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Meeting Minutes Transmittal

WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING
825 Jadwin / Room 641/700 Area
Richland, Washington
June 29, 2017

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.

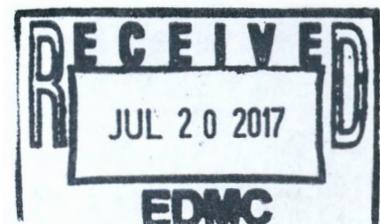

Project Manager Representative, Ecology

Date: 7/13/17


Project Manager Representative, RL

Date: July 12, 2017

Administrative Record H6-08



**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING MINUTES
825 Jadwin / Room 641/700 Area
Richland, Washington**

June 29, 2017

- I. The April 27, 2017 Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR).
- II. Operational Status
 - A. Facility Operations: Stephanie Johansen reported - Routine inspections, surveillances and preventative maintenance continue. A temporary roll up door to the Truck Port has been installed so repairs can be made to the original roll up door. This will allow waste to be moved out of the building until the permanent door can be repaired. The annual walkdown and inspection of the exterior of WESF was completed with no findings. The facility took cover in response to a breach discovered in PUREX storage tunnel #1. An emergency preparedness drill was conducted as a qualification for a new Shift Operations Manager. Pool cell overhead lights have been replaced due to failing ballasts. Ecology participated in a walkdown of WESF on May 25, 2017. Ecology will have a separate tour for the Hanford RCRA Permit process coming up in July. *Ms. Johansen will take the action to contact Joel Williams to set up the tour, and ensure a meeting announcement is distributed.*
 - B. RCRA Closure Operations – Stabilization of Hot Cell (Project W-130): *Waste Encapsulation and Storage Facility (WESF) Hot Cell A through F Initial Closure Phase Status Report, CHPRC-1702118, was transmitted to Ecology on 6/20/17. Cleanup of waste in the Canyon, Service Gallery, Truck Port, and other areas to remove debris left over from grouting the Hot Cells is complete. Some containerized waste is staged outside. Waste generated from the W-130 cleanup of the facility is periodically sent to ERDF for disposal.*
 - C. RCRA Closure Operations - Management of Cesium and Strontium Capsules (Project W-135):
 - WESF Modifications: Conceptual design for modifications to WESF associated with capsule removal has been prepared, reviewed, and comments are being dispositioned. Ms. Schleif asked if the WESF modifications incorporate the application for the CSA. Ms. Johansen responded that the WESF modification are changes that may need to be made in Hot Cell G and the Truck Port to accommodate the process of moving the capsules out of WESF. The modification is the actual design changes to WESF. Per the permitting plan, we are to submit an updated WESF application to reflect those changes to the agenda near term activities.
 - Capsule Storage Area (CSA): Conceptual design for the CSA has been prepared and reviewed, and comments are being dispositioned.
 - Cask Storage System (CSS): Conceptual design for the CSS has been prepared and is currently under review by DOE-RL and CHPRC.
 - A new five wide office trailer complex is currently being assembled at WESF to house project staff. Occupancy permit is expected July 12, 2017.

D. RCRA Permitting Activities: Work continues on drafting permitting documentation associated with Project W-135

III. Status of Previous Agreements and Commitments

A. There were no previous agreements and commitments to discuss.

IV. New Agreements and Commitments

A. There were no new agreements and commitments established.

V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)

A. WESF Closure Plan

Ms. Johansen proposes *WESF Closure Plan* be replaced with to the 2 suggested bulleted items above as the W-130 project is complete:

- ***WESF Modifications (Permit updates for WESF Changes)***. Ms. Johansen will follow up on the date this is planned to be submitted.
- ***Capsule Storage Area Permit Modification Request***. There are plans to submit this in the fall.
- ***The scheduled submittal dates for each item will also be added.***

B. HF RCRA Permit Rev. 9 Update

- Ms. Johansen stated there is currently no activity on the Rev. 9 Update and this is being addressed by senior management.

C. M-92-05

- Ms. Reddick stated the change package is in E-STARS as of 6/27/17 and Al Farabee is working on it. There is a tentative agreement for the creation of two new interim milestones which would in essence meet M-92-05. Expecting the tentative agreement to come over for signatures by RL and Ecology by Friday 6/30/17 to meet M-92-05 which is due 6/30/17. Attached to the package would be the draft interim milestone change package that will go out for public comment before signature. Ms. Schleif also stated there has been discussion on starting negotiations to change M-92, specifically the due date. Ms. Schleif stated that Region 10 concurrence is needed to sign the change package.

