

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington

0058491

November 20, 2002
9:00 a.m. - 11:00 a.m.

Meeting Minutes Transmittal

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Alison K Wright

A. K. Wright, PFP Project Manager, DOE-RL

Date: 12/18/02

E. M. Mattlin

E. M. Mattlin, Central Plateau RCA Lead, DOE-RL

Date: 12/18/02

F. W. Bond

F. W. Bond, Project Manager,
Washington State Department of Ecology

Date: 12-18-02

PFP, FH Concurrence:

L. R. Fitch

L. R. Fitch, Contractor Representative, FH

Date: 12-18-02

Purpose: Project Managers Meeting

Attachment 1: Agenda & Action Item List

Attachment 2: Attendee List

Attachment 3 PFP Project Item Status

Attachment 4 M/S Status Sheets

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Attachment 1
Agenda and Action Tracking List

1. Administrative Issues
 - a. Meeting minutes from November 20, 2002 PFP PMM.
 - b. Action Tracking Review.
2. PFP Project Item Status – Provided by L. Fitch (Attachment 3)

Larry Fitch reviewed the Plant Status and discussed M/S M83-21 Chemical Hazard Assessment Report status and how the document has been classified as being UCNI. It was agreed that an UCNI version of the document would be maintained at PFP and ~~clearly need~~ ^{with a need to know} Ecology staff could review the document at PFP. A public-review ^{released} non-classified version of the document will be generated. Jon Yerxa and Rob Piippo have the action to work with RL internal staff to gain acceptance of a UCNI document as a Primary document TPA completion. Rick Bond asked if RL needed a completion confirmation letter from Ecology on M/S 83-10. RL agreed and also requested a letter on M/S 07 and 08.

3. Milestone status

- M83-21 SUBMIT TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY A PFP RESIDUAL CHEMICAL HAZARDS ASSESSMENT AS A PRIMARY DOCUMENT DUE 12/31/02.
 - ✓ **Status:** Andrea Hopkins - An internal FH draft has been provided to RL for comments that are expected by 12/03/02. Current draft is UCNI and a non-classified version will be generated. Document is on schedule to meet due date.
- M83-30 SUBMIT TO ECOLOGY A CLOSURE PLAN AS A PRIMARY DOCUMENT FOR THE 241-Z WASTE TREATMENT FACILITY (TSD UNIT) AND GLOVEBOX HA-20MB DUE 7/31/03.
 - ✓ **Status:** Karl Hadley – Initial discussions have begun with Ecology to review the conceptual approach to the closure plan. On schedule to meet due date.
- M83-20 SUBMIT FACILITY TRANSITION END POINT CRITERIA DOCUMENT AS A PRIMARY DOCUMENT TO ECOLOGY PURSUANT TO AGREEMENT ACTION PLAN SECTION 8.5.3 DUE 9/30/03.
 - ✓ **Status:** Andrea Hopkins – Document is in second internal review and is on schedule .

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- M83-12 –T01 SUBMIT PFP LEGACY PU HOLDUP REMOVAL PLAN TO ECOLOGY DUE 12/31/03.
 - ✓ **Status:** Jim Lilly- Removal plan at 65% draft stage and going through internal FH PFP decommissioning review. On schedule.

 - M83-13 COMPLETE REPACKAGING OF PFP RESIDUES AND SHIPMENT TO CENTRAL WASTE COMPLEX DUE 4/30/04.
 - ✓ **Status:** Andrea Hopkins - Residues project remains ahead of schedule. More than 1199 Kg of Sand Slag and Crucible has been packaged in 264 POCs. To date 205 POCs have been shipped to CWC. The residues project has packaged a total of 2,684 Kgs.

 - M83-31 DISCONTINUE WASTE DISCHARGES FROM 241-Z TANKS TO TANK FARMS VIA EXISTING LINES DUE 6/30/05.
 - ✓ **Status:** Karl Hadley- Cessation of 241-Z services has been coordinated with PFP customers. The interface control document is in signature that define roles and responsibilities for discontinuation of service.

