

Meeting Minutes Transmittal

300 AREA PROJECT MEETING  
Project Managers Meeting  
Federal Building, Room 554  
Richland, Washington  
January 6, 2000  
1:00 p.m. to 1:30 p.m.

RECEIVED

APR 17 2000

Department of Ecology  
NWP-Kennewick

0053148

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Mary E. Burandt Date: 04/12/2000  
Mary E. Burandt, Project Manager, RL

RECEIVED  
MAY 24 2000

Alex B. Stone Date: 4/16/00  
Alex B. Stone, 300 Area Project Manager, Washington State Department of Ecology

EDMC

300 Area Project Meeting, PNNL Concurrence

Delores K. Lutter Date: 04/12/2000  
Delores K. Lutter, Contractor Representative, PNNL

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - FY 1999 Performance Summary through November 1999
- Attachment 5 - Information Tracking Log

## Attachment 1

### 300 AREA PROJECT MEETING Federal Building, Room 554 Richland, Washington

January 6, 2000  
1:00pm to 1:30pm

#### AGENDA

1. Approval of Past 300 Area PMM minutes. (Ecology/DOE-RL/PNNL)
2. Efficiency Issues (Ecology/DOE-RL) (M. Burandt, DOE-RL)
3. General Discussion (Ecology/DOE-RL/PNNL)
  - 305-B & 325 HWTUs Quarterly permit Modifications (M. Burandt/DOE-RL)
4. Action Items (Ecology/DOE-RL/PNNL)
  - 99-06            Extract question (#34) and response on 331-incinerator ash in relation to the FF2-FFS. Provide information at next meeting.  
ACTION: M. Burandt (DOE) and A. Stone (Ecology)  
OPEN
  - 99-07            DOE-RL to send A. Stone (Ecology) a copy of the laboratory data summary report from the bowling ball cask sampling activity for the analytic report by November 19, 1999.  
ACTION: M. Burandt (DOE-RL)  
CLOSED: Submitted via FAX 11/24/99
  - 99-08            PNNL to provide a list to A. Stone (Ecology) of the 300 Area PNNL managed facilities and what each building's current or intended use is by December 15, 1999.  
ACTION: M. Burandt (DOE-RL)  
CLOSED: Submitted via FAX 11/24/99
5. Budget Status (J. Fulton/J. Stangeland, PNNL)
6. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)  
March 2, 2000, 1:00pm - 1:30pm, Federal Building Room 554

Proposed topics may be submitted to D. K. Lutter, e-mail delores.lutter@pnl.gov,  
(Work) 376-5631, (Fax) 373-5744.

**ATTACHMENT 2**

**300 Area Project Meeting  
Federal Building, Room 554  
Richland, Washington**

**January 6, 2000  
1:00 p.m. to 1:30 p.m.**

1. Approval of Past 300 Area PMM minutes

The September 9, 1999 and November 4, 1999 Project Manager Meeting (PMM) minutes were approved.

2. Efficiency Issues

There were no efficiency issues to address.

3. General Discussion

305-B & 325 HWTUs Quarterly Permit Modifications

M. Burandt (DOE-RL) reported that the Permit modifications have been signed. M. Burandt (DOE-RL) noted that the update to the building emergency plan (BEP) procedure was omitted because the BEP format is being revised, which will be submitted for internal review in April 2000.

M. Burandt (DOE-RL) suggested submitting the revised version of the BEP to Ecology, instead of submitting a form for each page. A. Stone (Ecology) responded that Laura Cusack (Ecology) has responsibility for maintenance of the sitewide permit, and he suggested that DOE-RL contact her.

M. Burandt (DOE-RL) also noted that the BEP is updated annually in March, and asked whether Ecology preferred quarterly or annual submittals. A. Stone (Ecology) responded that this was also L. Cusack's responsibility, and he suggested DOE-RL contact her. A. Stone (Ecology) indicated that he would provide L. Cusack a heads-up regarding the two proposed procedures for the BEP's. M. Burandt (DOE-RL) suggested providing Ecology with quarterly updates through e-mail.

E. Mattlin (DOE-RL) will take this issue before the Hanford Site-Wide Steering Committee on January 11, 2000.

A. Stone (Ecology) reported that Ecology's inspection has been completed, and there are no issues from Ecology. A formal transmittal from Ecology will be sent to DOE-RL.

#### 4. Action Items

99-06 Extract question (#34) and response on 331-incinerator ash in relation to the FF2-FFS. Provide information at next meeting.

ACTION: M. Burandt (DOE-RL) and A. Stone (Ecology)  
OPEN

A. Stone (Ecology) stated that Ecology received the information on the 331-incinerator ash. A. Stone (Ecology) asked where the ash was disposed. S. Jones (PNNL) responded that the ash was sent to the 600 Area landfill. A. Stone (Ecology) stated that this action item could be closed.

