

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes

at

2420 Stevens Center, Conference Room 176

Richland, Washington

Meeting Held October 18, 2005

9:30 am to 11:30 am

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EDMC

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.

Greg J. Sinton
Greg Sinton, Project Manager, DOE-RL

Date: 11/15/05

Not Present

Woody Russell, Project Manager, DOE-ORP

Date: _____

for Eric Van Horn
Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: 11/15/05

Contractor Concurrence

Anthony A. Miskho
Anthony Miskho, LDR Report Coordinator, FH

Date: 11/15/05**Purpose:** Discuss LDR Report related topics

The attached minutes are comprised of the following:

Attachment 1 - Meeting Agenda

Attachment 2 - Attendance List

Attachment 3 - Actions and Workshop Items

Attachment 4 – LDR Summary Report Sections

Attachment 5 - LDR Storage Assessment Checklist

Attachment 6 - Completed LDR Storage Assessments from CY2000-CY2004 LDR Reports

Electronic Distribution:

J. Ayres	Ecology
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J. Rugg	WCH
W. Russell	DOE-ORP
G. L. Sinton	DOE-RL
D. Singleton	Ecology
E. R. Skinnerland	Ecology
H. T. Tilden	PNNL
E. VanMason	Ecology
B. D. Williamson	DOE-RL
R. W. Wilson	Ecology
D. M. Yasek	WCH

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).

Attachment 1
M-026 LDR Report Project Manager Meeting
at
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Meeting Agenda

1. Last meeting minutes
2. Hot topics
 - 340/LDR TPA dispute resolution: The draft RL to Ecology letter and the draft dispute meeting minutes from October 5, 2005 are at RL for review. RL expects to transmit the draft to Ecology within the next day or two.
 - New Assessment Checklist: The new checklist was approved for use (See Attachment 4). FH will start using this checklist as an attachment to the LDR Storage Assessment/Data Gap Plan reports
 - LDR Summary Report: Ecology sent out a draft proposal for the content of the LDR summary report. DOE and the contractors met and agreed to the proposal. An action was taken (See Attachment 3) to draft a change request in order to try and implement the LDR Summary report for the upcoming CY2005 LDR Report (See Attachment 4).
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - 241-CX Tank System – Ongoing. On hold pending 340 resolution. Mr. Miskho reported that because it appears the dispute will be resolved soon, FH is offering the opportunity for Ecology to meet on this storage assessment. Ecology indicated they would like to meet on this assessment. FH will set up a meeting in December 2005.
 - 242-S and 242-T Evaporators: No discussion
 - T Plant: FH reported that the kickoff meeting for this storage assessment occurred on September 27, 2005. FH is offering the opportunity for Ecology to meet on this storage assessment. Ecology indicated they would like to meet on this assessment. FH will set up a meeting in December 2005.
4. Action Item Status (See Attachment 3)
5. Workshop items (all items were discussed and remain open. The September meeting will focus on these workshop items)
 - Consolidation of requirements documents and any other new agreements from workshops (From March 14, 2002 Resolution of Dispute): Ongoing
 - Future LDR Report reporting processes (e.g., frequency, format): This agenda item will be replaced with “Implementation of the LDR Summary Report” at next month’s meeting.
 - Identification of critical LDR report elements. This agenda item will be replaced with “Implementation of the LDR Summary Report” at next month’s meeting.
6. Next meeting (date and time) November 15th, 2005, 9:30 – 11:30

Attachment 2

**M-026 LDR Report Project Manager Meeting Minutes
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Attendance List

<u>Name</u>	<u>Organization</u>
E. Van Mason	Ecology
A. G. Miskho	FH
D. M. Yasek	BHI
G. L. Sinton	RL

Attachment 3

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Actions and Workshop Items

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
02-2003-03	DOE/Ecology	Consolidate the various requirements for the LDR Report for review and comment by Ecology.	
04-2005-01	Ecology	Review the PMM understandings and schedule follow up discussions as necessary	10/18/05
06-2005-01	DOE	Upon completion of 04-2005-01, DOE will evaluate whether the information in the LDR report used to meet the requirement has changed significantly	10/18/05
08-2005-01	DOE	Prepare a summary of completed assessments	10/18/05
10-2005-01	DOE	Draft change request for pilot LDR summary report	
10-2005-02	DOE	Send out consolidated LDR storage assessment/data gap plan requirements for review	

Note: Actions 04-2005-01 and 06-2005-01 were identified as closed because of the approach being taken for the LDR Summary report

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LDR Summary Report Sections

The CY2004 Hanford Site Mixed Waste Land Disposal Restrictions Report (DOE/RL-2005-23) table of contents was used to identify the content of the Hanford LDR Summary Report. The following elements were agreed to constitute the Hanford LDR Summary Report at this PMM:

Section 2.1
Section 3.0
Section 3.1
Section 3.2
Appendix C
Table 2-1
Table 2-2
Table 3-1
Table 3-2
Table 3-3
Table 3-4
Table 13-1
Table 14-1

Attachment 5

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LDR Storage Assessment Checklist

Approved for use in Storage Assessments at this PMM

Task	Date
Conduct kick-off meeting with project and contractor management assessment team	
Offer pre-meeting to lead regulatory agency project manager	
Conduct pre-meeting if requested by lead regulatory agency project manager	
Perform walk through of project facilities/locations to identify mixed waste/potential mixed waste	
Review records and perform follow-up actions. Use last approved annual LDR report for comparison	
Draft LDR Storage Assessment Report/Data Gap Plan for project review	
Incorporate project comments	
Finalize report	

Note: The finalized report will be presented at a Tri-Party Agreement Project Manager's meeting for entering the report into the Administrative Record.