 - M83-40 COMPLETE TRANSITION AND DISMANTLEMENT OF THE 232-Z BLDG INCINERATOR TO SLAB-ON-GRADE (PENDING ENVIRONMENTAL DETERMINATION) DUE 9/30/06.
 - ✓ **Status:** Dennis Takasumi- Project is in the planning stage, environmental documentation is being prepared and is on schedule. Rick Bond stated that the NSR has been reviewed by Ecology staff and a letter with comments was issued and sent to Joel Hebdon.

 - M83-14 COMPLETE 100% OF THE LEGACY PU HOLDUP REMOVAL AS DEFINED IN THE LEGACY PU HOLDUP REMOVAL PLAN FOR PFP REQUIRED BY MX-83-12-T01 DUE 9/30/06.
 - ✓ **Status:** Jim Lilly – Legacy removal holdup activities began last month. On schedule.
4. **Change Package.** Allison Wright provided Ecology with 5 public comment response packages requesting Ecology signature.
5. **IPMP Status.** A. Wright. RL has been provided an informal draft of sections 3-8 from Fluor and is reviewing. RL and FH are negotiating FY 03 Performance Incentives (PIs) and once the PIs are firmed up the IPMP will be adjusted.

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6. **New Topics. None.**

7. Next Meeting – December 18, 2002, 09:00 to 11:00, Federal Building. Room 248.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
Contact the Nez Perce regarding interest in providing input to the End Point Criteria document.	R. Bond	September 18, 2002/October 16, 2002	Open Ecology will notify tribes 3/03.
Status of M83-20, End Point Criteria	A. Hopkins	September 18, 2002.	Open, draft is going through internal contractor review.

PFP Project Managers Meeting Agenda
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Attachment 2
Attendance List

Meeting Title: PFP Project Managers Meeting

Date: November 20, 2002

Original included in hard copy

Name	Company	Phone Number
Rick Bond	Ecology	736-3007
Ellen Mattlin	DOE/RCA	376-2385
Andrea M. Hopkins	FH	373-5395
Rob E. Piippo	FH/TPA	373-3285
Allison Wright	DOE/PTD	373-7303
Jon Yerxa	DOE/RCA	376-9628
Jim Lilly	FH	373-3329
Marc Stevenson	FH	376-9668
Dennis Takasumi	PFP	372-0249
Mick Talbot	FH	373-2054
Karl Hadley	FH	372-2852
Larry Fitch	FH	376-7536

PFP Current Status

Project Manager Meeting

November 20, 2002

Current TPA Milestones

- SS&C-- over 1999 Kg. Packed in 264 POCs
- To date-- 205 POCs shipped
- Residues Project has packed 2,684 Kg. Total.
- Feed shift from SS&C to Oxides expected 1/1/03
- Residues Project remains ahead of schedule

Other PFP/TPA Activities

- M83-21 Chemical Hazard Assessment Report
 - Formal Draft provided to DOE-RL for comment
 - Comments expected 12/03/02
 - Current draft has been classified UCNI
 - Non-classified version for public review will be generated
 - Preparation is currently on schedule

Other TPA Milestones

- M83-12 Legacy holdup removal plan-12/31/03
- M83-14 Complete legacy holdup removal-9/30/06
- M83-20 Submit end-point criteria document—9/30/03
- M83-30 Submit to WDOE a closure plan—7/31/03
- M83-31 Disconnect waste discharges from 241-Z tanks—6/30/05
- M83-40 Complete transition and dismantlement of 232-Z bldg.—9/30/06

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Distribution:

D. Bartus	EPA	B5-18
F. W. Bond	Ecology	B5-18
B. L. Charboneau	RL	A6-33
G. Dragseth	RL	A6-33
L. R. Fitch	FH	T5-57
K. A. Hadley	FH	T5-57
A. M. Hopkins	FH	H5-24
J. T. Lilly	FFS	S3-97
B. B. Nelson-Maki	FH	T5-57
R. E. Piippo	FH	A1-14
L. D. Romine	RL	A6-33
C. S. Sutter	FH	T5-50
D. S. Takasumi	FH	R3-56
A. K. Wright	RL	T5-58
J. K. Yerxa	RL	A5-15

ADMINISTRATIVE RECORD (two copies): A1-14
Debbi Isom (two copies): H6-08

Please send comments on distribution list to Rob Piippo, A1-14 (373-5372).