

# START

0019181

Final

Meeting Minutes Transmittal/Approval  
300 Area Solvent Evaporator Closure Plan  
Unit Managers Meeting  
EPA Conference Room  
Richland, Washington

Meeting Held November 12, 1991

300 ASE Unit Managers' Approval

Annabelle L. Rodriguez Date: 12/10/91  
Annabelle L. Rodriguez, RL, EAP, Regulatory Permits Branch

Not Present Date: \_\_\_\_\_  
Daniel L. Duncan, EPA Region 10, RCRA Program Manager

Joseph Witczak Date: 12/10/91  
Joseph Witczak, Unit Manager, Washington State Department of Ecology

\_\_\_\_\_ Date: \_\_\_\_\_  
F. A. Ruck III, Contractor Representative, WHC

PURPOSE: Discuss issues relating to the Closure Plan.

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Summary of Meeting Discussion and Commitments
- Attachment #2 - Agenda
- Attachment #3 - Attendance List
- Attachment #4 - Commitments/Agreements Status

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Attachment #1

300 Area Solvent Evaporator Closure Plan  
Unit Manager's Meeting  
EPA Conference Room  
Richland, Washington  
November 12 , 1991

Summary of Discussion

The meeting was opened at 9:40 am with a discussion of the prior meetings minutes. There were some problems with the specific wording of the action items. However, the minutes were approved.

The next topic of discussion was the Status of Prior Action Items.

11-28-90:4 A Sampling and Analysis Plan Procedure will be developed to provide information for the pulverizing of concrete for laboratory analysis and the use of a thermal desorption unit. The procedure will not be part of the closure plan for 300 ASE. WHC is to provide Ecology with a draft of this plan for their informal review. The target completion date for this item is November, 1991.

Ecology (Witczak) was informed by WHC (Ruck) that the R+D plan for the thermal desorption unit had been prepared but he had not seen it. WHC (Ruck) said he would supply the R+D plan for the unit by the next unit managers meeting.

4-23-91:1 WHC/RL will send a letter to Ecology to confirm the operational date of the thermal desorption unit, i.e., when concrete sampling is expected to begin. WHC (Clifford) stated that this date is contingent on when the thermal desorption unit is fully operational and tested. After the unit is proven, then a tentative date for concrete sampling can be established.

10-7-91:1 Ecology will make its review and recommendations concerning the public comment period. WHC (Ruck) stated that soil sampling for 300 ASE closure is scheduled and funded. WHC (Ruck) stated that he will give Ecology the required notice prior to the initiation of sampling activities. Ecology (Witczak) assumed that, in the instance of closure plans, <sup>NOT</sup> regulator approval, constitutes public review, <sup>ONLY</sup> IS REQUIRED. <sup>WJW</sup> 12/10/91

There were no new formal business items and the meeting concluded at about 9:45 am.

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**Attachment #2**

**300 Area Solvent Evaporator Closure Plan  
Unit Managers Meeting  
EPA Conference Room  
Richland, WA  
November 12, 1991**

**Agenda**

- Review, Amend, Approve, and Distribute Prior Meeting Minutes
- Status Prior Action Items:
  - Open Date: Concrete Sample Preparation for Organics to RL and Ecology
- New Business

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Attachment #3

300 Area Solvent Evaporator Closure Plan  
EPA Conference Room  
Richland, Washington  
November 12, 1991

Attendance List

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Kathy Knox	CNES, GSSC	509-376-7829
Annabelle Rodriguez	RL	509-376-3340
F.A. Ruck	WHC	509-376-9876
Elizabeth Anne Wiley	Ecology	206-493-9426
Joe Witczak	Ecology	206-438-7557
Sam B. Clifford	WHC	509-376-5137
C.A. Weakley	WHC	509-376-6122
S.J. Lijek	CNES, GSSC	509-376-7829
A.V. Beard-Taylor	RL	509-376-7472

3 2 1 2 1 6 3 0 9 3 3

Attachment #4

300 Area Solvent Evaporator Closure Plan  
EPA Conference Room  
Richland, WA  
November 12, 1991

Commitments/Agreements Status

Action Items      Commitments/Agreement Status List

11-28-90:4      A Sampling and Analysis Plan Procedure will be developed to provide information for the pulverizing of concrete for laboratory analysis and the use of a thermal desorption unit. The procedure will not be part of the closure plan for 300 ASE. WHC is to provide Ecology with a draft of this plan for their informal review. The target completion date is November 1991. Action: Fred Ruck

OPEN      WHC (Ruck) is to provide Ecology with the R&D plan for the thermal desorption unit of this plan for Ecology's informal review. WHC will deliver this document at the next UMM.

4-23-91:1      WHC/RL will send a letter to Ecology to confirm the operational date of the thermal desorption unit. Action: F. Ruck

OPEN

10-7-91:1      Ecology will make its review and recommendations concerning the public comment period. Action: Joe Witczak

CLOSED

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Distribution:

9 2 1 2 4 5 3 0 9 3 5

J.D. Bauer	WHC	(B3-15)
A.V. Beard-Taylor	RL	(A6-55)
L.A. Bracken	RL	(A6-95)
L.C. Brown	WHC	(H4-51)
R.M. Carosino	RL	(A4-52)
G.D. Carpenter	WHC	(H4-15)
C.E. Clark	RL	(A5-19)
L.A. Huffman	RL	(A6-55)
S.B. Clifford	WHC	(H4-57)
W.T. Dixon	WHC	(B2-35)
G.T. Dukelow	WHC	(R2-97)
D.L. Duncan	EPA	(HW-074)
C.J. Geier	WHC	(H4-57)
J.D. Hoover	WHC	(H4-57)
R.D. Izatt	RL	(A6-95)
J.D. King	SWEC	(A4-35)
R.J. Landon	WHC	(B2-19)
D.W. Lindsey	WHC	(R2-82)
H.E. McGuire	WHC	(B2-35)
R.D. Pierce	WHC	(R2-80)
L.L. Powers	WHC	(B2-35)
S.M. Price	WHC	(H4-57)
L.W. Roberts	WHC	(R2-80)
R.J. Roberts	WHC	(R2-97)
F.A. Ruck III	WHC	(H4-57)
A. Rodriguez	RL	(A5-19)
T.B. Veneziano	WHC	(B2-35)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)
S.A. Wiegman	WHC	(B2-19)
E.A. Wiley	Ecology	
J. Witczak	Ecology	
T. Michalena	Ecology	
D. Brendel	CEES	
R.G. Gant	WHC	(L6-18)

ADMINISTRATIVE RECORD (300 Area Solvent Evaporator, T-3-1) [Care of Susan Wray, WHC (H4-22C)]

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