

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
2420 Stevens Center, Conference Room 176
Richland, Washington
Meeting Held November 16, 2004
9:30 am to 11:30 am

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

9/2 *Greg Sinton* Date: 2/2/05
 Greg Sinton, Project Manager, DOE-RL

Not Present
 _____ Date: _____
 Woody Russell, Project Manager, DOE-ORP

Eric Van Mason Date: 1/18/05
 Eric Van Mason, Project Manager, Washington State Department of Ecology

Contractor Concurrence

Anthony Miskho Date: 1/18/05
 Anthony Miskho, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics
 The attached minutes are comprised of the following:
 Attachment 1 - Meeting Agenda
 Attachment 2 - Attendance List
 Attachment 3 - Commitments and Workshop Item Agreements

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E. R. Skinnarland	Ecology
H. T. Tilden	PNNL
E. VanMason	Ecology
B. D. Williamson	DOE-RL
R. W. Wilson	Ecology
D. M. Yasek	BHI

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).

Attachment 1

M-026 LDR Report Project Manager Meeting Minutes
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1. Last meeting minutes
2. Hot topics
 - Approval of CY2003 LDR Report. Ecology mentioned the letter is being processed.
 - Closeout of M-26 inspection on 241-CX Tank System. Ecology held the close out meeting on November 9, 2004 and sent the closeout letter on November 10, 2004. The letter stated 2 concerns. Ecology is not expecting a response.
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - None
4. Action Item Status (See Attachment 3)
5. Workshop items
 - Consolidation of requirements documents and any other new agreements from workshops (From March 14, 2002 Resolution of Dispute) – Ongoing. Most likely will be addressed in the spring/summer of 2005.
 - Datasheet instructions for characterization: Closed 11/16/2004. The information in the October 28, 2004 LDR Report comment response letter is sufficient to address the concerns from the November 10, 2004 compliance inspection closeout letter.
6. Next meeting (date and time): January 18th, 2005, 9:30 – 11:30 (December cancelled)

Attachment 2

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Attendance List

<u>Name</u>	<u>Organization</u>
E. Van Mason	Ecology
A. G. Miskho	FH
J. D. Doughty	CH2M HILL
D. M. Yasek	BHI
G. L. Sinton	DOE-RL
H. T. Tilden	PNNL

Attachment 3

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Commitments and Workshop Item Agreements

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
02-2003-03	DOE	Consolidate the various requirements for the LDR Report for review and comment by Ecology.	