

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 249
Richland, Washington
Meeting Held November 13, 2002
10:15 am to 12:15 pm

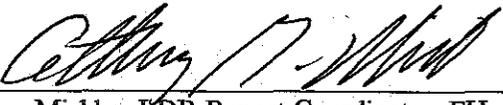
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.


Date: 12/17/02
Greg Sinton, Project Manager, DOE-RL


Date: 01/06/03
Woody Russell, Project Manager, DOE-ORP


Date: 12/17/02
Laura Ruud, Project Manager, Washington State Department of Ecology

Contractor Concurrence


Date: 12/17/02
Anthony Miskho, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda
Attachment 2 - Attendance List
Attachment 3 - Summary of Commitments
Attachment 4 - Workshop Schedule and Status

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Attachment 1

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Meeting Agenda

Agenda:

1. Last month's meeting minutes
2. Hot topics
 - Discussion of 241-C-801 Cesium Unloading Station and BX/BY SST Storage Assessments (discussion moved to outside of LDR PMM)
 - Review answers to Bob Wilson's 10/2/02 email, sent from DOE to Ecology on 10/17/02
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Mangers
 - No assessments
4. Workshop items (did not discuss)
 - Referencing specific milestones for milestone coverage
 - Revisit assessment schedule
 - Recurrence requirements for storage assessments
 - Commitments:
 - How to accomplish year to year changes in the LDR report
 - Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)
5. Waste Volume Reporting (did not discuss)
6. Next meeting (date and agenda) December 17, 2002, 9:30 - 11:30

Attachment 2

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Attendance List

<u>Name</u>	<u>Organization</u>
A. G. Miskho	FH
P. A. Powell	CHG
L. E. Ruud	Ecology
G. L. Sinton	DOE-RL
Woody Russell	DOE-ORP
Tom Gardner-Clayson	DOE-ORP
D. M. Yasek	BHI
Harold Tilden	PNNL
Bob Wilson	Ecology

Attachment 3

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Summary of Commitments

Action #	Responsible Party	Description	Date Closed
11-2002-01	DOE	Attempt to identify any buildings containing mixed waste or potential mixed waste that are not already specifically identified in the LDR report or a Part A. (ORP and BHI). PNNL and FH are confident that such units have already been identified.	
11-2002-02	Ecology	Check requirement to update assessment procedures	
11-2002-03	DOE	Provide Laura Ruud with the LLBG assessment report.	
10-2002-01	DOE	Enter storage assessments for ORP into the administrative record	
10-2002-02	DOE/Ecology	Meet before next project manager meeting to go through LDR report for possible sections to delete.	11-13-2002
10-2002-03	Ecology	Review section 9.0 of the action plan relating to public involvement	11-13-2002
10-2002-04	Ecology	Ecology to review storage assessment schedule provided at meeting with project managers and compliance specialist	

11-2002 Note 1: The ORP procedure, ORP PD 220.1-3 issued 4-18-2002 is acceptable for use. The team lead will use the checklist determine the applicability of individual checklist criteria.

Attachment 4

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Workshop Schedule and Status

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ongoing/completed)
From March 14, 2002 Resolution of Dispute			
Changes to TGDS/LSDS		August 2002	Completed (9/2002)
Consolidation of requirements documents and any other new agreements from workshops	X		not yet started
Tracking commitments contained in the LDR report		June 2002	Completed (9/2002)
How to accomplish within year changes		June 2002	Completed (9/2002)
How to accomplish year to year changes in LDR report		July 2002	ongoing
Revisit assessment schedule		October 2002	ongoing
Mechanism to transmit documents (e.g. datagap plan)		May 2002	Completed (6/2002 clarified 10/2002)
From May 29, 2002 Project Manager Meeting			
Recurrence requirements for storage assessments		October 2002	ongoing
Referencing specific milestones for milestone coverage		December 2002	not yet started
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements		October 2002	Completed as part of "Changes to TGDS/LSDS" item
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)		December 2002	not yet started
How much detail needed on description of facilities included in the LSDS.	X		not yet started

Distribution:

D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
E. M. Matlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).