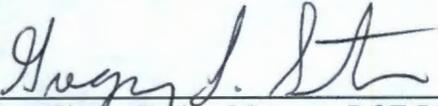


## Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes  
at  
Federal Building, Conference Room 249  
Richland, Washington  
Meeting Held December 17, 2002  
9:30 am to 11:30 pm

---

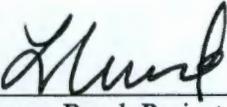
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

  
\_\_\_\_\_  
Greg Sinton, Project Manager, DOE-RL

Date: 2/6/03

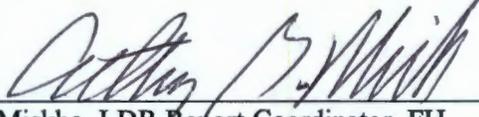
Not Present  
\_\_\_\_\_  
Woody Russell, Project Manager, DOE-ORP

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Laura Ruud, Project Manager, Washington State Department of Ecology

Date: 2-6-03

## Contractor Concurrence

  
\_\_\_\_\_  
Anthony Miskho, LDR Report Coordinator, FH

Date: 2/6/03

**Purpose:** Discuss LDR Report related topics  
The attached minutes are comprised of the following:  
Attachment 1 - Meeting Agenda  
Attachment 2 - Attendance List  
Attachment 3 - Summary of Commitments  
Attachment 4 - Workshop Schedule and Status

**RECEIVED**  
MAR 17 2003

**EDMC**

**Attachment 1**

**M-026 LDR Report Project Manager Meeting Minutes  
at  
Federal Building, Conference Room 249  
Richland, Washington  
Meeting Held December 17, 2002  
9:30 am to 11:30 pm**

1. Last month's meeting minutes
2. Hot topics (discussed and agreed)
  - Revision to data sheets: Delete "N/A" boxes on TGDS Section 2.2, LSDS Sections 2.6 and 3.3.2. Entry will either be a zero or a number. An "N/A" option is not appropriate.
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Mangers
  - None
4. Action Item Status (discussed)
5. Workshop items
  - Referencing specific milestones for milestone coverage (discussed and completed)
  - Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal) (discussed and ongoing)
  - Commitments: (did not discuss)
    - How to accomplish year to year changes in the LDR report
  - Revisit assessment schedule (discussed: related to action item)
  - Recurrence requirements for storage assessments (did not discuss)
6. Waste Volume Reporting (did not discuss)
7. Next meeting (date and agenda)

**Attachment 2**

**M-026 LDR Report Project Manager Meeting Minutes  
at  
Federal Building, Conference Room 249  
Richland, Washington  
Meeting Held December 17, 2002  
9:30 am to 11:30 pm**

**Attendance List**

<u>Name</u>	<u>Organization</u>
A. G. Miskho	FH
P. A. Powell	CHG
L. E. Ruud	Ecology
G. L. Sinton	DOE-RL
D. M. Yasek	BHI
Harold Tilden	PNNL
Mary Jarvis	DOE-RL

**Attachment 3**

**M-026 LDR Report Project Manager Meeting Minutes  
at  
Federal Building, Conference Room 249  
Richland, Washington  
Meeting Held December 17, 2002  
9:30 am to 11:30 pm**

**Summary of Commitments**

<b>Action #</b>	<b>Responsible Party</b>	<b>Description</b>	<b>Date Closed</b>
12-2002-01	Ecology	Ecology to continue researching LLBG storage assessment concerns	
12-2002-02	DOE	DOE will evaluate Ecology's request to move the 242-S, 242-T, and 242-B/BL storage assessments up into CY2003	
11-2002-01	DOE	Attempt to identify any buildings containing mixed waste or potential mixed waste that are not already specifically identified in the LDR report or a Part A. (ORP and BHI). PNNL and FH are confident that such units have already been identified.	<b>12-17-2002</b>
11-2002-02	Ecology	Check requirement to update assessment procedures	<i>Closed by eMail from L. Ruud</i>
11-2002-03	DOE	Provide Laura Ruud with the LLBG assessment report.	<b>12-17-2002</b>
10-2002-01	DOE	Enter storage assessments for ORP into the administrative record	
10-2002-04	Ecology	Ecology to review storage assessment schedule provided at meeting with project managers and compliance specialist	<b>12-17-2002</b>

12-2002 Note 1: Milestones cited as commitments for characterization or treatment must be the specific milestone(s) that on completion will satisfy the LDR requirements for characterization or treatment.

Attachment 4

M-026 LDR Report Project Manager Meeting Minutes  
 at  
 Federal Building, Conference Room 249  
 Richland, Washington  
 Meeting Held December 17, 2002  
 9:30 am to 11:30 pm

Workshop Schedule and Status

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ ongoing/completed)
<b>From March 14, 2002 Resolution of Dispute</b>			
Changes to TGDS/LSDS		August 2002	Completed (9/2002)
Consolidation of requirements documents and any other new agreements from workshops	X		not yet started
Tracking commitments contained in the LDR report		June 2002	Completed (9/2002)
How to accomplish within year changes		June 2002	Completed (9/2002)
How to accomplish year to year changes in LDR report		July 2002	ongoing
Revisit assessment schedule		October 2002	ongoing
Mechanism to transmit documents (e.g. datagap plan)		May 2002	Completed (6/2002 clarified 10/2002)
<b>From May 29, 2002 Project Manager Meeting</b>			
Recurrence requirements for storage assessments		October 2002	ongoing
Referencing specific milestones for milestone coverage		December 2002	Completed (12/2002)
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements		October 2002	Completed as part of "Changes to TGDS/LSDS" item
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)		December 2002	ongoing
How much detail needed on description of facilities included in the LSDS.		December 2002	ongoing

Distribution:

D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnerland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).