pm**

**Agenda**

1. Approval of Past UMM Minutes
2. Status Action Items
  - 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF
  - 7-14-93:2 Provide Ecology with copy of the radiation survey procedure
  - 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.
  - 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.
  - 4-14-94:1 Add information to the Administrative Record.
  - 9-22-94:1 Funding for FY 1995
3. Status Closure Activities
  - Status of Waste Removal
  - Status of Aerial Photographs
4. New Business
5. Set Next Meeting Date

## Attachment 2

Unit Managers Meeting  
 4843 ALKALI METAL STORAGE FACILITY  
 2440 STEVENS CENTER, RM 2519  
 Richland, Washington

Meeting Held December 6, 1994  
 From 1:00 pm to 2:00 pm

## Summary of Discussion and Commitments/Agreements

## 1. Approval of Past UMM Minutes

The September 22, 1994 Unit Managers Meeting Minutes were approved and signed at the December 6, 1994 Unit Manager Meeting. At this time there are no outstanding Unit Managers Meeting Minutes. It is noted that no Unit Manager Meeting were held during October and November.

## 2. Status Action Items

## - 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF

Pending. Awaiting removal of waste from 4843 Alkali Metal Storage Facility (AMSF) and scheduling of the survey.

## - 7-14-93:2 Provide Ecology with copy of the radiation survey procedure

Pending. Radiation survey documents will be provided once the date of the survey is determined. A recent radiation survey dated 6/29/94 was provided at the August 23 UMM for 4843 AMSF. Copies of the Health Physics Procedures (WHC-IP-0718) and the WHC Radiological Control Manual (WHC-CM-1-6) were provided to Ecology at the December 14, 1993 UMM.

## - 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.

Pending. The data quality objective (DQO) meeting will be scheduled after completion of the 4843 AMSF radiation release survey.

## - 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.

Pending. Work is continuing on locating aerial photographs of 4843 AMSF. It has been brought to our attention that these particular negatives have two different types of numbering systems. This is slowing the process of obtaining better photographs of 4843 AMSF.

## - 4-14-93:1 Add information to the Administrative Record.

Pending. This action item is ongoing and cannot be completed until the unit closure has been certified.

## - 9-22-94:1 Funding for FY 1995.

Pending. Funding is available for 4843 AMSF for FY 1995. Breakdowns of costs to complete work at 4843 during FY 1995 was not available at this UMM.

### 3. Status Closure Activities

#### - Status on Waste Removal

WHC (ZC Knaus) reported that the last of drum relabeling occurred on September 22, 1994. At this same time the large material was be placed in the overpack containers readying the material for shipping. He added that shipping papers for the drums and overpack material has been approved by WHC Solid Waste. The drum shipment had been scheduled for December 2, 1994. This shipping activity did not occur. A safety concern was raised by the driver of the truck scheduled to be used for the movement of the waste. The weather that day was overcast and the driver felt there was a chance of precipitation. It was decided to postpone the job since the truck being used had an open trailer. The shipment of the drums is now scheduled to occur on December 16, with the overpack tentatively scheduled for mid January 1995.

### 4. New Business

#### - Waste Shipping Questions

Ecology (A.D. Huckaby) is concerned about the continued nonshipment of waste from 4843. She suggested WHC (Z.C. Knaus/J.A. Seamans) provide answers to the following questions: 1. Why is an open truck being used to transport the waste shipment, 2. What is the status of overpack material with regards to the required shipping papers, scheduled shipping date and finally has CWC accepted the overpack material.

### 5. Set Next Meeting Date

The next meeting has been set for February 28, 1995, from 1:00 pm to 2:00 pm, 2440 Stevens Center, Rm. 2519 in Richland, Washington.



## Attachment 4

Unit Managers Meeting  
 4843 ALKALI METAL STORAGE FACILITY  
 2440 STEVENS CENTER, RM 2519  
 Richland, Washington

Meeting Held December 6, 1994  
 From 1:00 pm to 2:00 pm

## Action Items

<u>Action Item #</u>		<u>Description</u>
07-14-93:1	OPEN	Arrange for Ecology to attend radiation survey of 4843 AMSF. (WHC: J. G. Adler)
07-14-93:2	OPEN	Provide Ecology with copy of the radiation survey procedure. Current commitment is for a copy of an old radiation survey report. (WHC: J. G. Adler)
02-18-94:1	OPEN	Arrange and schedule the DQO meeting the 4843 AMSF. (WHC: J. G. Adler)
03-17-94:1	OPEN	Provide aerial photographs of the 4843 AMSF to Ecology. (WHC: J. G. Adler)
04-14-93:1	OPEN	Add the following to the Administrative Record: Field logbook(s); analytical results; PE's logbook; and the radiation survey results. (WHC: J. G. Adler)
09-22-94:1	OPEN	Provide information on funding available for 4843 AMSF for F.Y. 1995. Included in this will be breakdowns for specific jobs such as: DQO, NODs, Rad Survey, Waste Shipment. (WHC: Z. C. Knaus)
12-06-94:1	NEW	Provide Ecology with answers to waste shipping questions raised at Unit Manager Meeting. The questions are as follows: 1. Why is an open truck being used to transport the waste shipment, 2. What is the status of overpack material with regards to the required shipping papers, scheduled shipping date and finally has CWC accepted the overpack material. (WHC: Z. C. Knaus/ J. A. Seamans)

## Distribution:

J. K. Bartz	GSSC	R3-82
R. M. Carosino	RL	A4-52
D. H. Chapin	RL	N2-36
D. L. Duncan	EPA	HW-106 (Seattle)
A. D. Huckaby	Ecology	B5-18
Z. C. Knaus	WHC	H6-23
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. M. Price	WHC	H6-23
F. A. Ruck III	WHC	H6-23
J. A. Seamans	WHC	N2-04
J. L. Waite	WHC	B2-35
RCRA file/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 4843 ALKALI METAL STORAGE FACILITY (S-4-1) [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files,  
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Environmental Protection Agency Region 10, Seattle, Washington 98101,  
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Please send comments on distribution list to Zachery C. Knaus (H6-23),  
(509) 372-1597.