

Meeting Minutes Transmittal

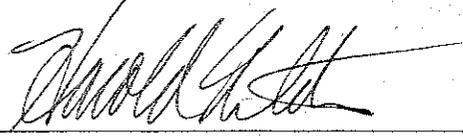
PNNL 300 AREA PROJECT INTERFACE MEETING
Ecology Richland Office
Richland, WashingtonJuly 29, 2004
3:00 p.m. to 3:30 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

 Date: 9/23/04
Theresa L. Aldridge, Project Manager, RL

 Date: 9/23/04
Fredrick W. Bond, Transition Project Manager, Washington State
Department of Ecology

Waste Management Project /PNNL Facilities Project Meeting, PNNL
Concurrence

 Date: 9/23/04
Harold T. Tilden, Contractor Representative, PNNL

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List

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JAN 24 2005

EDMC

Meeting Minutes Transmittal

PNNL 300 AREA PROJECT INTERFACE MEETING
Ecology Richland Office
Richland, Washington

July 29, 2004
3:00 p.m. to 3:30 p.m.

Distribution:

T. L. Aldridge	RL	K8-50
J. J. Wallace	Ecology	H0-57
J. V. Stangeland	PNNL	J1-52
E. L. Grohs	PNNL	K3-75
A. K. Ikenberry	PNNL	J2-25
P. J. Crane	PNNL	P7-28
R. Bond	Ecology	H0-57
H. T. Tilden	PNNL	K3-75
E. B. Dagan	RL	A5-15
G. T. Thornton	PNNL	J1-52
RCRA Files	PHMC	N1-25

ADMINISTRATIVE RECORD (Two Copies for Record):

300 Area Projects, H-0-7
325 Hazardous Waste Treatment Units, T-3-4
305-B, S-3-2
[Care of EDMC, LMSI (H6-08)]

Please send comments/changes on distribution list to:
HT Tilden, harold.tilden@pnl.gov (K3-75), (509)375-2966

Transition Project/PNNL Facilities
PNNL 300 Area Project Managers Meeting
July 29, 2004, 3:00 PM
Ecology Offices, Richland

Agenda

1. Approval of May 20 Meeting Minutes (Ecology/PNSO/PNNL)
2. General Discussion Items:
 - a. 305-B/325 HWTUs Quarterly Permit Modifications (PNSO/PNNL)
 - b. RCRA Permit Renewal (Ecology)
 - c. RLWS Status (Ecology/PNSO/PNNL)
 - d. Legacy Waste Status (PNSO/PNNL)
 - e. K-Basin Sludge Project (PNSO/PNNL)
 - f. Performance Track Implementation (PNSO/PNNL/Ecology)
3. Action Items:
 - a. T. Aldridge (DOE-RL) will set up a meeting with River Corridor Contractor/PNNL/DOE-RL/Ecology after September 18, 2003, to discuss the future and upcoming changes regarding the closure of the 325 Building, and Matrix information.
Status: OPEN -- will remain open until February 2005
 - b. H. Tilden (PNNL) will provide a written response to Ecology request for further information to support a contained-in determination for 111 drums of waste.
Status: OPEN -- Ecology is reviewing potential alternatives based on the inability of the analytical laboratory to restate its detection limits downward to demonstrate compliance with LDR treatment standards for o-cresol.
4. Budget Status: Third quarter FY 2004 report to be provided at meeting.
5. Next Meeting: Proposed for September 23, 2004, 3:00 PM at Ecology's office.

ATTACHMENT 2

PNNL 300 Area Project Interface Meeting
Ecology Office
Richland, Washington

July 29, 2004
3:00 p.m. to 3:30 p.m.

1. Approval of Past Minutes

The May Project Manager Meeting (PMM) minutes were approved.

