

# START

Final 0021659

### Meeting Minutes Transmittal/Approval

304 Concretion Facility  
Unit Manager's Meeting  
Federal Building, Room 402  
Richland, Washington

Meeting Held November 21, 1991

304 Concretion Facility Unit Managers' Approval

Annabelle L. Rodriguez Date: 3/19/92  
Annabelle L. Rodriguez, RL, EAP, Unit Manager

Not Present

Date: \_\_\_\_\_  
Daniel L. Duncan, EPA Region 10, RCRA Program Manager

Scott E. McKinney Date: 5/6/92  
Scott McKinney, Washington State Department of Ecology, Unit Manager

Fred Ruck III Date: 3/23/92  
Fred Ruck III, WHC Contractor Representative

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Summary of Discussion
- Attachment #2 - Agenda for the meeting
- Attachment #3 - Attendance List
- Attachment #4 - Commitments/Agreements Status List



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Distribution:

D.L. Banning	WHC	(H4-57)
A.V. Beard	RL	(A6-55)
E.A. Bracken	RL	(A5-19)
R.M. Carosino	RL	(A4-52)
C.E. Clark	RL	(A5-15)
D.L. Duncan	EPA	(HW-124)
R.D. Izatt	RL	(A5-15)
D.M. Korematsu- Olund	WHC	(H4-57)
R.N. Krekel	RL	(A5-15)
R.J. Landon	WHC	(B2-19)
P.J. Mackey	WHC	(B3-15)
S. McKinney	Ecology	
T. Michelena	Ecology	
S.M. Price	WHC	(H4-57)
F.A. Ruck III	WHC	(H4-57)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)

GSSC RCRA UMM File, A4-35

ADMINISTRATIVE RECORD (304 Concretion Facility) [Care of EDMC, WHC (H4-22)]

Washington State Department of Ecology, Nuclear and Mixed Waste Library, Mail Stop PV-11

Environmental Protection Agency Region 10, Seattle, WA, MS HW-124

Please send comments on distribution list to Kathy Knox 376-5011.

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Attachment #1

Unit Managers Meeting: 304 Concretion  
Federal Building, Room 402  
Richland, Washington  
November 21, 1991

Summary of Discussion

The meeting was opened at 9:00 am with the distribution and approval of the prior meeting minutes. The meeting minutes were signed and approved.

The next item of business was the status of Ecology's review of Revision 1 of the closure plan. Ecology (McKinney) said that it hadn't been reviewed at this time. Ecology (McKinney) stated that he would have comments on Revision 1 prepared by December 31, 1991.

Ecology (McKinney) mentioned that a significant stumbling block is their failure of issuing a soil closure policy. This policy has not yet been released. The other stumbling block is the lack of a site-specific Health & Safety Plan (HASP) attached to the closure plan. RL/WHC (Ruck) stated that a site-wide HASP is being prepared and will be attached as an appendix. Because of the limited term of applicability of the site specific HASP one was not included with the closure plan initially because of the long delay time in the approval process.

**Action Item:** RL/WHC (Ruck) will give Ecology an example of a Hazardous Waste Operating Permit by the next UMM.

The next item of discussion was action item 5-7-91:1, RL/WHC will send a letter to Ecology requesting approval of the sampling and analysis plan. This action item was mistakenly listed as closed. RL/WHC (Ruck) stated he would send a letter to formalize the sampling activities by the next UMM.

Ecology (McKinney) requested a field visit to the 304 and 303-K facilities. The next UMM was therefore scheduled to be conducted out on the site.

**Action Item:** RL/WHC (Weakley) will arrange to have the next UMM held onsite and is to include a tour of the 304 and 303-K facilities.

Prior action item 7-11-91:1 was discussed only briefly. RL/WHC (Ruck) stated that the sampling will be done sometime this fiscal year. The next UMM was scheduled for Wednesday, December 18, 1991 at 9:00 am, at the 313 Building on the Hanford site. The meeting concluded at 9:38 am.

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Attachment #2

304 Concretion Facility  
November 21, 1991

Agenda

- Status of Ecology's review of revision 1
- New Business

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Attachment #3

304 Concretion Facility  
November 21, 1991

Attendance List

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Kathy Knox	CNES/GSSC	509-376-5011
Steve Lijek	CNES	509-376-7829
F. A. Ruck	WHC/RCRA Closure	509-376-9826
E. A. Weakley	WHC/NRFS	509-376-6122
Wayne Toebe	WHC/Reg. Anal.	509-376-4716
D. J. Watson	WHC/N-Reactor	509-373-3250
Annabelle Rodriguez	RL/UM	509-372-0277
D. L. Banning	WHC	509-376-1057
A. V. Beard	RL	509-376-7472
Scott McKinney	Ecology	206-493-9425
Scott W. Peterson	WHC/RCRA 105-DR Closure	509-376-1273

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Attachment #4

304 Concretion Facility  
November 21, 1991

Commitments/Agreements Status List

ACTION ITEM

COMMITMENTS/AGREEMENTS STATUS LIST

- 1-10-91:1 Copies of the last 4 UMM notes will be brought to the next meeting for sign off. Action Joe King.  
CLOSED
- 1-10-91:2 The document submittal dates for 303-K and 304 Concretion will be separated by two weeks. A letter from RL requesting concurrence with the discussion held at this UMM will be sent to Ecology. Action: C. Clark  
CLOSED [This item was listed as agreement in previous minutes]
- 5-7-91:1 RL/WHC will send a letter to Ecology requesting approval of the sampling and analyses plan. Action: F. Ruck  
OPEN
- 7-11-91:1 Provide estimated date for sampling to take place on 303-K and 304 Concretion. Action: Fred Ruck.  
OPEN
- 9-4-91: 1 The NOD responses to Ecology comments will be sent to Ecology. Action: RL/WHC  
CLOSED
- 11-21-91:1 RL/WHC will give the status of the site-wide Health & Safety Plan (HASP). Action: F. Ruck  
OPEN
- 11-21-91:2 RL/WHC will give Ecology an example of a Hazardous Waste Operating Permit. Action: F. Ruck  
OPEN
- 11-21-91:3 RL/WHC will arrange a site visit to the 304 Facility for Ecology. Action: E.A. Weakley

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