

Meeting Minutes Transmittal - Approved

Project Managers Meeting
 303-K STORAGE FACILITY
 2440 STEVENS CENTER, RM 2215
 Richland, Washington

Meeting Held November 1, 1996
 From 2:30 pm to 3:30 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Ellen M. Mattlin Date: 12-17-96
 Ellen M. Mattlin, Project Manager, RL

Clinton D. Stuart Date: 12-17-96
 Clint D. Stuart, Project Manager, Washington State Department of Ecology
 Unit RL

Contractor/Sub-Contractor Representatives

NOT PRESENT

Fred A. Ruck III, FDH Date: _____

Ivan L. Metcalf Date: 12/17/96
 Ivan L. Metcalf, BWHC

Jason G. Adler Date: 12/17/96
 Jason G. Adler, RFSH



Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:
 Attachment 1 - Agenda
 Attachment 2 - Summary of Discussion and Commitments/Agreements
 Attachment 3 - Attendance List
 Attachment 4 - Action Items
 Attachment 5 - 303-K Storage Facility Draft Closure Implementation Schedule

Attachment 1

**Project Managers Meeting
303-K STORAGE FACILITY
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Richland, Washington**

**Meeting Held November 1, 1996
From 2:30 pm to 3:30 pm**

Agenda

1. Approval of Past PMM Minutes
2. Status Action Items
 - None
3. Status Closure Activities
 - Introductions
 - Closure Strategy
 - Schedule
 - Dangerous Waste Decontamination
 - Sampling
 - Air Permitting
 - Schedule Ecology Visit to 303-K
 - Schedule DQO Meetings
4. New Business
5. Set Next Meeting Date

Attachment 2

Project Managers Meeting
303-K STORAGE FACILITY
2440 STEVENS CENTER, RM 2215
Richland, Washington

Meeting Held November 1, 1996
From 2:30 pm to 3:30 pm

Summary of Discussion and Commitments/Agreements

1. Approval of Past PMM Minutes

Note that this is the first meeting since September 1995. The September 1995 minutes have been approved and distributed.

2. Status Action Items

None.

3. Status Closure Activities

Note that the work on the 303-K Storage Facility Closure has been on hold during Fiscal Year 1996. Work restarted in October 1996.

- Introductions

Clint D. Stuart, Ecology - Kennewick Office, is replacing Scott E. McKinney, Ecology - Lacey Office, as the Ecology Project Manager for the 303-K Storage Facility Closure. The meeting attendees are listed in Attachment 3.

The key personnel (not all present at this meeting) involved with the closure are:

Clint D. Stuart	Ecology Project Manager for 303-K
Ellen M. Mattlin	RL Project Manager for 303-K
Mark R. Hahn	RL Programs representative
Ivan L. Metcalf	BWHC Manager, Fuel Supply Shutdown
John A. Remaize	BWHC Fuel Supply Shutdown Project Engineer
Fred A. Ruck III	FDH Environmental Protection
Jason G. Adler	RFSH Environmental Services

- Closure Strategy

Schedule

A schedule (Attachment 5) for completion of the closure activities was provided to the meeting participants.

Dangerous Waste Decontamination

The overall dangerous waste decontamination strategy for the 303-K Storage Facility was outlined. The exterior areas of the 303-K Storage Facility will not be decontaminated as they are considered to be relatively clean. The interior of the north-half of 303-K Building will be decontaminated for dangerous waste. (Note that the south half of the 303-K Building is not part of the regulated dangerous waste storage unit.)

The degree and type of decontamination will be presented to Ecology at a future meeting. Factors affecting the dangerous waste decontamination include that no spills have occurred during operation of the unit (documented in the closure plan) and experience from previous completed closures. Debris-rule type treatment (e.g., scabbling of the concrete) is not expected to be used.

Sampling

The details of the sampling and analysis requirements will be discussed at a future Data Quality Objectives (DQO) meeting. The DQO will outline all details of the sampling and analysis at the 303-K Storage Facility. A sampling and analysis plan will be produced for Ecology's approval.

There are some modifications that will be proposed to the sampling plan as presented in the closure plan. These changes are based on what has been learned from similar closures and that no spills have occurred at this unit. Full details of the sampling and analysis and justification for any changes will be provided at the DQO.

Air Permitting

An air permitting "Notice of Construction" (NOC) concerning radiological air emissions from the closure activities is in place. The NOC was approved by the U.S. Environmental Protection Agency and the Washington State Department of Health in October 1996. The NOC covers various shutdown, stabilization, and decommissioning activities through-out the Fuel Supply Shutdown organization, not just the closure activities at the 303-K Storage Facility.

- Schedule Ecology Visit to 303-K

A tour for Clint Stuart (Ecology Project Manager) was scheduled. The tour will include entry inside of the 303-K Building. The tour has been scheduled for Friday, November 8, 1996 at 9:00 pm and will meet at John Remaize's (of BWHC) office in the 333 Building.

- Schedule DQO Meetings

The DQO meeting has been tentatively scheduled for the morning of Friday, November 15, 1996. It is planned to use the Federal Building Video Teleconference Center (Rm 784-B) to allow Scott

McKinney (Ecology) to attend from Ecology's Lacey Office. Jason Adler (RFSH) will schedule this meeting.

4. **New Business**

- None

5. **Set Next Meeting Date**

The next Project Managers' Meeting is planned for December 11, 1996 in Richland, WA.

Attachment 3

Project Managers Meeting
303-K STORAGE FACILITY
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Richland, Washington

Meeting Held November 1, 1996
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If a stenographer is present to take detailed notes of the proceeding of this meeting, these notes will be used for the sole purpose of preparing the meeting minutes. After the meeting minutes are finalized, the stenographer's notes will be destroyed.

