

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 244-B
Richland, Washington
Meeting Held January 20, 2004
9:30 am to 11:30 am

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.


Mike Collins, Project Manager, DOE-RL

Date: 17 Feb 04

Not Present

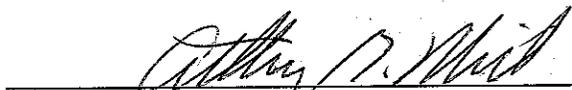
Woody Russell, Project Manager, DOE-ORP

Date: _____


Bob Wilson, Project Manager, Washington State Department of Ecology

Date: 02/17/04

Contractor Concurrence


Anthony Miskho, LDR Report Coordinator, FH

Date: 2/17/04

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda
Attachment 2 - Attendance List
Attachment 3 - Summary of Commitments
Attachment 4 - Workshop Schedule and Status

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EDMC

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W. Russell	DOE-ORP	H6-60
G. H. Sanders	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
E. VanMason	Ecology	B5-18
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).

Attachment 1

**M-026 LDR Report Project Manager Meeting Minutes
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1. Last meeting minutes
2. Hot topics
 - Ecology LDR Project Manager – position has not been formally announced
 - WTP hot commissioning date extension
 - TPA 1/4ly M-26 Milestone presentation – presentation will be sent for review
 - PMM meeting location change to Stevens Center
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - None
4. Action Item Status
5. Workshop items
 - See Attachment 4 of previous minutes
6. Next meeting (date and time): February 17th, 2004, 9:30 – 11:30

Attachment 2

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Attendance List

<u>Name</u>	<u>Organization</u>
R. W. Wilson	Ecology
E. VanMason	Ecology
A. G. Miskho	FH
E. Murphy-Fitch	FH
H. T. Tilden	PNNL
J. D. Doughty	CH2M HILL
B. Curn	BNI
D. M. Yasek	BHI
M. S. Collins	DOE-RL

Attachment 3

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Summary of Commitments

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
10-2003-01	DOE-ORP	Draft text to add into location-specific data sheets question 2.11.2 for SST and DST.	
10-2003-02	DOE-ORP	Draft Volume 1 Tables 3-3 and 3-4 for the CY2003 LDR Report.	
09-2003-02	Ecology	Review data sheet instructions for characterization questions.	Jan. 20, 2004
06-2003-01	DOE-ORP	Identify coordination opportunities between M-23, M-26, M-45, and M-48 ORP actions. Ecology is also interested in waste characterization opportunities while actions are being taken under these milestones.	
02-2003-03	DOE	Consolidate the various requirements for the LDR Report for review and comment by Ecology.	
12-2002-01	Ecology	Ecology to continue researching LLBG storage assessment concerns	Jan. 20, 2004

01-20-2004 Note 1: (WTP hot commissioning date extension) Include replacement text in Section 2.1 of Volume 1 to provide current status of hot start up. The description will include related milestones.

01-20-2004 Note 2: Action # 10-2003-01: Concept of resolution has been agreed to. Exact wording will be worked out between meetings.

Attachment 4

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Workshop Schedule and Status

Workshop Topics List	Date discussions to start	Status of discussions (not yet started/ ongoing/completed)
From March 14, 2002 Resolution of Dispute		
Consolidation of requirements documents and any other new agreements from workshops	Feb 2003	ongoing
From July 16, 2003 Ecology letter		
Comment #1: ORP LDR Assessments	August 2003	ongoing
Comment #5: Characterization (SST/DST related)	August 2003	ongoing