

Meeting Minute Approval Sheet

**222-S Project Managers Meeting & Misc. Lab Issues
(TSD: TS-2-1)**

MO-278
April 1, 2003
9:30 - 10:00 p.m.

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DOE: ^{LEB 5/16/03} Geneva Ellis-Balone *for* 5/29/2003
Date

ECOLOGY: Rick Bond *Rick Bond* 5/29/03
Date

MEETING MINUTES

222-S Project Manager's Meeting and Miscellaneous Lab Issues (TSD:TS-2-1)
4/1/03

Meeting Attendees:

Geneva Ellis-Balone, RL
Rick Bond, WDOE
Noel Smith Jackson, WDOE
Lucinda Borneman, FH

Elizabeth Bowers, RL
Tracy Gao, WDOE
Jay Warwick, FH
Cary Seidel, FH

Introduction:

Lucinda Borneman called the meeting to order at 9:15 a.m. She introduced Ms. Elizabeth Bowers, RL. Rick Bond, Ecology introduced Ms. Noel Smith Jackson who will be replacing Jerry Yokel as Ecology's representative on the HASQARD. It was noted to all that today's Project Managers' Meeting was for March 2003.

Approval of Previous Meeting Minutes:

RL and Ecology approved the February 27, 2003 meeting minutes.

Status of Action Items:

There are no open action items.

222-S Laboratory TSD Issues:

The 222-S RCRA Contingency Plan is under discussion with Ecology.

222-S Laboratory Operations:

Ms. Lucinda Borneman presented the 222-S Operations report for March, which is attached.

WSCF Laboratory Operations:

Mr. Warwick, FH, presented the WSCF Operations Report for March, which is attached.

Miscellaneous Issues

Ms. Lucinda Borneman, FH, related that FH is working to transition the scope to CH2M Hill, and detailed planning is scheduled to commence this month. The management of the 222-S Laboratory is preliminarily scheduled to transition to CH2M Hill on about October 1, 2003. Ms. Bowers, RL related that she has received excellent feedback from CH2M Hill regarding the professionalism and courtesy being shown by 222-S personnel at every level in the organizational structure to CH2M Hill personnel during the transition discussions.

Next Meeting:

April 24, 2003

222-S Project Managers Meeting & Misc. Lab Issues (TSD: TS-2-1)
4/1/03

Attachment 1
List of Attendees
Action Items
Other Handouts

222-S Project Managers Meeting & Misc. Lab Issues (TSD: TS-2-1)
4/1/03

Attachment 2
222-S Lab Operations Report
WSCF Operations Report

WSCF Status
February 2003 – March 2003

Statistics:

- Number of days since facility occupancy on October 1, 1993 without a time-loss injury: 3,457
- Lost Workdays: 0
- OSHA Recordable Injury Cases: 0
- First Aid Cases: 0

Actions Completed:

February items:

An ICAT audit was completed at the end of February. The final report is still to be issued. There were a few observations, and one observation may turn into an issue.

Installation and testing of a new griever oven was completed.

Installation and testing of N21 oven are complete.

The collodion training will was provided on February 26 and 27, which meets the training requirements stated in the settlement agreement.

March items:

Hanford Site Operations (which includes WSCF) achieved the safety VPP star status.

Met with the Department of Ecology on concerns raised by them during a recent non-radioactive air emissions inspection. Currently we are awaiting a close-out letter for the inspection from Ecology.

The new Automated External Defibrillator (AED) has been installed in the 6266 building hallway and is now ready for use.

Shop fabrication of a metal duct for room N12 (which allows for running rad samples) on an ICP/MS is complete, material has been delivered to WSCF, and fieldwork is complete. Final acceptance is pending issuance of a revised FMP, due to shop fabrication issues.

Shop fabrication of a metal duct for room N16 (which allows for running rad samples on an IRIS ICP/AES) is complete, the FMP is released, the duct was delivered, and installed. Testing of performance and room air balance checks are also complete.

MONTHLY OPERATIONS REPORT
222-S LABORATORY
March 2003

Transferred 30,000 gallons of 207-SL retention basin liquid to the Treated Effluent Disposal Facility (TEDF) during the current 242-A Evaporator run. This transfer avoids the additional cost of transfer by tanker truck.

