

# START

Final

Meeting Minutes Transmittal/Approval  
Unit Manager's Meeting: 1100 Area  
740 Stevens Center, Room 1200, Richland, Washington  
March 25, 1993

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FROM/APPROVAL: Walter D. Perro Date 29 Apr 93  
Robert K. Stewart, 1100-EM-1 Operable Unit Manager, RL

APPROVAL: David R. Einan Date 29 Apr 93  
David R. Einan, 1100-EM-1 Unit Manager, EPA

APPROVAL: Dib Goswami Date 5/6/93  
Dib Goswami, 1100-EM-1 Unit Manager, WA Department of Ecology

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Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Meeting Summary/Summary of Commitments and Agreements
  - Attachment #2 - Attendance List
  - Attachment #3 - Agenda
  - Attachment #4 - Action Items Status List
  - Attachment #5 - 1100 Area Timeline
- 



PREPARED BY: Kay Kimmel Date 4/29/93  
Suzanne Clarke, Kay Kimmel, GSSC (A4-35)

CONCURRENCE BY: Walter D. Perro Date 4/29/93  
John T. Stewart, USACE 1100-EM-1 Project Manager (A3-61)

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Attachment #1

Meeting Summary and Summary of Commitments and Agreements  
Unit Manager's Meeting: 1100 Area  
March 25, 1993

1. **SIGNING OF THE JANUARY AND FEBRUARY 1100 AREA MEETING MINUTES** - The minutes from January were signed with no changes, however, the minutes from February are still under review.

2. **ACTION ITEM UPDATE:** (See Attachment #4).

11EM1.105      Closed 03/25/93.  
J. Stewart

3. **NEW ACTION ITEMS (INITIATED March 25, 1993):**

No new action items were initiated.

4. **INFORMATION ITEMS:**

- **Project Status** - John Stewart and Kevin Oates presented the project status. K. Oates noted that the schedule has been moved back by one week (see attachment #5), and that the ROD is expected to be issued in the late August timeframe.
- **NEPA Documentation** - Kevin Oates stated that no EA documentation is necessary since the preferred alternative is categorically excluded from an EA or EIS.
- **Public Involvement** - Kevin Oates discussed possible topics for inclusion into the Agenda for the next public involvement meeting:
  1. 1100-EM-1 RI/FS Report
  2. Proposed Plan (with timeline)
  3. Addendum for other Operable Units in 1100-EM-1
- **Siemens Power Corp. RI/FS Status** - Loren Maas updated the project status. He indicated the RI and the risk assessment have been completed and the report is being written. They expect to issue their report in late spring.
- **RI Phase 2 Supplement** - USACE indicated the need for preliminary discussions on document preparation and preliminary field activities, with a possibility of performing some intrusive work which is not under the auspices of an existing work plan. Dave Einan expressed reservation about this approach in the context of lack of public involvement. It was agreed that only characterization activities (not cleanup) should be accomplished before the ROD.
- **Next Meeting:** The next 1100-Area Unit Manager's Meeting will be held on April 29, 1993.

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**Attachment #3**

**Agenda  
Unit Manager's Meeting: 1100 Area  
March 25, 1993**

- **General Status**
- **Review of Final Documents and Comment Dispositions - Kevin Oates**
- **SPC RI/FS Update - Loren Maas**

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Attachment #4

**Action Items Status List  
Unit Manager's Meeting: 1100 Area  
March 25, 1993**

<b>ITEM NO.</b>	<b>ACTION/SOURCE OF ACTION</b>	<b>STATUS</b>
11EM1.105	Submit the minutes from the consolidation meetings held on December 2, 1992 and January 12, 1993 for inclusion in the administrative record via attachment to the 1100 Area UMM minutes. Action: J. Stewart	Closed 03/25/93

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1100 AREA TIMELINE

April 2nd	Fact Sheet, Newspaper Notice
April 7th	Documents to WHC for A.R.
April 12th	Public Comment Starts
April 29th	Public Meeting
May 28th	Public Comment Ends
June	Responsiveness Summary
July	Draft ROD to Ecology, DOE
August	Draft ROD Comment Resolution
August/Sept	ROD Issued

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Distribution

Unit Manager's Meeting: 1100 Area  
March 25, 1993

Roger D. Freeberg /Julie K. Erickson /Bob Stewart . . . . . DOE-RL, ERD (A5-19)  
June M. Hennig . . . . . DOE-RL, WMD (A5-21)  
Steven H. Wisness . . . . . TPA Project Manager, DOE-RL, EAP/TPA (A5-15)  
Mike Thompson . . . . . DOE-RL (A5-15)  
Diane Clark . . . . . DOE-RL (A5-55)  
Mary Harmon . . . . . DOE-HQ (EM-442)  
Lisa Chetnik Treichel . . . . . DOE-HQ (EM-442)  
John Stewart . . . . . 1100-EM-1 Project Manager, USACE (A3-61)  
Raimo Liias . . . . . Env. Eng. Branch Chief, USACE (Walla Walla)  
Dave Einan . . . . . EPA (B5-01)  
Ward Staubit . . . . . USGS, Support to EPA  
Audree DeAngeles . . . . . PRC, Support to EPA  
Dib Goswami . . . . . WDOE (Kennewick)  
Richard Hibbard \Larry Goldstein . . . . . WDOE (Lacey)  
Lynn Albin . . . . . Washington Dept. of Health  
Lauren Maas . . . . . SNP  
Clive Francis . . . . . SNP  
Susan Keith . . . . . Geraghty & Miller  
Thomas Wintczak . . . . . Program Manager WHC (H6-27)  
Diana Sickle . . . . . WHC (H6-27)  
Chris Widrig (Please route to:) . . . . . PNL (K1-21)  
    Wayne Martin . . . . . PNL (K1-19)      Steve Slate . . . . . PNL (K1-19)  
    Mark Hanson . . . . . PNL (K1-51)      Joan Keller . . . . . PNL (K1-21)  
    Roy Gephart . . . . . PNL (K1-22)      Ben Johnson . . . . . PNL (K1-78)

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Original Sent To: ADMINISTRATIVE RECORD: 1100-EM-1; Care of EDMC, WHC (H6-08)

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Please contact Suzanne E. Clarke (376-8189) or Kay Kimmel (376-1985) of Dames & Moore, if further changes to the distribution list are needed.

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