

Meeting Minutes Transmittal - Approved

Project Managers Meeting
303-K STORAGE FACILITY
2440 STEVENS CENTER, RM 2215
Richland, Washington

Meeting Held November 1, 1996
From 2:30 pm to 3:30 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Ellen M. Mattlin Date: 12-17-96
Ellen M. Mattlin, Project Manager, RL

Clinton D. Stuart Date: 12-17-96
Clint D. Stuart, Project Manager, Washington State Department of Ecology
Unit JK

Contractor/Sub-Contractor Representatives

NOT PRESENT Date: _____
Fred A. Ruck III, FDH

Ivan L. Metcalf Date: 12/17/96
Ivan L. Metcalf, BWAC

Jason G. Adler Date: 12/17/96
Jason G. Adler, RFSH



Purpose: Discuss Permitting Process

- Meeting Minutes are attached. The minutes are comprised of the following:
- Attachment 1 - Agenda
 - Attachment 2 - Summary of Discussion and Commitments/Agreements
 - Attachment 3 - Attendance List
 - Attachment 4 - Action Items
 - Attachment 5 - 303-K Storage Facility Draft Closure Implementation Schedule

Attachment 1

**Project Managers Meeting
303-K STORAGE FACILITY
2440 STEVENS CENTER, RM 2215
Richland, Washington**

**Meeting Held November 1, 1996
From 2:30 pm to 3:30 pm**

Agenda

1. Approval of Past PMM Minutes
2. Status Action Items
None
3. Status Closure Activities
 - Introductions
 - Closure Strategy
 - Schedule
 - Dangerous Waste Decontamination
 - Sampling
 - Air Permitting
 - Schedule Ecology Visit to 303-K
 - Schedule DQO Meetings
4. New Business
5. Set Next Meeting Date

Attachment 2

Project Managers Meeting
 303-K STORAGE FACILITY
 2440 STEVENS CENTER, RM 2215
 Richland, Washington

Meeting Held November 1, 1996
 From 2:30 pm to 3:30 pm

Summary of Discussion and Commitments/Agreements

1. Approval of Past PMM Minutes

Note that this is the first meeting since September 1995. The September 1995 minutes have been approved and distributed.

2. Status Action Items

None.

3. Status Closure Activities

Note that the work on the 303-K Storage Facility Closure has been on hold during Fiscal Year 1996. Work restarted in October 1996.

- Introductions

Clint D. Stuart, Ecology - Kennewick Office, is replacing Scott E. McKinney, Ecology - Lacey Office, as the Ecology Project Manager for the 303-K Storage Facility Closure. The meeting attendees are listed in Attachment 3.

The key personnel (not all present at this meeting) involved with the closure are:

Clint D. Stuart	Ecology Project Manager for 303-K
Ellen M. Mattlin	RL Project Manager for 303-K
Mark R. Hahn	RL Programs representative
Ivan L. Metcalf	BWHC Manager, Fuel Supply Shutdown
John A. Remaize	BWHC Fuel Supply Shutdown Project Engineer
Fred A. Ruck III	FDH Environmental Protection
Jason G. Adler	RFSH Environmental Services

- Closure Strategy

Schedule

A schedule (Attachment 5) for completion of the closure activities was provided to the meeting participants.

Dangerous Waste Decontamination

The overall dangerous waste decontamination strategy for the 303-K Storage Facility was outlined. The exterior areas of the 303-K Storage Facility will not be decontaminated as they are considered to be relatively clean. The interior of the north-half of 303-K Building will be decontaminated for dangerous waste. (Note that the south half of the 303-K Building is not part of the regulated dangerous waste storage unit.)

The degree and type of decontamination will be presented to Ecology at a future meeting. Factors affecting the dangerous waste decontamination include that no spills have occurred during operation of the unit (documented in the closure plan) and experience from previous completed closures. Debris-rule type treatment (e.g., scabbling of the concrete) is not expected to be used.

Sampling

The details of the sampling and analysis requirements will be discussed at a future Data Quality Objectives (DQO) meeting. The DQO will outline all details of the sampling and analysis at the 303-K Storage Facility. A sampling and analysis plan will be produced for Ecology's approval.

There are some modifications that will be proposed to the sampling plan as presented in the closure plan. These changes are based on what has been learned from similar closures and that no spills have occurred at this unit. Full details of the sampling and analysis and justification for any changes will be provided at the DQO.

Air Permitting

An air permitting "Notice of Construction" (NOC) concerning radiological air emissions from the closure activities is in place. The NOC was approved by the U.S. Environmental Protection Agency and the Washington State Department of Health in October 1996. The NOC covers various shutdown, stabilization, and decommissioning activities through-out the Fuel Supply Shutdown organization, not just the closure activities at the 303-K Storage Facility.

- Schedule Ecology Visit to 303-K

A tour for Clint Stuart (Ecology Project Manager) was scheduled. The tour will include entry inside of the 303-K Building. The tour has been scheduled for Friday, November 8, 1996 at 9:00 pm and will meet at John Remaize's (of BWHC) office in the 333 Building.

