

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes

at
 2420 Stevens Center, Conference Room 176
 Richland, Washington
 Meeting Held August 24, 2005
 1:30 pm to 3:30 pm

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EDMC

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.

Greg Sinton
 Greg Sinton, Project Manager, DOE-RL

Date: 10/18/05

Woody Russell
 Woody Russell, Project Manager, DOE-ORP

Date: 10/24/05

Eric VanMan
 for Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: 10/18/05

Contractor Concurrence

Anthony Miskho
 Anthony Miskho, LDR Report Coordinator, FH

Date: 10/18/05

Purpose: Discuss LDR Report related topics
 The attached minutes are comprised of the following:
 Attachment 1 - Meeting Agenda
 Attachment 2 - Attendance List
 Attachment 3 - Actions and Workshop Items

Electronic Distribution:

J. Ayres	Ecology
D. Bartus	EPA
L. Bostic	BNI
B. Charboneau	DOE-RL
S. B. Cherry	FH
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J. D. Doughty	CH2M Hill
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M. F. Jarvis	DOE-RL
C. Kennedy	WCH
A. G. Miskho	FH
E. J. Murphy-Fitch	FH
J. E. Rasmussen	DOE-ORP
J. Rugg	WCH
W. Russell	DOE-ORP
G. L. Sinton	DOE-RL
D. Singleton	Ecology
E. R. Skinnarland	Ecology
H. T. Tilden	PNNL
E. VanMason	Ecology
B. D. Williamson	DOE-RL
R. W. Wilson	Ecology
D. M. Yasek	WCH

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).

Attachment 1

**M-026 LDR Report Project Manager Meeting
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Meeting Agenda

1. Last meeting minutes
2. Hot topics
 - Assessment - The LDR PMM discussions are going well. We will try the revised process on the 241-CX tank system storage assessment. Assessment updates will be provided during the LDR PMM. Agenda item 3 will be revised to include updates
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - None
4. Action Item Status (See Attachment 3)
5. Workshop items (all items were discussed and remain open. The September meeting will focus on these workshop items)
 - Consolidation of requirements documents and any other new agreements from workshops (From March 14, 2002 Resolution of Dispute)
 - Future LDR Report reporting processes (e.g., frequency, format)
 - Identification of critical LDR report elements
6. Next meeting (date and time): October 18th, 2005, 9:30 – 11:30

Attachment 2

**M-026 LDR Report Project Manager Meeting Minutes
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Attendance List

<u>Name</u>	<u>Organization</u>
R. Skinnarland	Ecology
E. Van Mason	Ecology
A. G. Miskho	FH
D. M. Yasek	BHI
G. L. Sinton	RL
H. T. Tilden	PNNL
J. Doughty	CH2M HILL
W. Russell	ORP
E. Murphy-Fitch	FH
J. Hyatt	FH

Attachment 3

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Actions and Workshop Items

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
02-2003-03	DOE/Ecology	Consolidate the various requirements for the LDR Report for review and comment by Ecology.	
04-2005-01	Ecology	Review the PMM understandings and schedule follow up discussions as necessary	
06-2005-01	DOE	Upon completion of 04-2005-01, DOE will evaluate whether the information in the LDR report used to meet the requirement has changed significantly	
08-2005-01	DOE	Prepare a summary of completed assessments	