If any attendees have objections with this approach, they should voice these objections at this time.

Attendance List

Name	Organization	Phone #
Jason Adk	RFSH	376-7513
JOHN REMAIZE	BWHC	372-1462
Mark Hahn	DOR-RL/TPD	373-9872
Clint Stuart	Ecology	736-3818
ELLEN MATTLIN	DOE-RL	376-2385
Nina Menard	RFSH	372-3627
Via phone conf:		
Scott McKinney	Ecology	408 360-407-7146

Attachment 4

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Action Items

Action Item #

Description

None

Attachment 5

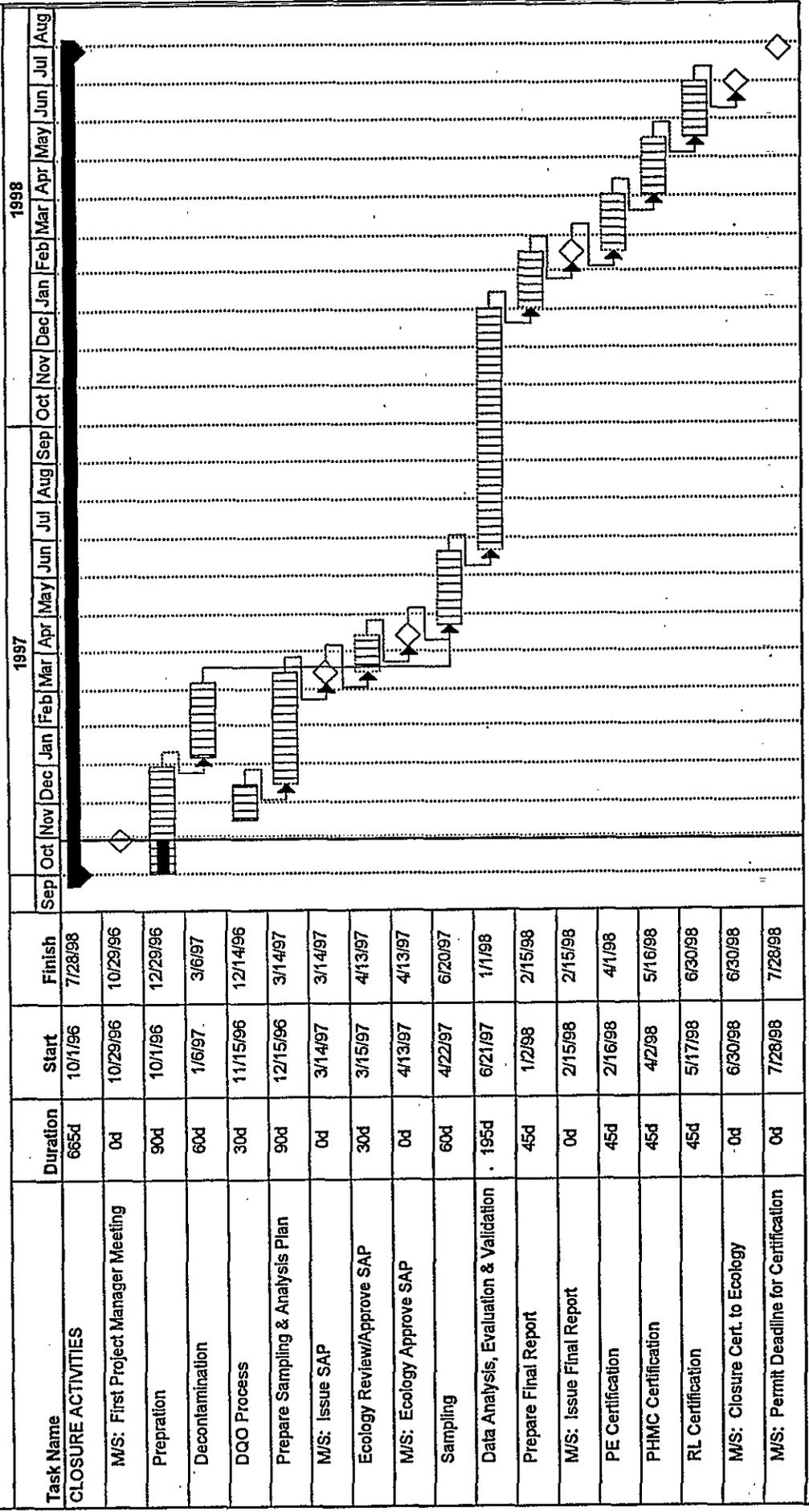
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TITLE - 303-K Storage Facility Draft Closure Implementation Schedule

303-K STORAGE FACILITY

Draft Closure Implementation Schedule



Date: 10/29/96
 Permitting Lead: J. G. Adler, RFHS
 File: C:\ADLERMSP\303KSUM2.MPP

Task Progress Milestone Summary

Distribution:

Washington State Department of Ecology

S. E. McKinney	Lacey
C. D. Stuart	B5-18
J. J. Wallace	B5-18

U. S. Department of Energy

R. M. Carosino	A4-52
M. R. Hahn	R3-79
A. B. Joy	R3-79
S. K. Johansen	B1-42
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F. A. Ruck III	H6-22
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Field File Custodian	H6-08

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J. A. Remaize	L6-26

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J. G. Adler	H6-24
R. C. Bowman	H6-24
R. H. Engelmann	H6-26
N. M. Menard	H6-24
J. A. Winterhalter	H6-25

ADMINISTRATIVE RECORD: 303-K Storage Facility, S-3-1, [Care of EDMC, FDH (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101, Record Center, Mail Stop HW-074

Please send comments on distribution list to Jason Adler (H6-23), (509) 376-7513.