2. General Discussion

- 305-B & 325 HWTUs Quarterly Permit Modifications
E. Grohs (PNNL) reported the next quarterly modifications will update the 305B and 325 Building Emergency Procedures. E. Grohs (PNNL) will provide summary of the changes to Ecology to simplify the review process. There are still modifications at Ecology that are pending.
- RCRA Permit Renewal
H. Tilden (PNNL) reported that the PNNL renewal application is turned in. This item is to remain on the agenda to allow for Ecology to request any information they may need for their review of the application.
- RLWS Status
J. Wallace (Ecology) reported that Ecology has reviewed the package of modifications supporting procedural closure. A letter approving the modifications will be sent out.
- Legacy Waste Status
G. Thornton (PNNL) reported that the Legacy Waste Removal project is coming to an end in FY05. There are two remaining project activities with mixed waste issues; one is the three bowling ball casks. Liquids were removed and ended up being regulated. This was sent to HWTU. The casks will be offered to EM for reuse, if they can't be used, they will be sent for disposal. This determination and follow-on actions should be completed in FY04. The other activity managing mixed waste is the cleanout of 16 product tanks in HLRF. Eight tanks have been cleaned to date with 60 grams of recovered dry material that has been submitted for analysis. This material is currently in a SAA. The remaining eight tanks will be sampled and cleaned next fiscal year.
- K-Basin Sludge Project

T. Aldridge (PNSO) reported there have been rumors that the plug has been pulled regarding PNNL's participation. More information will be provided on this agenda item in the off month report.

- Performance Track Implementation

H. Tilden (PNNL) reported that a meeting with Ecology, PNNL, and PNSO will need to be scheduled over in Lacey. H. Tilden (PNNL) would like to pull this meeting together soon.

- Other Item Discussed

H. Tilden (PNNL) reported that inventory reduction in the SAL will take place. There will be a shipment at the end of August. Three boxes will be shipped out. There is data to be collected and submitted to Fluor. There is limited space in the SAL and once packaged, the boxes containing the SAL waste will not fit in the SAL. H. Tilden requested permission to store the boxes in the RPL east storage yard for approximately three weeks. PNNL will inspect the items weekly. G. Grohs (PNNL) stated that the storage area is secured, fenced in and there are only a few key holders. J. Wallace (Ecology) will review and report back to PNNL with an answer.

3. Action Items

T. Aldridge (PNSO) will set up a meeting with River Corridor Contractor/PNNL/DOE-RL/Ecology after September 18, 2003, to discuss the future and upcoming changes regarding the-closure of the 325 Building, and Matrix information.

Status: Open - Action will remain open until February 2005 (no change)

H. Tilden (PNNL) will provide a written response to Ecology request for further information to support a contained-in determination for 111 drums of waste.

Status: Open - Ecology is reviewing potential alternatives based on the inability of the analytical laboratory to restate its detection limits downward to demonstrate compliance with LDR treatment standards for o-cresol. (no change)

4. Budget Status: Third quarter FY 2004 report was provided in a handout which is attached.

The next PMM is proposed for September 23, 2004, 3:00 PM at Ecology's office. J. Wallace (Ecology) suggested that the meeting be extended to an hour and that they be held every month opposed to every other month. The alternate month meetings can be working meetings rather than formal PMMs. J. Wallace (Ecology) will review her schedule and report what would work best for Ecology.

Proposed topics may be submitted to Harold Tilden, e-mail harold.tilden@pnl.gov,
phone 375-2966, 375-4426 (fax).

DON'T SAY IT — Write It!DATE July 28, 2004TO Rick Bond/Jeanne WallaceFROM Theresa Aldridge/Harold Tilden04-079

Third Quarter FY.2004 Budget Summary
 For Ecology Project Managers Meeting
 July 29, 2004

1. Budget Status

74% of fiscal year elapsed

Task	Actual Cost	Expected Cost	Variance	% Variance	Total Budget
Waste Management	\$982,718	\$1,106,367	\$123,649	11.2%	\$1,495,091
Environmental Policy	\$161,164	\$165,273	\$4,109	2.5%	\$223,342

2. Explanation of Significant Variances

The Waste Management budget is underspent due primarily to staff vacancies that have occurred. Management is working to fill vacancies as they occur.

3. Issues with Preparation or Completion of Deliverables

No issues to report.

4. Significant Budget Modifications Affecting Workscope or Schedules

None.