Attachment 6

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Completed LDR Storage Assessments from CY2000-CY2004 LDR Reports

Date	Assessment
9-12/2000	Double Shell Tank System and Single-Shell Tank System components (See CY2000 LDR Report for component list), A-01-OPD-TANKFARM-011
10/17/2000	200 Area Effluent Treatment Facility, A&E-00-ASS-070, DOE-RL letter 01-A&E-004
11/1/2000	600 Area Purgewater Storage and Treatment Facility, A&E-00-ASS-068, DOE-RL letter 01-A&E-005
11/2/2000	305-B Storage Facility, A&E-00-ASS-069, DOE-RL letter 00-A&E-148
11/15/2000	Liquid Effluent Retention Facility, A&E-00-ASS-071, DOE letter 01-A&E-010
11/28/2000	T-Plant, A&E-00-ASS-072, DOE-RL letter 01-A&E-012
1/17/2001	242-A Evaporator, A&E-00-ASS-073, DOE-RL letter 01-A&E-024
2/21/2001	241-Z Treatment and Storage Tanks, A&E-00-ASS-074, DOE-RL letter 01-AQ&E-052
2/23/2001	B Plant Complex Facility, A&E-00-ASS-075, DOE-RL letter 01-A&E-054
6/2001	Tank Farm Inactive Waste Sites, EMD-TF-2001-04
7/28/2001	Tank Farms: 272-WA, 272-AW, 213-W, 2727-WA, 204-AR, 244-AR, A-01-EMD-TF-08.
9/13/2001	PFP, A&E-SEC-01-015, DOE-RL letter 01-A&E-129
9/26/2001	Waste Receiving and Processing Facility, A&E-DWR-01-011, DOE-RL letter 01-A&E-136
10/30/2001	PUREX Storage Tunnels, A&E-SEC-01-016, DOE-RL letter 02-A&E-008
11/19/2001	224-T Storage Building, A&E-SEC-01-016, DOE-RL letter 01-A&E-017
12/3/2001	222-S Laboratory Complex, A&E-SEC-01-018, DOE-RL letter 02-A&E-002
12/2001	Tank Farm Single Shell Tanks and Double Shell Tanks, A-01-EMD-TF-09,
1/31/2002	Central Waste Complex, A&E-SEC-02-001, DOE-RL letter 02-A&E-0028
3/14/2002	Waste Encapsulation and Storage Facility, A&E-SEC-02-002, DOE-RL letter 01-A&E-0043

Date	Assessment
3/28/2002	Low-Level Burial Grounds, A&E-SEC-02-003, DOE-RL letter 02-A&E-0031
4/2002	241-C-801 Cesium Unloading Station, A-02-EMD-TF-01
5/31/2002	325 Hazardous Waste Treatment Units, A&E-DWR-02-009, DOE-RL letter 02-A&E-0066
7/2002	BX/BY Single-Shell Tank Farms, A-02-EMD-TF-02,
8/19/2002	224-T Process Cells, A&E-SEC-02-009, DOE-RL letter 02-PMO-0003
9/2002	241-SY Double-Shell Tank Farm, A-02-EMD-TF-03,
2/24/2003	324/327, FH management assessment
4/21/2003	3720, PNNL Management assessment
9/10/2003	314/333/3708 buildings, FH management assessment
2/10/2004	A, AX, T, TX, TY, and U Single-Shell tank farms; AZ and AW Double-Shell Tank farms; and UX302-A, A-350, AX-152, and AZ-151 catch tanks. RPP-ENV-LDR-2003-01, DOE-ORP letter 04-ED-012, CH2MHill CY2003 assessments,
6/15/2004	100 Area reactor auxiliaries (building and facilities excluding reactors) and the 100 Area general, BHI Management Assessment
12/16/2004	340 Complex, FH management assessment
1/17/2005	241-A-702 Ventilation Building & Double-Shell Tank Farms, CH2M HILL assessment FY2005-SPMA-S-0317
2/3/2005	K Basin East, 105-KE Facility, FH management assessment
4/13/2005	K Basin West, 105-KW Facility, FH management assessment
6/28/2005	SNF Complex, FH management assessment
7/12/2005	2711-E Garage, FH management assessment
	For ongoing/upcoming assessments, refer to Chapter 3 of the currently approved CY2004 LDR Report