

Meeting Minutes Transmittal

PNNL PROJECT INTERFACE MEETING
Ecology Kennewick Office
Kennewick, Washington

September 18, 2003
3:00 p.m. to 3:30 p.m.

Distribution:

T. L. Aldridge	RL	K8-50
M. Anderson-Moore	Ecology	B5-18
J. V. Stangeland	PNNL	K9-26
E. L. Grohs	PNNL	K3-75
A. K. Ikenberry	PNNL	P7-79
P. J. Crane	PNNL	P7-68
F. Jamison	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
E. B. Dagan	RL	A5-15
W. J. Bjorklund	PNNL	P7-70
RCRA Files	PHMC	N1-25

ADMINISTRATIVE RECORD (Two Copies for Record):

300 Area Projects, H-0-7
325 Hazardous Waste Treatment Units, T-3-4
305-B, S-3-2
[Care of EDMC, LMSI (H6-08)] ✓

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DEC 03 2003
EDMC

Please send comments/changes on distribution list to:
HT Tilden, harold.tilden@pnl.gov (K3-75), (509)375-2966

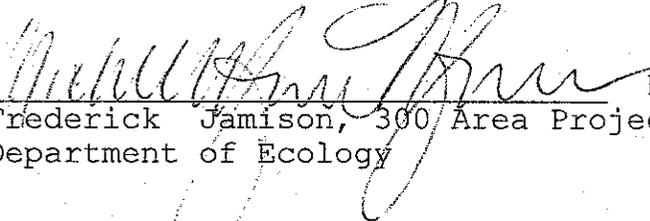
Meeting Minutes Transmittal

PNNL PROJECT INTERFACE MEETING
Ecology Kennewick Office
Kennewick, Washington

September 18, 2003
3:00 p.m. to 3:30 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

 Date: 11/20/03
Theresa L. Aldridge, Project Manager, RL

 Date: 11/20/03
Frederick Jamison, 300 Area Project Manager, Washington State
Department of Ecology

Waste Management Project /PNNL Facilities Project Meeting, PNNL
Concurrence

 Date: 11/20/03
Harold T. Tilden, Contractor Representative, PNNL

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List

Waste Management Project/PNNL Facilities
Project Managers Meeting
September 18, 2003, 3:00 PM
National Security Building/Stampede Room

Agenda

1. Approval of Previous Meeting's Minutes (Ecology/RL/PNNL)
2. Efficiency Issues (All)
3. General Discussion Items:
 - a. 305-B/325 HWTUs Quarterly Permit Modifications (RL/PNNL)
 - b. RLWS Status (RL/PNNL)
 - c. Legacy Waste Status (RL/PNNL)
 - d. Discussion of Agenda Items (Ecology/RL/PNNL)
 - e. Discussion of Budget Tracking Items (RL/PNNL)
 - f. Discussion of Updated SC Transition Matrix (RL)
4. Action Items:
 - a. T. Aldridge (DOE-RL) will set up a meeting with River Corridor Contractor/PNNL/DOE-RL/Ecology after September 18, 2003, to discuss the future and upcoming changes regarding the closure of the 325 Building, and Matrix information.
Status: OPEN -- will remain open until after September 18.
 - b. M. Anderson-Moore (Ecology) will provide a response to DOE-RL/PNNL request for a contained-in determination for 111 drums of waste.
Status: OPEN – Ecology has requested information concerning analytical data; meeting to discuss was held on August 11.
 - c. T. Aldridge (DOE-RL) to set a separate meeting with Ecology to discuss Ecology's needs regarding budget tracking for PNNL overhead budgets.
Status: OPEN – This meeting will be scheduled.
5. Budget Status: This is a quarterly status item and will be covered in the next meeting.
6. Next Meeting: Proposed for November 20, 2003, 3:00 PM at Ecology's office.

ATTACHMENT 2

PNNL Project Interface Meeting
National Security Building/Stampede Room
Richland, Washington

September 18, 2003
3:00 p.m. to 4:00 p.m.

1. Approval of Past Minutes

The July Project Manager Meeting (PMM) minutes were approved.

2. Efficiency Issues

There were no efficiency issues to discuss.

3. General Discussion

- 305-B & 325 HWTUs Quarterly Permit Modifications
H. Tilden (PNNL) reported there will be a small modification to 305-B waste analysis plan. There will be no modifications to HWTU this quarter.
- RLWS Tank in RPL
T. Aldridge (DOE-RL) reported the tank will not operate under PNNL. This item will be included on the next meeting agenda to status the procedural closure process.
- Legacy Waste Status
B. Bjorklund (PNNL) reported that the LSL II cask was cleaned out and the waste is being sent to Central Waste Complex. They are also working on cleaning out glove boxes in RPL; the interior of one has been cleaned out. Pictures were handed out.
- Discussion of Agenda Items
T. Aldridge (DOE-RL) proposed that Efficiency Issues be dropped from the agenda along with Budget Status. All agreed to drop Efficiency Issues.
- Discussion of Budget Tracking Items
T. Aldridge (DOE-RL) reported that a meeting was held with Alice Ikenberry. T. Aldridge (DOE-RL) proposed to have this agenda item dropped due to the fact that there is no direct funding, so it is difficult to report budget information related to RCRA. F. Jamison (Ecology) asked how will Ecology find out what is budgeted? PNNL used to be able to track through Activity Data Sheets (ADS) but no longer uses this mechanism. T. Aldridge (DOE-

RL) will talk with DOE finance to see if there is a way to track. Ecology would just like to see TSD RCRA focusing on deliverables and budget. Action for T. Aldridge (DOE-RL) and H. Tilden (PNNL) to discuss and report back to Ecology within a week.

- Discussion of Updated SC Transition Matrix
T. Aldridge (DOE-RL) handed out an updated matrix of impacts relating to the transition to Office of Science oversight for PNNL. The RCRA permit will still be RL's. The plan is to close existing PNNL facilities in the 300 Area down over the next few years, but the timing on building changes is undetermined. T. Aldridge (DOE-RL) reported that the Office of Science and the Office of Environmental Management agree none of the buildings in the 300 Area are mission-critical for PNNL. T. Aldridge (DOE-RL) reported that a new contract MOA was signed by Paul Kruger which talks about PNNL pulling away from the rest of Hanford. T. Aldridge (DOE-RL) also reported that she gave DOH an 2002 memo that Orbach issued and will be sending that to Ecology as well.

4. Action Items

T. Aldridge (DOE-RL) will set up a meeting with River Corridor Contractor/PNNL/DOE-RL/Ecology after September 18, 2003, to discuss the future and upcoming changes regarding the closure of the 325 Building, and Matrix information.

Status: Action will remain open due to the SC Transition being put on hold, decisions on 325 pending along with PDPs not signed. Action will remain open until November 20.

M. Anderson-Moore (Ecology) will provide a response to DOE-RL/PNNL request for a contained-in determination for 111 drums of waste.

Status: M. Anderson-Moore (Ecology) sent H. Tilden (PNNL) a voice mail stating the review is proceeding. This will remain open.

T. Aldridge (DOE-RL) to set up a separate meeting with Ecology to discuss Ecology's needs regarding budget tracking for PNNL overhead budgets.

Status: Action closed; Ecology will be notified if there are budget items that affect RCRA.

- #### 5. Budget Status: This is a quarterly status item and will be covered in the next meeting.

The next PMM is proposed for 11/20/03.

Proposed topics may be submitted to Harold Tilden, e-mail harold.tilden@pnl.gov, phone 375-2966, 375-4426 (fax).