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Meeting Minutes Transmittal - Approved

Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2200
Richland, Washington



Meeting Held September 22, 1994
From 1:00 pm to 2:30 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Ellen M. Mattlin Date: 12/6/94
Ellen M. Mattlin, Unit Manager, RL

Not present. Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Alisa D. Huckaby Date: 12/06/94
Alisa D. Huckaby, Unit Manager, Washington State Department of Ecology

4843 Alkali Metals Storage Facility, WHC Concurrence

Fred A. Ruck III Date: 12/6/94
Fred A. Ruck III, Contractor Representative, WHC

Not present. Date: _____
J. A. (Mickey) Seamans, Contractor Representative, WHC

Purpose: Discuss Permitting Process

- Meeting Minutes are attached. The minutes are comprised of the following:
- Attachment 1 - Agenda
 - Attachment 2 - Summary of Discussion and Commitments/Agreements
 - Attachment 3 - Attendance List
 - Attachment 4 - Action Items

Attachment 1

Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2200
Richland, Washington

Meeting Held September 22, 1994
From 1:00 pm to 2:30 pm

Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
 - 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF
 - 7-14-93:2 Provide Ecology with copy of the radiation survey procedure
 - 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.
 - 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.
 - 4-14-94:1 Add information to the Administrative Record.
3. Status Closure Activities
 - Status of Waste Removal
 - Status of Aerial Photographs
4. New Business
5. Set Next Meeting Date

Attachment 2

Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2200
Richland, Washington

Meeting Held September 22, 1994
From 1:00 pm to 2:30 pm

Summary of Discussion and Commitments/Agreements

1. Approval of Past UMM Minutes

The July 14, and August 23, 1994 Unit Managers Meeting minutes were approved and signed off at the September 22, 1994 Unit Managers Meeting. At this time there are no outstanding Unit Managers Meeting Minutes.

2. Status Action Items

- 7-14-93:1 Arrange for Ecology to attend radiation survey of 4843 AMSF

Pending. Awaiting removal of waste from 4843 Alkali Metal Storage Facility (AMSF) and scheduling of the survey.

- 7-14-93:2 Provide Ecology with copy of the radiation survey procedure

Pending. A recent radiation survey dated 6/29/94 was provided at the August 23 UMM for 4843 AMSF. Copies of the Health Physics Procedures (WHC-IP-0718) and the WHC Radiological Control Manual (WHC-CM-1-6) were provided to Ecology at the December 14, 1993 UMM.

- 2-18-94:1 Arrange and schedule the DQO meeting for 4843 AMSF.

Pending. The data quality objective (DQO) meeting will be scheduled after completion of the 4843 AMSF radiation release survey.

- 3-17-94:1 Provide aerial photographs of 4843 AMSF to Ecology.

Pending. Work is continuing on locating aerial photographs of 4843 AMSF. It has been brought to our attention that these particular negatives have two different types of numbering systems. This is slowing the process of obtaining better photographs of 4843 AMSF.

- 4-14-93:1 Add information to the Administrative Record.

Pending. This action item is ongoing and cannot be completed until the unit closure has been certified.

3. Status Closure Activities**- Status on Waste Removal**

WHC (ZC Knaus) reported that the last of drum relabeling would occur on September 22, 1994. Also, at this same time, the large material would be placed in the overpack container readying the material for shipping. As of this time no exact schedule has been given to remove the waste from 4843 AMSF. It was also noted that shipping papers for the drums has been approved by WHC Solid Waste. It is still not known if all material will be shipped at one time. WHC FFTF (JA Seamans) will be contacted for an update on the status of the waste removal.

4. New Business**- Funding for F.Y. 1995**

Ecology (A.D. Huckaby) raised concerns on the availability of RCRA Closure funding for 4843 AMSF during fiscal year 1995. She is looking for a breakdown of the budget into specific jobs being scheduled during 1995. WHC (Z.C. Knaus) took an action item to follow up on this subject and report back during the October Unit Manager Meeting.

5. Set Next Meeting Date

The next meeting has been set for December 6, 1994, for 1:00 pm to 2:00 pm 2440 Stevens Center, Rm. 2519 in Richland, Washington.

Attachment 4

Unit Managers Meeting
4843 ALKALI METAL STORAGE FACILITY
2440 STEVENS CENTER, RM 2200
Richland, Washington

Meeting Held September 22, 1994
From 1:00 pm to 2:30 pm

Action Items

<u>Action Item #</u>		<u>Description</u>
07-14-93:1	OPEN	Arrange for Ecology to attend radiation survey of 4843 AMSF. (WHC: J. G. Adler)
07-14-93:2	OPEN	Provide Ecology with copy of the radiation survey procedure. Current commitment is for a copy of an old radiation survey report. (WHC: J. G. Adler)
02-18-94:1	OPEN	Arrange and schedule the DQO meeting the 4843 AMSF. (WHC: J. G. Adler)
03-17-94:1	OPEN	Provide aerial photographs of the 4843 AMSF to Ecology. (WHC: J. G. Adler)
04-14-93:1	OPEN	Add the following to the Administrative Record: Field logbook(s); analytical results; PE's logbook; and the radiation survey results. (WHC: J. G. Adler)
09-22-94:1	NEW	Provide information on funding available for 4843 AMSF for F.Y. 1995. Included in this will be breakdowns for specific jobs such as: DQO, NODs, Rad Survey, Waste Shipment. (WHC: Z. C. Knaus)

Distribution:

J. K. Bartz	GSSC	R3-82
R. M. Carosino	RL	A4-52
D. L. Duncan	EPA	HW-106 (Seattle)
O. A. Farabee	RL	N1-39
R. G. Hastings	RL	N1-39
A. D. Huckaby	Ecology	B5-18
Z. C. Knaus	WHC	H6-23
R. N. Krekel	RL	A5-15
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. M. Price	WHC	H6-23
F. A. Ruck III	WHC	H6-23
J. A. Seamans	WHC	N2-04
J. L. Waite	WHC	B2-35
RCRA file/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 4843 ALKALI METAL STORAGE FACILITY (S-4-1) [Care of EPIC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files,
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101,
Record Center, Mail Stop HW-074

Please send comments on distribution list to Zachery C. Knaus (H6-23),
(509) 373-6823.