

WASTE MANAGEMENT PROJECT/PNNL FACILITIES PROJECT MEETING
Federal Building, Room 249
Richland, Washington

December 20, 2001
3:00 p.m. to 3:30 p.m.

Distribution:

T. L. Aldridge	RL	K8-50
M. Anderson-Moore	Ecology	B5-18
J. V. Stangeland	PNNL	K9-26
E. L. Grohs	PNNL	K3-75
A. K. Ikenberry	PNNL	P7-79
J. D. Jacobsen	PNNL	P8-34
D. K. Lutter	PNNL	K3-75
K. A. Poston	PNNL	P7-79
F. Jamison	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
G. A. Williams	RL	A5-15
W. J. Bjorklund	PNNL	P7-70
RCRA Files	PHMC	N1-25

ADMINISTRATIVE RECORD (Two Copies for Record):

300 Area Projects, H-0-7
325 Hazardous Waste Treatment Units, T-3-4
305-B, S-3-2
[Care of EDMC, LMSI (H6-08)]

Please send comments/changes on distribution list to:
DK Lutter, delores.lutter@pnl.gov, (P8-34), (509) 376-5631

RECEIVED
FEB 05 2002
EDMC

Meeting Minutes Transmittal

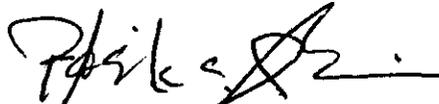
WASTE MANAGEMENT PROJECT/PNNL FACILITIES PROJECT MEETING
Federal Building, Room 249
Richland, Washington

December 20, 2001
3:00 p.m. to 3:30 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.



Theresa L. Aldridge, Project Manager, RL Date: 1-24-02



Frederick Jamison, 300 Area Project Manager, Washington State Department of Ecology Date: 01-24-02

Waste Management Project /PNNL Facilities Project Meeting, PNNL Concurrency



for Delores K. Lutter, Contractor Representative, PNNL Date: 1/24/02

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List

Attachment 1

Waste Management Project/PNNL Facilities Project Meeting
Federal Building, Room 249
Richland, Washington

December 20, 2001
3:00 p.m. to 3:30 p.m.

AGENDA

1. Approval of past minutes. (Ecology/DOE-RL/PNNL)
2. Efficiency Issues (Ecology/DOE-RL) (T. Aldridge, DOE-RL)
3. General Discussion (Ecology/DOE-RL/PNNL)
 - 305-B & 325 HWTUS Quarterly Permit Modifications (T. Aldridge/DOE-RL, E. Grohs/PNNL)
 - Class 2 Permit Modification for 325 HWTUS (T. Aldridge/DOE-RL, E. Grohs/J. Jacobsen/PNNL)
 - RLWS Status (T. Aldridge, DOE-RL)
 - Legacy Waste Status (T. Aldridge/DOE-RL, W. Bjorklund/PNNL)
 - Building Emergency Procedure (BEP) posting proposal (T. Aldridge/DOE-RL, H. Tilden/PNNL)
4. Action Items (Ecology/DOE-RL/PNNL)

Report on the occurrences at the next PMM. The Occurrence Reports are: Occurrence Report for 325 contaminated gloves, RL-PNNL-PNNLNUCL-2001-0018; and Occurrence Report 306W, RL-PNNL-PNNLBOPER-2001-0014.
Action: T. Aldridge (DOE-RL)
OPEN
5. Budget Status (J. Stangeland, PNNL)
6. Set Next Project Managers Meeting (Ecology/DOE-RL/PNNL)

February 14, 2002
Federal Building, Room 248
Richland, Washington
3:00 - 3:30 p.m.

Proposed topics may be submitted to D. K. Lutter, e-mail delores.lutter@pnl.gov,
(Work) 376-5631, (Fax) 373-5744.

Attachment 2

Waste Management Project/PNNL Facilities Project Meeting
Federal Building, Room 249
Richland, Washington

December 20, 2001
3:00 p.m. to 3:30 p.m.

1. Approval of Past Minutes

The November 16, 2001 Project Manager Meeting (PMM) minutes will be approved at a later time. F. Jamison (Ecology) was not present to sign the minutes.

2. Efficiency Issues

There were no efficiency issues to address.

3. General Discussion

- 305-B & 325 HWTUs Quarterly Permit Modifications

E. Grohs (PNNL) reported that Ecology will receive the quarterly permit modifications by January 10, 2002. E. Grohs will meet with Ecology to go over the modifications.

- Class 2 Permit Modification for 325 HWTUs

E. Grohs (PNNL) stated that PNNL hoped to submit the HWTU's Class 2 permit modifications adding room 524 sometime in January 2002.

- RLWS Status

T. Aldridge (DOE-RL) noted that the status regarding the ALARA assessment remained unchanged. This item will continue to be tracked.

- Legacy Waste Status

B. Bjorklund (PNNL) reported that several legacy waste items have been packaged or repackaged, primarily in RPL in the 325 Building. The five drums of special case waste, the fuel fragments, originally planned for packaging and shipping in December 2001 was not completed due to holiday schedules. The packaging is now planned for mid-February 2002.

- Building Emergency Procedure (BEP) posting proposal

H. Tilden (PNNL) asked if Ecology had made a decision regarding the building emergency procedure posting proposal. M. Anderson-Moore responded that Ecology was waiting for a response from RL emergency management. H. Tilden took an action to follow up with RL emergency management and provide a response to Ecology.

4. Action Items

- M. Anderson-Moore (Ecology) inquired about the status of two occurrence reports regarding worker contamination. T. Aldridge (DOE-RL) took an action to provide a report on the occurrences at the next PMM. The Occurrence Reports are: Occurrence Report for 325 contaminated gloves, RL-PNNL-PNNLNUCL-2001-0018; and Occurrence Report 306W, RL-PNNL-PNNLBOPER-2001-0014.
CLOSED

T. Aldridge (DOE-RL) provided an update on the two occurrences that Ecology inquired about during the November 16, 2001 PMM. T. Aldridge noted that neither occurrences involved RCRA or mixed waste issues.

- T. Aldridge took an action to obtain the air sample results and provide them to M. Anderson-Moore.
OPEN

5. Budget Status

As previously agreed, the budget status will be provided on a quarterly basis.

6. Set Next Meeting Date

The next PMM was scheduled for January 24, 2002, at 3:00 p.m. at the Ecology office in Kennewick, Washington.

Proposed topics may be submitted to D.K. Lutter, e-mail delores.lutter@pnl.gov, 376-5631, 376-6663 (fax).