Shipped four non-radiological hazardous waste drums to an offsite Treatment, Storage and Disposal (TSD) facility.

Completed repackaging and inventory activities for two historical low level waste drums. The waste was repackaged into new drums and inventories were verified for accuracy.

Supported analytical staff with material identified to be excessed. Waste packaging preparations are underway to ensure proper designation and waste management.

Initiated proper response to identified leaking suspect Polychlorinated Biphenyl (PCB) ballasts. Proper notifications were made, the affected area is properly cordoned off restricting access, and a logbook entry has been made to document the events that have taken place to this point. The next action scheduled is PCB awareness training prior to initiating the final clean-up plan.

Installation of fixed head air samplers in Room 4Q and 4D was successfully completed one week ahead of schedule.

Installation of Inductively Coupled Plasma – Atomic Emissions Spectroscopy (ICP-AES) floor anchors was completed as scheduled. The installation will maintain ICP optic alignment.

Training has been completed for all 222-S and WSCF personnel that were identified as requiring "Collodion Settlement Agreement Training". The training was developed and provided as part the settlement agreement between the Hanford Site and WDOE over the Collodion occurrence and subsequent legal action.

Revised and issued HNF-10426 Revision 2, 222-S Laboratory 219-S Tank 102 Sampling and Analysis Plan. The revision supported additional sampling and analysis to meet new Tank Farms acceptance requirements. Several editorial changes were concurrently made. The revision was accomplished in five working days, thanks to all who supported the effort.

Savannah River Technical Center (SRTC) Residue Return Shipment #17 wa received March 18, 2003. Approximately 17 liters were transferred to the 219-S Tank system through the 11A Hot Cells.

Washington State Department of Ecology continued their inspection of the non-rad air program at Hanford. Of particular interest were reviews that 222-S and WSCF performed for applicability of these regulations to modifications or changes in processes. Ecology will formalize their concerns and issue an inspection closeout report.

Down posted the HS-065 Chemical Storage Unit (CSU) Flammable Satellite Accumulation Area (SAA). All chemical waste has been packaged out of the SAA and prepared for shipment.

Performed resampling of 219-S Tank 102. These additional samples are for Organic chemistry reruns. Also performed chemical additions to Tank 102 to meet tank farms acceptance criteria and performed verification sampling.

In an effort to reduce background radiation and allow the Personnel Contamination Monitor instrumentation to work more effectively, the ALARA Committee recommended that shielding be installed in the 8G Corridor. This recommendation was approved by facility management. Due to requirements, a work package will be generated and this will become the ALARA/RadCon priority for the facility. Shipped five Low Level Radioactive (LLR) waste drums and two LLR burial boxes to the Low Level Burial Grounds. Shipped four Radioactive Mixed Waste (RMW) drums to the Central Waste Complex (CWC).

CORRESPONDENCE DISTRIBUTION COVERSHEET

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Addressee
Distribution

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June 24, 2003

Subject: 222-S PROJECT MANAGERS' MEETING AND MISCELLANEOUS LAB ISSUES
(TSD: TS-2-1), MARCH 2003.

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Approval	Date	Name	Location	w/att
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		<u>Fluor Hanford, Inc.</u>		
		Administrative Record	H6-08	X
<i>L E Borneman</i>	<i>6/23/03</i>	L. E. Borneman	T6-14	X
		C. M. Caprio	S3-30	X
		B. J. Dixon	R3-32	X
		J. M. Dupaquier	T6-06	X
		C. M. Seidel	T6-14	X
		D. L. Renberger	S3-30	X
		G. D. Roosendaal	T6-14	X
		G. J. Warwick	S3-30	X
		222-S Regulatory File	T6-14	X
		LEB File/LB		
		<u>U.S. Department of Energy</u>		
		<u>Richland Operations Office</u>		
		E. M. Bowers	A2-15	X
		G. Ellis-Balone	A2-15	X
		O. M. Holgado	A2-15	X
		D. J. Williams	H6-60	X
		<u>Washington State Department of</u>		
		<u>Ecology</u>		
		F. W. Bond	B5-18	X
		T. Z. Gao	B5-18	X
		D. G. Singleton	B5-18	X