99-07 DOE-RL to send A. Stone (Ecology) a copy of the laboratory data summary report from the bowling ball cask sampling activity for the analytic report by November 19, 1999.

ACTION: M. Burandt (DOE-RL)  
CLOSED: Submitted via FAX 11/24/99

99-08 PNNL to provide a list to A. Stone (Ecology) of the 300 Area PNNL managed facilities and what each building's current or intended use is by December 15, 1999.

ACTION: M. Burandt (DOE-RL)  
CLOSED: Submitted via FAX 11/24/99

A. Stone (Ecology) noted that action items 99-07 and 99-08 were closed, but that Ecology is still compiling the list of facilities for the 300 Area and the subject will likely be revisited in the future.

#### 5. Budget Status

J. Stangeland (PNNL) distributed copies of the PNNL FY 1999 performance summary through November 1999. The budget for FY 2000 is 14 million. The expected funds reflects 15 million, due to change requests to add carryover budget from the previous fiscal year. A. Stone (Ecology) inquired about the delay in approving the change requests. J. Stangeland (PNNL) explained that the final funding level allocations are not settled. Since the funding is not stabilized, only critical items are being performed, resulting in a schedule variance.

The Radioactive Liquid Waste System (RLWS) is not yet operating, which creates a large schedule variance. S. Jones (PNNL) reported that the RLWS is at the last stages of hookup, and the system is expected to be operating by the end of February 2000. The integrity assessment will be completed during start-up of operations to avoid generating clean waste.

The carryover scope for legacy waste project has not been added to the baseline, which will reduce the cost variance. The schedule variance is due to procurement delays.

The hazardous and radioactive waste operations were split, and were not being charged to the correct code. The cost variance should be reconciled when the charges are corrected. The hazardous waste schedule variance is due to a lower demand on its services. The radioactive waste schedule variance is because of the delay in startup of the RLWS.

6. Next Project Managers Meeting

The next PMM will be held on March 2, 2000, at 1:00 p.m. in Room 554 at the Federal Building in Richland, Washington.

Proposed topics may be submitted to D.K. Lutter, e-mail delores.lutter@pnl.gov, 376-5631, 376-6663 (fax).



Attachment 4  
300 AREA PROJECT MEETING  
Federal Building, Room 554  
Richland, Washington

January 6, 2000  
1.00 p.m. – 1:30 p.m.

FY 1999 Performance Summary through November 1999

**PNNL WMOC Program  
FY 2000 Performance Summary  
Thru November 1999**

12/14/99

Info as of November 1999: Revised Baseline						BCWS	BCWP	ACWP	CV	CV	SV	SV
Subactivity	Type	SubAcct	Expected Funds	BAC	FYTD	FYTD	FYTD	FYTD	%	FYTD	%	
RLST01	Reserve	OP/CE	17641D	434,702	0	0	0	0		0		
8410-0	Reserve 8410	OP/CE	11769/19177	42,871	0	0	0	0		0		
RL-ST01-4	Waste Management - Legacy Waste and Contamination Special	OP	28029A	1,601,000	1,362,346	194,779	126,000	195,086	-69,086	-55	-68,779	-35
RL-ST01-2	Waste Operations - Hazardous & Misc Waste	OP	31355A	2,566,000	2,566,783	461,618	334,000	303,174	30,826	9	-127,618	-28
RL-ST01-2	Waste Operations - Rad Waste & Material	OP	17629C	2,708,000	2,708,052	420,281	308,400	318,743	-10,343	-3	-111,881	-27
RL-ST01-2	Transportation Effluent Management	OP	19173A	2,134,000	2,133,977	301,042	314,000	325,582	-11,582	-4	12,958	4
RL-ST01-1	Environmental Compliance Technical Support Services	OP	26165A	1,499,000	1,488,948	225,411	208,400	214,379	-5,979	-3	-17,011	-8
RL-ST01-3	RPL S&M/patrol	OP	22547A	2,886,700	2,793,032	403,849	381,500	365,356	16,144	4	-22,349	-6
RL-ST01-3	RLWS	GPP	24277A 24278A	36,409	0	0	0	14,448	-14,448	#DIV/0!	0	#DIV/0!
RL-ST01-3	RLWS	OP	27549A	1,470	0	0	0	245	-245	#DIV/0!	0	#DIV/0!
RL-ST01-3	S&M Misc Facilities	OP	18698B	74,000	74,112	11,516	11,516	8,770	2,746	24	0	0
RL-ST01-3	Essential ES&H Drawings	OP	21275A	460,000	459,789	71,877	71,900	72,640	-740	-1	23	0
RL-ST01-1	WM Operations Compliance PM	OP	19958B	836,200	836,277	112,745	113,356	64,391	48,965	43	611	1
<b>Total</b>				<b>15,280,351</b>	<b>14,423,316</b>	<b>2,203,118</b>	<b>1,869,072</b>	<b>1,882,814</b>	<b>-13,742</b>	<b>-1</b>	<b>-334,046</b>	<b>-15</b>

