

STAR

Final

**Meeting Minutes Transmittal/Approval
 Unit Manager's Meeting: 1100 Area
 740 Stevens Center, Room 1200, Richland, Washington
 September 29, 1993**

FROM/APPROVAL: *Jane Gardner* ^{30 RIC} Date 11/17/93
 for Walter D. Perro, 1100 Area Operable Unit Manager, RL

APPROVAL: *David R. Einan* Date 17 Nov 93
 David R. Einan, 1100 Area Unit Manager, EPA

APPROVAL: *D. Goswami* Date 11/17/93
 for Dib Goswami, 1100 Area Unit Manager, WA Department of Ecology

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Meeting Summary/Summary of Commitments and Agreements
- Attachment #2 - Attendance List
- Attachment #3 - Agenda
- Attachment #4 - Action Items Status List
- Attachment #5 - Unit Manager Report



PREPARED BY: *Kay Kimmel* Date 11-17-93
 Suzanne Clarke, Kay Kimmel, GSSC (B1-42)

CONCURRENCE BY: *Jane Gardner* Date 11/17/93
 for Jane Gardner-Clayson, USACE 1100 Area Project Manager (A5-20)

9413092-0669

Attachment #1

Meeting Summary and Summary of Commitments and Agreements
Unit Manager's Meeting: 1100 Area
September 29, 1993
30 K

1. **SIGNING OF THE AUGUST 1100 AREA MEETING MINUTES** - August minutes were reviewed and approved with no changes.

2. **ACTION ITEM UPDATE:** (See Attachment #4).

No action items.

3. **NEW ACTION ITEMS (INITIATED September 29, 1993):**

No new action items were initiated.

4. **INFORMATION ITEMS:**

- General Status - Dave Einan said the 1100 Area Record of Decision was signed by John Wagoner today, EPA signed last week, and Ecology is expected to sign today. Jane Gardner-Clayson is the new USACE project manager. She provided an update of activities (see attachment #5).
- SPC RI/FS Update - The RI/FS Report is currently undergoing review.

9413092.0670

Attachment #3

Agenda
Unit Manager's Meeting: 1100 Area
September 29, 1993
30 KK

- **General Status - Walter Perro**
- **SPC RI/FS Update - Loren Maas**

9413092.0672

Attachment #4

Action Items Status List
Unit Manager's Meeting: 1100 Area
September 29, 1993
30 KC

| ITEM NO. | ACTION/SOURCE OF ACTION | STATUS |
|---------------------|--------------------------------|---------------|
|---------------------|--------------------------------|---------------|

No Action Items.

9413092-0673

Unit Manager Report
September 30, 1993

1100 Area

USACE

1. Preliminary Assessment Screening (PAS) for the ALE: Draft due next week.
2. September Deliverables Expected:
 - ALE Draft Work Plan
 - RA/RD: Field Sampling Plan
 - Health and Safety Plan
 - QUAPjp Plan
 - Site Specific Safety and Health Plan
3. Cultural Resource Review:
 - SHPO has raised questions about NIKE sites being registered for historical preservation which could impact the cleanup of the IU-1 site.
4. Field Sampling Plan outlines the characterization strategy. Engineering will give the regulators a tour of the areas. Negotiations on characterization will follow the tour. This is expected to occur very early in the FY.

Jane Gardner-Clayson, Project Manager

9413092.0674

Distribution

Unit Manager's Meeting: 1100 Area
September 29, 1993

30 KIC

Julie K. Erickson /Walt Perro DOE-RL, ERD (A5-19)
June M. Hennig DOE-RL, WMD (A5-21)
Steven H. Wisness TPA Project Manager, DOE-RL, EAP/TPA (A5-15)
Mike Thompson DOE-RL (A5-15)
Diane Clark DOE-RL (A5-55)
Mary Harmon DOE-HQ (EM-442)
Lisa Chetnik Treichel DOE-HQ (EM-442)
Jane Gardner-Clayson 1100 Area Project Manager, USACE (A5-20)
Raimo Liias Env. Eng. Branch Chief, USACE (Walla Walla)
Dave Einan EPA (B5-01)
Brian Drost USGS, Support to EPA
Audree DeAngeles PRC, Support to EPA
Dib Goswami WDOE (Kennewick)
Richard Hibbard \Larry Goldstein WDOE (Lacey)
Lynn Albin Washington Dept. of Health
Loren Maas SPC
Clive Francis SPC
Susan Keith Geraghty & Miller
~~Thomas Wintezak~~ Program Manager WHC (H6-27)
Diana Sickle WHC (H6-27)
Chris Widrig (Please route to:) PNL (K1-21)
 Wayne Martin PNL (K1-19) Steve Slate PNL (K1-19)
 Mark Hanson PNL (K1-51) Joan Keller PNL (K1-21)
 Roy Gephart PNL (K1-22) Ben Johnson PNL (K1-78)

Original Sent To: ADMINISTRATIVE RECORD: 1100-EM-1; Care of EPIC, WHC (H6-08)



Please contact Suzanne E. Clarke (946-3690) or Kay Kimmel (946-3692) of Dames & Moore, if further changes to the distribution list are needed.

9463092-0675