

Meeting Minutes Transmittal

PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
Ecology - Kennewick Office Room 4
Kennewick, Washington

March 7, 1996
3:00 p.m. to 4:00 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Charles R. Delannoy Date: 5/2/96
Charles R. Delannoy, Project Manager, RL

Jeanne J. Wallace Date: 5/2/96
Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

PNL Non-Operational Units, PNL Concurrence
Michael H. Schiender For MHS. Date: 5/2/96.
Michael H. Schiender, Contractor Representative, PNL

Purpose: Discuss Closure Process

Meeting Minutes are attached. The minutes are comprised of the following:
Attachment 1 - Agenda
Attachment 2 - Summary of Discussion and Commitments/Agreements
Attachment 3 - Attendance List
Attachment 4 - Action Items



ATTACHMENT 1

PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
Ecology Kennewick Office, Conference Room 4
Kennewick, Washington

March 7, 1996
3:00 p.m. to 4:00 p.m.

Agenda

1. Approval of past meeting minutes (Ecology/RL/PNL)
2. Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities (Ecology)
3. Status of PNL Internal Procedural Closure Package for Biological Treatment Test Facilities (Ecology)
4. Status on Action Items (Ecology/RL/PNL)
 - 10-18-95:5 Letter to Ecology summarizing understanding and agreement that no IPA revision is needed since submission of the Procedural Closure package will meet the intent of M-20-44 TPA Milestone Deliverable
ACTION: M Barnard (RL)
OPEN
 - 11-08-95:2 Provide Ecology with report describing the current layout and status of the ISV test site, highlighting the differences between the description in the Part A, Form 3 and the site as it currently exists
ACTION: M. Schlender (PNL)
OPEN
 - 01-11-96:1 Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace, Ecology, by January 31, 1996.
ACTION: H. Tilden/M. Schlender (PNNL)
OPEN
 - 01-11-96:2 Review October 25, 1995, Ecology inspection report on the Biological Test Unit.
ACTION: J. Wallace (Ecology)
OPEN
5. General Discussion (Ecology/RL/PNL)
6. New Action Items
7. Next Project Managers Meeting (Ecology/RL/PNL)
 - Next Meeting April 4, 1996
337 Building, Mt. Hood Room, Richland, Washington
 - Proposed topics

ATTACHMENT 2

PNNL NON-OPERATIONAL UNITS Project Managers Meeting Ecology Kennewick Office, Room 4 Kennewick, Washington

March 7, 1996
3:00 p.m. to 4:00 p.m.

SUMMARY OF DISCUSSION AND COMMITMENTS/AGREEMENTS

1. Approval of Past Meeting Minutes

The January 11, 1996 Project Manager Meeting minutes were approved. There was no PMM held in February 1996.

2. Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities

J. Wallace (Ecology) reported that she had compiled the documents for the Administrative Record (AR) and hand-delivered a draft to the AR. The public comment period will be completed approximately April 5, 1996.

3. Status of PNNL Internal Procedural Closure Package for Biological Treatment Test Facility

J. Wallace (Ecology) reported that she had taken no action on the Biological Treatment Test Facility pending the results of the Thermal and Physical/Chemical Treatment Test Facilities public comment and finalization of Ecology's work load analysis. J. Wallace indicated that she anticipated continuing as the project manager for the Biological Treatment Test Facility.

4. Status on Action Items

10-18-95:5 Letter to Ecology summarizing understanding and agreement that no TPA revision is needed since submission of the Procedural Closure package will meet the intent of M-20-44 TPA Milestone deliverable.
OPEN: C. DeLannoy (DOE-RL) will review DOE-RL's letter log to determine the status.

11-08-95:2 Provide Ecology with report describing the current layout and status of the ISV test site, highlighting the differences between the description in the Part A, Form 3 and the site as it currently exists.
CLOSED: M. Schlender (PNNL) stated that D. Einan (EPA) indicated the level of detail for the existing site layout would be dealt with when the work plan is finalized for the operable unit. M. Schlender (PNNL) inferred that the action item was closed. However, B. DeLannoy (DOE-RL) stated that B. McLeod (DOE-RL) had requested information. DOE-RL and PNNL staff will meet to discuss McLeod's request.

01-11-96:1 Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace, Ecology, by January 31, 1996.
OPEN: H. Tilden (PNNL) reported that funding has been requested to proceed with this action item. M. Schlender (PNNL) stated that he will be submitting a change request this month, and he requested holding the action item open until the next Project Managers Meeting. Mr. Schlender will report on the status at the next PMM.

01-11-96:2 Review October 25, 1995 Ecology inspection report on the Biological Test Unit.
OPEN: J. Wallace (Ecology) stated that she had taken no action, pending the outcome of the Thermal and Physical/Chemical Treatment Test Facilities public comment and finalization of Ecology's work load analysis.

5. General Discussion

It was agreed to defer the next PMM to May 2, 1996.

6. Action Items

There were no new action items generated.

7. Next Project Managers Meeting

- May 2, 1996, Ecology Kennewick Office, Conference Room 4, Kennewick, Washington
- Proposed topics may be submitted to D. Lutter (PNNL).

Attachment 4

PNNL NON- OPERATIONAL
Project Managers Meeting
Ecology Kennewick Office, Room 4
Kennewick, Washington

March 7, 1996
3:00 p.m. to 4:00 p.m.

Action Items

<u>Action Item #</u>	<u>Description</u>
01-11-96:1	Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace, Ecology, by January 31, 1996. ACTION: H. Tilden/M. Schlender (PNNL) OPEN
01-11-96:2	Review October 25, 1995, Ecology inspection report on the Biological Test Unit. ACTION: J. Wallace (Ecology) OPEN

Distribution:

M. A. Barnard	RL	L4-40
R. C. Bowman	WHC	H6-24
R. M. Carosino	RL	A4-52
C. E. Clark	RL	A5-15
B. J. Day	PNL	P7-79
C. R. Delannoy	RL	A5-15
G. D. Hendricks	GSSC	B1-42
G. H. Fess	PNL	P7-79
D. K. Lutter	PNL	P7-79
S. M. Price	WHC	H6-23
M. H. Schlender	PNL	K6-25
H. T. Tilden II	PNL	P7-79
J. J. Wallace	Ecology	B5-18
RCRA Files	WHC	H6-24

ADMINISTRATIVE RECORD (Two Copies): PNL Non-Operational Units, T-X-1, T-X-2, and T-X-3 [Care of EPIC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Please send comments on distribution list to D. K. Lutter (P7-79), (509) 376-5631.