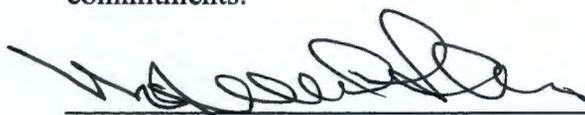


**M-026 LDR Report Project Manager Meeting Minutes  
Federal Building  
Richland, Washington  
December 4, 2014**

**Meeting Minutes – Approval**

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The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.



Mike Collins, Project Lead, DOE-RL

Date: 22 Jan 15

N/A

Dabrisha Smith, Project Manager, DOE-ORP

Date: \_\_\_\_\_

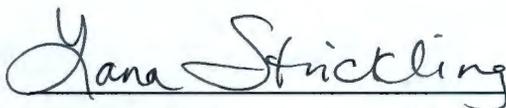


Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: 01/22/2015

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**Contractor Concurrence**

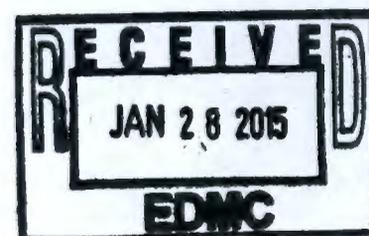


Lana Strickling, LDR Report Coordinator, MSA

Date: 1/28/15

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**Purpose:** Discuss LDR Report related topics  
The attached minutes are comprised of the following:  
Attachment 1 - Meeting Agenda / Minutes  
Attachment 2 - Attendance List  
Attachment 3 - Actions and Workshop Items  
C: Admin Record, M-026



**M-026 LDR Report Project Manager Meeting Minutes  
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**Attachment 1**

**Meeting Minutes**

1. Status of CY2013 M-026-01X LDR Report.

Mike Collins still has an action to provide a clean copy to Ecology.

2. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers and updates of ongoing assessments.

Ecology requested that Mike Collins provide a list of IMUSTs not related to buildings. Added as Action Item #4.

3. Table 5-1 from DOE/RL-2014-17, Rev. 0 was provided to the attendees at the October PMM for review. Any changes to the table must be made via the PMM meeting minutes prior to November 30<sup>th</sup> of each year. No changes were identified.
4. Discussed the LDR report kick-off meeting which was tentatively scheduled for the week of 12/8. Ecology requested a meeting be scheduled to discuss the report after the kick-off. Added as Action Item #5.
5. Ecology/DOE reviewed the 10/30/14 meeting minutes and provided comments. Meeting minutes will be updated and provided for review/signature at the 1/22/15 PMM.

6. Action Item Status

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	Ecology	Ecology to provide status on whether or not IMUST tank assessments must be performed.	<b>In-Progress</b>
2	DOE/MSA	Provide a clean copy of the 2013 LDR report with all comments incorporated to Ecology. Also provide comment disposition form.	<b>Due 12/8/14</b>
3	DOE/MSA/ WRPS/CHPRC	Review Table 5.1 for any changes.	<b>Complete</b>

Action 1: In-progress

Mike Collins was requested by Ecology to provide a list of IMUSTS not related to buildings.

**M-026 LDR Report Project Manager Meeting Minutes  
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Action 2: In-Progress

The last submittal to Ecology inadvertently excluded part of the document. A complete copy will be resubmitted to Ecology. Mike Collins will send the document to DOE correspondence control by 12/8/14.

Action 3: Complete.

No Changes were identified to Table 5.1.

7. Documents to be submitted to the Administrative Record

- None.

8. Next meeting (date and time): January 22, 2015 at ~10:30 AM.

**M-026 LDR Report Project Manager Meeting Minutes  
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**Attachment 2**

**Attendance List**

<u>Name</u>	<u>Organization</u>
Deb Alexander	Ecology
Brett Barnes	CHPRC
Mike Collins	DOE
Elis Eberlein	Ecology
Steve Lowe	Ecology
Rob Piippo	MSA
Deborah Singleton	Ecology

**M-026 LDR Report Project Manager Meeting Minutes  
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**Attachment 3**

**Actions and Workshop Items**

**Actions**

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	Ecology	Ecology select candidate IMUST tanks for assessment, if necessary.	<b>In-Progress</b>
2	DOE/MSA	Provide a clean and complete copy of the 2013 LDR report to Ecology.	<b>Due 12/8/14</b>
3	DOE/MSA/ WRPS/CHPRC	Review Table 5.1 for any changes.	<b>Complete</b>
4	DOE	Provide a list of IMUSTs not related to buildings to Ecology.	<b>New</b>
5	MSA	Schedule a meeting with Ecology after the LDR report kick-off meeting.	<b>New</b>