VI. Approved Changes Signed Off in Accordance with TPA Section 12.2

A. There were no approved changes to discuss.

VII. General Discussion

A. There were no topics identified for general discussion.

VIII. Actions

Unit	Description of Action	Status	Date
M-92-05	Ms. Reddick to follow up on discussions during meeting with Ecology regarding M-092-05	Open	2/23/17
	Ms. Reddick will review and then transmit the change package for the proposed milestones to Ms. Schleif.	Open	4/27/17
	Ecology is expecting the milestone package by 6/30/2017	Open	6/29/17
Hot Cells	RL/CHPRC will notify Ecology when the one month clock starts for submittal of the report on meeting the grout strength requirements	Open	4/27/17
	The one month clock has started and Ecology has been notified. Report has been submitted.	CLOSED	6/29/17
Project W-135	RL/CHPRC to provide Ecology the conceptual plan for moving the capsules from the pool cells to the capsule interim storage facility	Open	4/27/17
	There was a briefing held on 6/6/17 and the presentation has been emailed to Ecology.	CLOSED	6/29/17
Project W-135	Ecology and RL/CHPRC will follow up internally regarding the SEPA checklist and the EIS, and meet to discuss respective follow-ups.	Open	4/27/17
	Ecology is expecting a supplemental Environmental Assessment (EA) to address (1) moving the capsules out of WESF, (2) the transportation process, and (3) the new location for the CSA. Ms. Reddick will send Ms. Schleif an email detailing why an EA is not necessary. Ms. Schleif will get feedback from her SEPA manager and respond when she has more information.	New	6/29/17
Tour	Ms. Johansen will contact Joel Williams to verify the tour date and to send an invite to Ecology.	New	6/29/17

IX. Documents for Submittal to the Administrative Record

A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for August 24, 2017 with a location change to 2420 Stevens, Richland, WA.

FACILITY OPERATIONS

- Routine inspections, surveillances, and preventative maintenance continue.
- A temporary roll up door to the Truck Port has been installed so repairs can be made to the original roll up door.
- Annual walkdown and inspection of exterior of WESF was completed.
- Facility took cover in response to a breach discovered in PUREX tunnel.
- Emergency preparedness drill was conducted.
- Pool cell overhead lights have been replaced.
- Ecology conducted a walkdown of WESF with DOE-RL on May 25, 2017.

RCRA CLOSURE OPERATIONS - STABILIZATION OF HOT CELLS (PROJECT W-130)

- *Waste Encapsulation and Storage Facility (WESF) Hot Cell A through F Initial Closure Phase Status Report, CHPRC-1702118*, was transmitted to Ecology.
- Cleanup of Canyon, Service Gallery, Truck Port, and other areas to remove debris left over from grouting the Hot Cells is complete.
- Waste generated from cleanup of the facility has been periodically sent to ERDF for disposal.

RCRA CLOSURE OPERATIONS - MANAGEMENT OF CESIUM AND STRONTIUM CAPSULES (PROJECT W-135)

- WESF Modifications: Conceptual design for modifications to WESF associated with capsule removal has been prepared, reviewed, and comments are being dispositioned.
- Capsule Storage Area (CSA): Conceptual design for the CSA has been prepared and reviewed, and comments are being dispositioned.
- Cask Storage System (CSS): Conceptual design for the CSS has been prepared and is currently under review by DOE-RL and CHPRC.
- New five wide office trailer complex is currently being assembled at WESF to house project staff.

RCRA PERMITTING ACTIVITIES

- Work continues on drafting RCRA permitting documentation associated with Project W135.

Waste Encapsulation and Storage Facility Project Managers Meeting (WESF)
825 Jadwin / Room 641
Richland, Washington

June 29, 2017

ATTENDANCE LIST

Name	Organization	Phone Number
1. Sandy Shore	CHPRC	373-9709
2. Stephanie Johnson	CHPRC	373-1031
3. Sarah Horn	CHPRC	942-6522
4. Julie Reddick	DOE/RL	376-2003
5. Mitch McDrott	CHPRC	373-7351
6. Sasa Kojerina	CHPRC	373-9622
7. Stephanie Schlot	Ecology	372-7929
8. Willyann Bander	Ecology	372-7951
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**WASTE ENCAPSULATION AND STORAGE FACILITY
(WESF) PROJECT MANAGERS MEETING
825 Jadwin / Room 641
Richland, Washington**

**June 29, 2017
9:00 A. M. to 9:30 A. M.**

AGENDA

- I. The April 27, 2017 Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR).
- II. Operational Status
- III. Status of Previous Agreements and Commitments
- IV. New Agreements and Commitments
- V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)
 - A. WESF Closure Plan
 - B. HF RCRA Permit Rev. 9 Update
 - C. M-92-05
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- VII. General Discussion
- VIII. Actions

Unit	Description of Action	Status	Date
M-92-05	Ms. Reddick to follow up on discussions during meeting with Ecology regarding M-092-05	Open	2/23/17
	Ms. Reddick will review and then transmit the change package for the proposed milestones to Ms. Schleif.	Open	4/27/17
Hot Cells	RL/CHPRC will notify Ecology when the one month clock starts for submittal of the report on meeting the grout strength requirements	Open	4/27/17
Project W-135	RL/CHPRC to provide Ecology the conceptual plan for moving the capsules from the pool cells to the capsule interim storage facility	Open	4/27/17
Project W-135	Ecology and RL/CHPRC will follow up internally regarding the SEPA checklist and the EIS, and meet to discuss respective follow-ups	Open	4/27/17

- IX. Documents for Submittal to the Administrative Record
- X. Next Project Managers Meeting