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Subject: Statement of Work for Facil Services, CRCIA, Vadose, etc

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----- Message Contents -----

For your information, I am attaching the "final" Statement of Work (SOW) planned to be used in contracting with Ms. Alice Shorette of Triangle Associates, Inc. for the subject facilitation services. Topics to be included in the facilitation meetings relate to issues associated with Columiba River Comprehensive Impact Assessment (CRCIA), vadose zone characterization, and groundwater contamination issues - all related to protection of the Columbia River.

This message is addressed to the Natural Resource Trustee council (NRTC) members and several State of Oregon addressees involved in the Composite Analysis.

Our intent is to go forward ASAP with contract actions (this will be a small, sole source contract) to permit the facilitated meetings to begin, with a proposed two-day session beginning either November 19th or 20th, 1997. Personnel from Ms. Shorett's Office will be in touch with principle participants to obtain information regarding these dates and about the specific agenda. Her intent is to contact principle participants prior to the actual meetings.

If you have any questions about this message or the SOW, please contact me.

Bob Stewart

10/30/97

DRAFT #6 STATEMENT OF WORK

**FACILITATION OF DISCUSSIONS CONCERNING COLUMBIA RIVER
COMPREHENSIVE IMPACT ASSESSMENT (CRCIA), VADOSE ZONE
CHARACTERIZATION, GROUNDWATER MANAGEMENT AND RELATED ISSUES**

Scope: **Facilitation of meetings to achieve the following goals:**

1) **Establish and determine membership** of a group to provide input to DOE on groundwater and Columbia River protection. Issues incorporated into the discussion include CRCIA follow-on work, vadose zone characterization, and performance assessments. Note: This group, once formed and constituted, would be continuing in nature; however, facilitation is not expected to be necessary once the roles and responsibilities and path forward are defined. As a part of the discussions, the role of the new group is to be defined with respect to roles of the Hanford Advisory Board and Tribal Nations.

(2) **Review roles and responsibilities of the participants** in determining a path forward for groundwater and Columbia River protection. Key participants include governmental agencies such as the U. S. Environmental Protection Agency (EPA), Washington State Department of Ecology (Ecology), the State of Oregon, Washington and Oregon Departments of Health; Tribal Nations; members of the CRCIA Team; the Natural Resources Trustee Council; members of the Hanford Advisory Board, including the Government Accountability Project (GAP). Identify potential issues regarding roles and responsibilities.

(3) **Determine areas of consensus (and disagreement) in defining a path forward** for groundwater and Columbia River protection.

4) **Reach agreement and plan on how current stakeholder involvement efforts (e.g. TWRS vadose zone characterization) can be integrated and combined into the larger group's efforts**, once the larger group is formed.

Tasks include conducting preliminary interviews with potential participants, preparing refined meeting scope/issue objectives and ground rules statements, planning and communicating with and coordinating meeting schedules and agendas,, and planning and facilitating an initial meeting of two days, with the potential for one or more follow-on meetings to reach consensus.

Additionally, tasks are to include administrative support necessary for the successful conduct of facilitated sessions. Facilitated meetings are to be held in Tri-Party (DOE, EPA, or Ecology) facilities; thus costs for facilities are not included in this scope.

Schedule:

Work is to begin as soon as this contract is approved and end no later than January 31, 1998. Most of the work is expected to be accomplished during November, 1997. The target date for the initial facilitated two-day session is November, 19 & 20, 1997, pending further discussions with meeting participants.

Deliverables:

- 1 - Informal notes via fax and e-mail denoting issues, progress and planning.
- 2 - Final Report documenting areas of consensus and disagreement.

Other Information:

Points of Contact for this work are as follows:

DOE, Contract Managers - Robert K. (Bob) Stewart/ Jeffrey W. (Jeff) Day

DOE, Management Officials:

- Linda Bauer, Assistant Manager, Environmental Restoration
- Richard A. Holten, Director, Restoration Projects Division
- K. Michael Thompson, Senior Project Manager, Groundwater Project
- David Shafer, Tank Waste Remediation System (TWRS) Vadose Zone Project Manager

EPA, Management Official - Doug R. Sherwood, Hanford Project Manager

Ecology, Management Officials:

- Mike Wilson, Program Manager, Nuclear Waste Program
- Steve Alexander, Perimeter Areas Section Manager
- E. R. Skinnarland, 200 Area Section Manager

Columbia River Comprehensive Impact Assessment (CRCIA) Management Team Participants:
(designated Team members and/or (superiors) as follows)

- Yakama Indian Nation (YIN) - Tom Woods (Russell Jim)
- Confederated Tribes of the Umatilla Indian Reservation (CTUIR) - Stuart Harris (Antone Minthorn)
- Nez Perce Tribe - [designated member - Paul Danielson: I understand no longer w/NPT]
(Donna Powaukee)
- Hanford Advisory Board - Greg deBruler (Marilyn Reeves)
- State of Oregon - Steve Sautter (Mary Lou Blazek)
- Environmental Protection Agency - Larry Gadbois (Doug Sherwood)
- Washington Department of Ecology - Dave Holland (Mike Wilson, Steve Alexander, Ron Skinnarland)
- U. S. Department of Energy - Bob Stewart (Linda Bauer, Rich Holten, Mike Thompson)

Support Staff (for administration, coordination, reporting , and other support as necessary) -
TBD

DOE's Proposed Plans for Moving toward a Single Integrated Stakeholder Involvement Group for CRCIA Issues, Vadose Zone Characterization, Groundwater Protection, Performance Assessments, and Related Issues

The following is based upon the fact that TWRS has already begun the process of forming a stakeholder/Tribal involvement group to address vadose zone characterization needs issues. Proposed steps are as follows:

- 1) The TWRS vadose zone group will go forward as quickly as possible with the understanding that this group is a precursor for the larger AME/BHI group on the Groundwater Protection Plan.
- 2) The TWRS vadose zone group will have DOE-RL, DOE-HQ, Ecology, Hanford Advisory Board, and Tribal representatives. The TWRS group will add an Environmental Protection Agency (EPA) representative.
- 3) The TWRS vadose zone group will be absorbed/replaced by the larger group when that group becomes functional. Or the TWRS group will be disbanded if the TWRS objective is met before that time.
- 4) TWRS will continue the "expert panel" on vadose zone issues as a separate resource to TWRS after the new group is formed.
- 5) The plan for a successor group to the CRCIA involves the Sitewide Groundwater Protection Plan as the general integrating vehicle. A short, simple name is needed to provide an identity to the new group and effort. For example, "Hanford Site Groundwater/ Columbia River Protection Plan" more closely ties the expected results to the priorities of those involved.

A Final Thought: It should not be a given that those who participate in the initial group will participate in the ongoing group that is established. The initial discussion group should be broad in membership and include high level agency people.