

START

0033706

Meeting Minutes Transmittal

Unit Managers' Meeting
300 Area Solvent Evaporator
740 Stevens Center, Room 2211
Richland, Washington

Meeting Held November 23, 1993
From 9:00 to 10:00 a.m.

Teleconference

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers' Meeting.

Randall N. Krekel Date: 1-5-94
Randall N. Krekel, Unit Manager, RL

Not Present Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Robert E. Cordts Date: 16 Dec 93
Robert E. Cordts, Unit Manager, Washington State Department of Ecology

300 Area Solvent Evaporator, WHC Concurrence

Fred A. Ruck, III Date: 12/16/93
Fred A. Ruck, III, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:
Attachment 1 - Agenda
Attachment 2 - Summary of Discussion and Commitments/Agreements
Attachment 3 - Attendance List
Attachment 4 - Action Items



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Attachment 1

Unit Managers' Meeting
300 Area Solvent Evaporator
740 Stevens Center, Room 2211
Richland, Washington

Meeting Held November 23, 1993
From 9:00 to 10:00 a.m.

Agenda

1. Approval of Past UMM Minutes
2. Status Prior Action Items:
 - 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).
3. Status Closure Activities
 - Status Sonification Procedure
4. New Business
5. Set Next Meeting Date

1993-11-23

Attachment 2

Unit Managers' Meeting
300 Area Solvent Evaporator
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Richland, Washington

Meeting Held November 23, 1993
From 9:00 to 10:00 a.m.

Summary of Discussion and Commitments/Agreements

1. Approval of Past UMM Minutes

The October 18, 1993, Unit Managers' Meeting (UMM) minutes were confirmed and signed by the Unit Managers and other officials that were present. This was a teleconference between RL and its contractors in Richland, and Ecology (R. E. Cordts) in Lacey. Mr. Cordts verbally approved the minutes and stated that he would sign them at the December UMM.

2. Status Prior Action Items:

- 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

WHC (F. A. Ruck III) stated that WHC has finished incorporating RL's comments on the sonification procedure. The procedure is being reviewed by the WHC laboratory personnel that will perform the sonification testing after which it will be sent to RL for transmittal to Ecology by the end of December. During second quarter FY94, upon approval of the procedure by Ecology, WHC will begin the concrete sampling activities around the 300 Solvent Evaporator.

3. Status Closure Activities

- Status Sonification Procedure

This item was discussed in item #2.

4. New Business

WHC (R. K. Bhatia) stated that the unvalidated soil sampling results were returned to WHC.

5. Set Next Meeting Date

The next meeting was set for December 16, 1993, at 9:30 a.m. in Richland, Washington.

2191-SECRET-1692

Attachment 4

Unit Managers' Meeting
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Richland, Washington

Meeting Held November 23, 1993
From 9:00 to 10:00 a.m.

Action Items

Action Item #

Description

5-04-93:1

WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

OPEN

1993-11-23

Distribution:

J. K. Bartz	MACTC	B1-42
R. K. Bhatia	WHC	H6-23
R. C. Brunke	WHC	H6-23
R. M. Carosino	RL	A4-52
S. B. Clifford	WHC	H6-23
R. E. Cordts	Ecology - Lacey	
D. L. Duncan	EPA	HW-106 (Seattle)
O. M. Holgado	RL	T7-09
R. N. Krekel	RL	A5-15
P. J. Mackey	WHC	B3-15
S. M. Price	WHC	H6-23
A. L. Prignano	WHC	H6-23
J. A. Remaise	WHC	L6-18
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
J. J. Wallace	Ecology - Kennewick	
D. J. Watson	WHC	X0-41
E. A. Weakley	WHC	L6-26
GHL/RCRA File	WHC	H6-23

ADMINISTRATIVE RECORD: 300 Area Solvent Evaporator, T-3-1 [Care of EPIC, WHC (H6-08)]

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Please send comments on distribution list to Kym Tarter, (H6-23),
509-376-4701

5/13/85 1645
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