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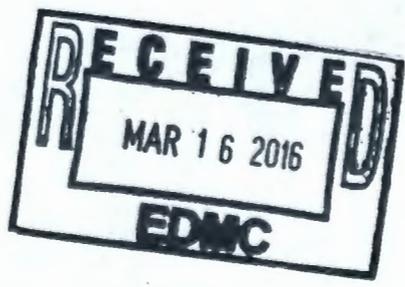
Lifecycle Report Project Managers Meeting  
January 21, 2016  
Federal Building, PACE  
Meeting Minutes

**Distribution:**

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D.A. Faulk	EPA	A3-46
K.R. Moser	MSA	A3-07
R.D. Potter	MSA	A3-07
R.E. Piippo	MSA	A3-01

ADMINISTRATIVE RECORD – Heather Childers: H6-08

Please send comments on Meeting Minutes to Shannon Ortiz ([shannon.ortiz@rl.doe.gov](mailto:shannon.ortiz@rl.doe.gov)) or Ken Moser ([kenneth\\_moser@rl.gov](mailto:kenneth_moser@rl.gov))



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Lifecycle Report Project Managers Meeting  
January 21, 2016  
Federal Building, PACE  
Meeting Minutes

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the January 21, 2016 Lifecycle Report Project Managers Meeting.

*Shannon Ortiz*

Shannon Ortiz, Project Manager  
U.S. Department of Energy, Richland Operations Office

*3-15-16*

Date

*Melinda Brown*

Melinda Brown, Project Manager  
Washington State Department of Ecology

*03-15-2016*

Date

*David Einan*

David Einan, Project Manager  
U.S. Environmental Protection Agency

*15 Mar 16*

Date



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## **1.0 Administrative Items**

The list of attendees for the January 21, 2016 Lifecycle Report Project Managers Meeting (PMM) is provided as Attachment A. Action items were reviewed during the PMM and current status is summarized in Attachment B. Any items that were agreed to be entered in the Administrative Record are listed in Attachment C.

### Approval of Previous Meeting Minutes:

Meeting minutes from the December 10, 2015 PMM were signed by the M-036-01 Project Managers; Shannon Ortiz from RL, Melinda Brown from Ecology and David Einan from EPA.

### Upcoming Meetings:

The next M-036-01 quarterly milestone review meeting is scheduled for March 17, 2016. The next Lifecycle Report Project Managers Meeting will be scheduled for March 3, 2016.

### Attachments:

- Attachment A – List of Attendees
- Attachment B – Action Tracking List
- Attachment C – Administrative Record Items

## **2.0 Review of Lifecycle Report Status**

### Status of the 2016 Lifecycle Report:

The Final 2016 Lifecycle Report was submitted to EPA and Ecology on January 20, 2016, ahead of the January 31, 2016 milestone due date. The draft Fact Sheet for the 2016 Lifecycle Report was provided to EPA and Ecology and any comments will be submitted to RL by February 1, 2016.

### 2017 Lifecycle Report Development:

The anticipated schedule for detailed analyses of future cleanup action alternatives (Table B-6 of the 2016 Lifecycle Report) was reviewed along with the proposed milestone due dates for Central Plateau cleanup (M-15, M-16, M-37, M-85 and M-94) that are undergoing public comment (extended until February 12, 2016). A summary of public comments submitted to date was also reviewed. After discussion, the Lifecycle Report Project Managers agreed that there were no proposed milestone due dates or other drivers to include an alternatives analysis in the 2017 Lifecycle Report, so one will not be included in the 2017 Lifecycle Report.

## **3.0 Action Items**

The Project Managers reviewed the Action Tracking List in Attachment B. No new actions were added.

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**ATTACHMENT B – ACTION TRACKING LIST**

This Action Tracking List is current as of January 21, 2016. No new actions were added at the Project Managers Meeting.

Action No.	Actionee	Action Description	Date Opened	Date Closed	Status Notes

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**ATTACHMENT C – ADMINISTRATIVE RECORD ITEMS**

The following documents were identified to be entered into the Administrative Record:

- December 10, 2015, Lifecycle Report Project Managers Meeting minutes.