CPI (p) = 1.01      how much one planned dollar actually costs  
 CPI (e) = 0.99      > 1 = under costs; < 1 = over costs  
 SPI (e) = 0.85      > 1 = ahead of schedule; < 1 = behind schedule  
 Program Completed % = 12.96

**Attachment 5**

**300 AREA PROJECT MEETING  
Federal Building, Room 554  
Richland, Washington**

**January 2, 2000  
1.00pm – 1:30pm**

**INFORMATION TRACKING LOG**

### 300 Area Project Managers Meeting Information Tracking Log

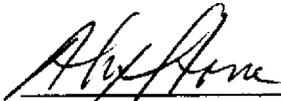
TRACKING NUMBER	DATE	ITEM/INFORMATION	PRESENTER	RECEIVER	ACTION	OPEN/CLOSED
99-01	3/4/99	PNNL WID Sites	SL Jones (PNNL) MA Barnard (DOE)	A. Huckaby (Ecology)	Determine which PNNL WID sites are RCRA sites.	Closed
99-02	3/4/99	Tanks	SL Jones (PNNL)	A, Huckaby (Ecology)	Determine if the tanks inside the rollup door in 324 are PNNL's.	Closed
99-03	7/1/99	325 HWTUs Modification Question	A. Stone (Ecology)	M. Burandt (DOE)	Determine what the question was regarding the last 325 HWTUs Modification Package	Closed
99-04	7/1/99	Task Management Plan for Sample Recovery of the Bowling Ball Cask	M. Burandt (DOE)	A. Stone (Ecology)	Ecology to review and provide comments	Closed 9/9/99 Ecology provided no comments
99-05	7/1/99	Work Break Down for \$14M PNNL Budget	M. Burandt (DOE)	A. Stone (Ecology)	Provide Ecology with PNNL Budget information	Closed
99-06	9/9/99	Extract question on 331 incinerator ash in relation to the FF-2 FFS.	M. Burandt (DOE) S. Jones (PNNL)	A. Huckaby (Ecology)	Provide information to Ecology	Closed
99-07	11/4/99	Laboratory data summary on the Bowling Ball Cask	M. Burandt (DOE)	A. Stone (Ecology)	Submit information by November 19, 1999.	Closed 11/24/99
99-08	11/4/99	300 Area PNNL managed facilities and each building's intended use.	M. Burandt (DOE)	A. Stone (Ecology)	Provide list and information by December 15, 1999	Closed 11/24/99

## 300 Area Project Managers Meeting Information Tracking Log

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Approval of the *300 Area Project Managers Meeting Information Tracking Log* and the attached meeting minutes constitutes acceptance by the parties of the commitments/agreements described therein.

### ECOLOGY

  
\_\_\_\_\_  
Alex B. Stone

4/10/02  
Date

### DOE/RL

  
\_\_\_\_\_  
M. Burandt

4/12/00  
Date

### PNNL

  
\_\_\_\_\_  
D. Litter

4/12/2002  
Date

**Meeting Minutes Transmittal**

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Project Managers Meeting  
Federal Building, Room 554  
Richland, Washington  
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1:00 p.m. to 1:30 p.m.**

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**Distribution:**

M. A. Barnard	RL	K8-50
M. E. Burandt	RL	K8-50
G. P. Davis	Ecology	B5-18
J. T. Fulton	PNNL	K9-26
E. L. Grohs	PNNL	P8-34
A. K. Ikenberry	PNNL	P7-79
J. D. Jacobsen	PNNL	P8-34
S. L. Jones	PNNL	P7-28
D. K. Lutter	PNNL	P8-34
E. M. Mattlin	RL	A5-15
A. C. McKarns	RL	A5-15
K. A. Poston	PNNL	P7-79
A. B. Stone	Ecology	B5-18
G. T. Thornton	PNNL	P8-45
W. K. Waller	PNNL	P8-34
P. J. Weaver	PNNL	P7-79
RCRA Files	PHMC	H6-26

**ADMINISTRATIVE RECORD (Two Copies Each Record):**

300 Area Projects, H-0-7  
325 Hazardous Waste Treatment Unit, T-3-4  
305-B, S-3-2  
[Care of EDMC, LMSI (H6-08)]

Please send comments/changes on distribution list to:  
DK Lutter, [delores.lutter@pnl.gov](mailto:delores.lutter@pnl.gov), (P8-34), (509) 376-5631