- Schedule DQO Meetings

The DQO meeting has been tentatively scheduled for the morning of Friday, November 15, 1996. It is planned to use the Federal Building Video Teleconference Center (Rm 784-B) to allow Scott

McKinney (Ecology) to attend from Ecology's Lacey Office. Jason Adler (RFSH) will schedule this meeting.

4. **New Business**

- None

5. **Set Next Meeting Date**

The next Project Managers' Meeting is planned for December 11, 1996 in Richland, WA.

97.13510.2224

Attachment 4

Project Managers Meeting
303-K STORAGE FACILITY
2440 STEVENS CENTER, RM 2215
Richland, Washington

Meeting Held November 1, 1996
From 2:30 pm to 3:30 pm

Action Items

Action Item #

Description

None

9713510.2225

Attachment 5

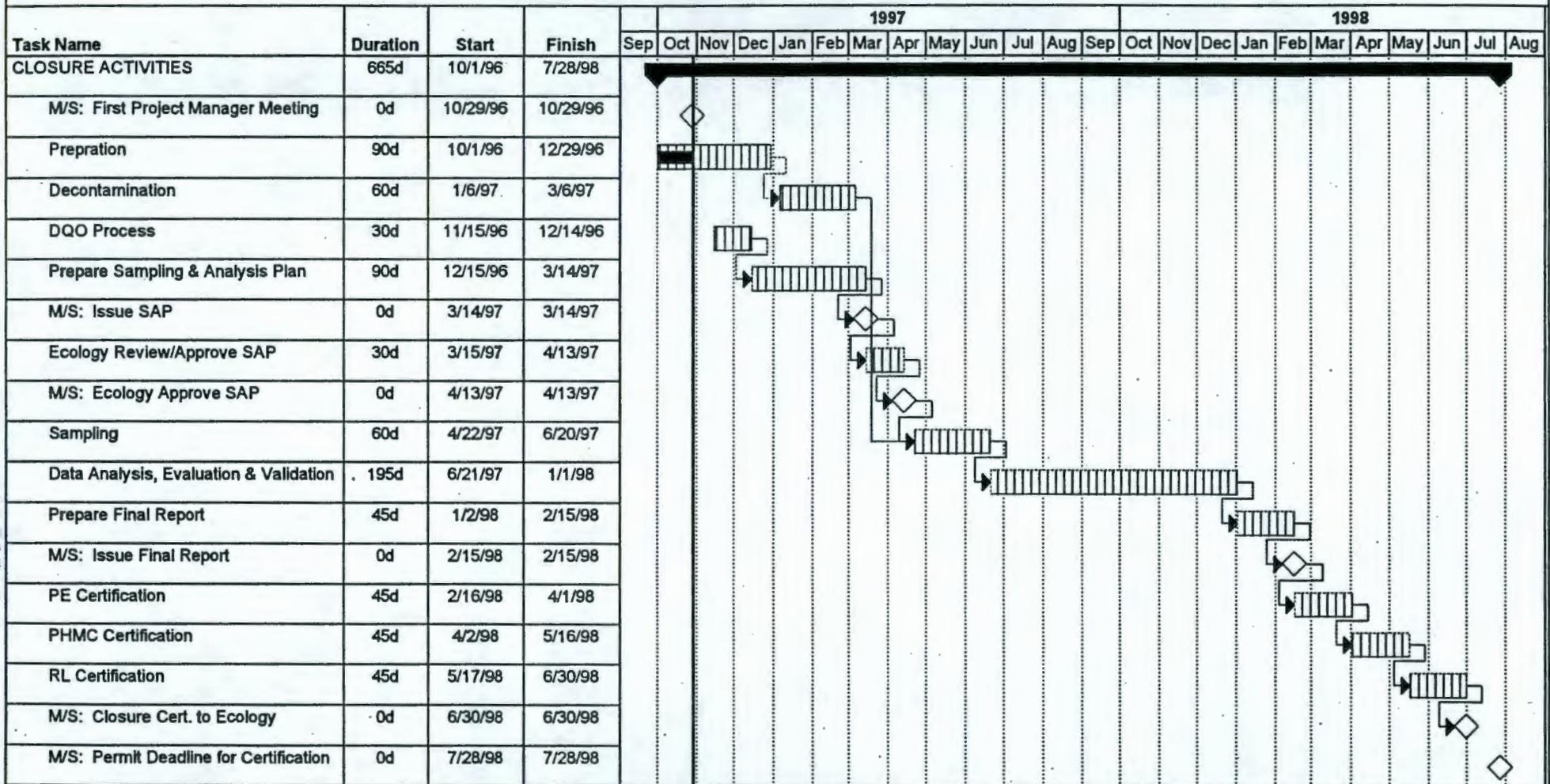
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TITLE - 303-K Storage Facility Draft Closure Implementation Schedule

303-K STORAGE FACILITY

Draft Closure Implementation Schedule



9713510.2226

Date: 10/29/96
 Permitting Lead: J. G. Adler, RFHS
 File: C:\ADLERMSP\303KSUM2.MPP

Task Progress Milestone Summary

Distribution:

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ADMINISTRATIVE RECORD: 303-K Storage Facility, S-3-1, [Care of EDMC, FDH
(H6-08)]

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