

## Meeting Minutes Transmittal

M-91 Milestone  
 Project Managers Meeting  
 825 Jadwin / Room 554  
 Richland, Washington  
 October 25, 2012

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.

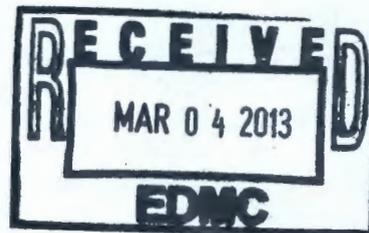
*[Signature]*  
 Project Manager Representative, Ecology

Date: 1/24/2013

*[Signature]*  
 Project Manager Representative, RL

Date: 24 Jan 13

M-91 Administrative Records	H6-08
MS Collins	A6-38
BJ Dixon	T4-09
RH Engelmann	H8-45
SK Johansen	T1-41
PW Martin	H8-45
DG Singleton	H0-57
LC Tuott	T4-06



M-91 PROJECT MEETING MINUTES  
Project Managers Meeting  
825 Jadwin/Room 554/700 Area  
Richland, Washington

October 25, 2012

- I. The August 23, 2012, and September 27, 2012, M-91 Project Managers Meetings (PMMs) were canceled. The July 26, 2012, M-91 Project Managers Meeting minutes were approved by RL and Ecology and are available in Administrative Records (<http://www5.hanford.gov/arpir/?content=findpage&AKey=0091360>).
- II. Status Report
- A. TPA Milestone Update  
Lorna Dittmer (CHPRC) stated that two target milestones were missed in September 2012, one target for retrieval and one for certification of waste. Ms. Dittmer added that Ecology had been notified that the targets were to be missed.
- B. Concerns Regarding Meeting Scheduled Milestone Completion Dates.  
Ms. Dittmer stated that there are other milestone renegotiations under way, and it is not certain when the M-91 milestone series will be renegotiated.
- C. SAP Implementation (M-091-40L-035, PMM Submittal Apr-Jun 3rd Qtr FY12 Burial Ground Sample Results)  
Ms. Dittmer reported that there was no substrate sampling during the quarter.
- III. Status of Previous Agreements and Commitments
- A. There were no previous agreements or commitments to status.
- IV. New Agreements and Commitments
- A. There were no new agreements or commitments to status.
- V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)
- A. Ms. Dittmer noted that RL/CHPRC submitted the annual Project Management Plan (PMP) to Ecology in June 2012, and asked if Ecology will be providing comments. Albert Chang (Ecology) responded that there has been an ongoing internal discussion regarding the path forward for responding to the PMP. Mr. Chang acknowledged that the internal issue may not be resolved before submittal of the June 2013 PMP, and that the decision may be made to address the 2012 comments in the 2013 PMP. Mr. Chang added that he and Deborah Singleton (Ecology) have made their concern known to management regarding meeting the milestone cycle for document review. Ms. Dittmer noted that the intent is to meet milestone M-16-92B, which is a submittal of the PMP to EPA in December 2012, and the preference is to submit the document with Ecology's concurrence. Ms. Dittmer added that direction has been given to extract the chapters and associated appendices from the PMP that would meet the requirement of the milestone, and to submit those chapters and appendices separately to EPA. Mr. Chang stated that emails from Dave Einan (EPA) have indicated the possibility of EPA accepting the PMP without RL/CHPRC having to extract and publish a separate report. Ms. Dittmer requested that Mr. Chang forward EPA's emails to Mike Collins (RL). Mr. Chang agreed to forward the emails to RL.
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- A. There were no approved changes to status.

**VII. General Discussion**

**A. There were no topics for general discussion.**

**VIII. Actions**

**A. There were no actions to status.**

**IX. Documents for Submittal to the Administrative Record**

**A. There were no documents identified for submittal to the AR.**

**X. Next Project Managers Meeting**

**A. Due to the upcoming holidays, the November and December PMMs were combined and tentatively scheduled for December 6, 2012.**

10/25/2012

930<sup>00</sup> 10 AM M-91 PMM

P. Sharon Budbada EP/CHPRC 373-9792

Kathy Knox Knox Court Reporting 946-5535

Rick Engelmann 376-7885

Gary Fyles DOE/RC 326-2670

Albert Chang (for Deborah Singleton) Ecology 372-7929

LEE TUOTT CHTRC 376-1045

LEE FEARON WA DEPT ECOLOGY 372-7933

AL CAWTRSE CHTRC 376-5145

Lorna Dittmer CHPRC 376-7017

Jenne Soles CHPRC 376-7510