

Meeting Minutes Transmittal

300 Area Project Meeting
 Project Managers Meeting
 337 Building, Mt. Rainier Room (3rd Floor North)
 Richland, Washington

November 6, 1997
 3:30 p.m. to 4:30 p.m.



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Mary E. Burandt

Mary E. Burandt, Project Manager, RL

Date: 12/4/97

Jeanne J. Wallace

Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

Date: 12/4/97

300 Area Project Meeting, PNNL Concurrence

Delores K. Lutter

Delores K. Lutter, Contractor Representative, PNNL

Date: 12/04/97

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Operation of 325 in Terms of Volumes and Storage
- Attachment 5 - FY98 Performance Summary

Attachment 1

300 AREA PROJECT MEETING
Federal Building, Room 590A
Richland, Washington

November 6, 1997
3:30 p.m. to 4:30 p.m.

Agenda

1. Approval of Past 300 Area PMM minutes. (Ecology/DOE-RL/PNNL) (J. McAtee)
2. Efficiency Issues (Ecology/DOE-RL) (A. Barnard)
3. Status of 314 Building Issues (Ecology/DOE-RL/PNNL) (E. Mattlin)
 - Draft Letter to EPA regarding PCB issues
 - DOE Certification Letter
4. 325 HWTUs Part B Permit Application, Rev. 1 (Ecology/DOE-RL/PNNL) (H.Tilden/T. McKarns/M. McCoy)
 - Status of Draft Conditions
5. Status of Silver List Issues (Ecology/DOE-RL/PNNL) (H. Tilden)
6. Status of Action Items (Ecology/DOE-RL/PNNL)
 - 06-05-97:3 RIPI Issue
ACTION: H. Tilden (PNNL)
 - 10-02-97:1 Waste Management Assessment information to J. Wallace (Ecology) and notification of the closeout meeting.
ACTION: A. Barnard (DOE-RL)
7. General Discussion (Ecology/DOE-RL/PNNL)
 - Operation of 325 in terms of volumes and storage (B. Day)
8. New Action Items
9. Status of Budget Issues (Ecology/DOE-RL/PNNL) (J. Fulton)
10. Schedule Variance and Funding (Ecology/DOE-RL/PNNL) (J. Fulton)
11. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)
 - Next Meeting
December 4, 1997, 9:30am - 10:30am
337 Building, Mt. Rainier Room, 3rd Floor North
Richland, Washington
 - Proposed topics may be submitted to J. D. McAtee, e-mail jaralyn.mcatee@pnl.gov, 372-4183, 372-6089 (fax).

300 Area Project Meeting
Richland, Washington
Federal Building, Room 590A

November 6, 1997
3:30 p.m. to 4:30 p.m.

1. Approval of Past 300 Area Project Managers Meeting Minutes

The October 2, 1997, Project Manager Meeting (PMM) minutes were approved.

2. Efficiency Issues

There were no efficiency issues to address.

3. Status of 314 Building Issues

- Draft Letter to EPA Regarding PCB Issues

(No discussion)

- DOE Certification Letter

M. Burandt (PNNL) reported that DOE's certification letter regarding the PCB issues at the 314 Building, including a response to questions from Ecology, was sent to Ecology on 10/17/97. J. Wallace (Ecology) confirmed that she received the letter. J. Wallace will draft a response letter by the week of 11/28/97, which will close out the compliance action.

4. 325 HWTUs Part B Permit Application, Rev. 1

G. Davis (Ecology) reported that Ecology received DOE-RL/PNNL's comments regarding certain permit conditions, and Ecology is in the process of responding to the comments. Ecology will be issuing a letter approximately 11/12/97.

W. Larson (PNNL) requested clarification regarding the draft cc:Mail message he received from Ecology (Attachment 4), which gives approval, in accordance with the Part A, Rev. 4, for the HWTU to operate under the new volumes and storage limits which are defined in the Part B Permit Application. G. Davis responded that the draft cc:Mail should be considered final approval for the HWTU to operate under the new volumes and limits until the Part B Permit Application is issued.

D. Lutter (PNNL) noted that G. Davis (Ecology) was provided the SEPA information she requested.

5. Status of Silver List Issues

M. Burandt (DOE-RL) provided J. Wallace (Ecology) with two Silver List closeout forms for her signature (Nos. 12.2, Lead Shipping Cask & 11.7 TRU Waste). J. Wallace has received Silver list closeout forms for Nos. 11.3, 16.3.9 and 12.4, and she is currently reviewing those forms.

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6. Status of Action Items

06-05-97:3 RIPI issue.

H. Tilden (PNNL) is waiting for comments regarding the RIPI issue form he distributed on 9/30/97. A deadline of 11/15/97 was set for comment submittal. This action item is open.

10-02-97:1 Waste Management Assessment to J. Wallace (Ecology) and notification of the closeout meeting.

M. Burandt (DOE-RL) reported that the Waste Management Assessment report should be finalized by next week (11/14/97), and the formal closeout will be scheduled within the next two weeks. This action item is open.

7. General Discussion

- Operation of 325 in terms of volumes and storage

This topic was discussed under agenda item No. 4.

M. Burandt (DOE-RL) initiated a discussion regarding the lack of documentation of agreements and actions during various meetings. DOE-RL and contractors are discussing tracking methods, which M. Burandt will convey at future PMMs for feedback.

M. Burandt (DOE-RL) inquired about the status of Ecology's 324 Building inspection. J. Wallace (Ecology) responded that the inspection report is to be issued by 11/24/97.

8. New Action Items

11-06-97:1 Silver List Items returned to M. Burandt (DOE-RL).
ACTION: J. Wallace (Ecology)

9. Status of Budget Issues

J. Fulton (PNNL) distributed a handout (Attachment 5). DOE-RL's funding appropriation is likely to be what has been identified in the budget submittal of \$1.1 billion for FY98, and PNNL's programmatic share at the target level is \$15.2 million. PNNL's total budget request to meet compliance items was \$18.6 million in the multi-year work plan (MYWP), but PNNL is planning on and initiating work activities according to the \$15.2 million.

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J. Wallace (Ecology) referred to the legacy waste, which is currently unfunded at \$1.9 million, and asked if that would impact the removal of the special case waste. J. Fulton (PNNL) explained that it could have a long-term effect if our funding requests for FY99 and out years are not granted. But, relative to the Tri-Party Agreement (TPA) milestones, there is sufficient funding for meeting the early milestone deliverable on the special case waste if PNNL's target level of \$15.2M for FY98 is authorized in addition to our request to retain uncosted carryover from FY97. A management plan has been submitted to DOE-RL addressing how PNNL intends to manage that issue if funding is available. M. Burandt (DOE-RL) suggested providing a brief overview of the legacy waste during the PMM sometime in early 1998.

D. Crossley (PNNL) reported that a meeting was held today (11/6/97) with DOE-RL, B&W and PNNL to formalize the Memorandum of Understanding (MOU) as to the ownership of the waste stored in the 324, 327 and 340 Facilities. Fluor Daniel will be providing guidance to PNNL and B&W in an effort to produce one comprehensive Project Management Plan (PMP). One topic of discussion during the meeting was how to establish the waste inventory and track the waste as it continues to be removed.

J. Fulton (PNNL) noted that the uncosted carryover funding from FY97 is not included on the budget summary handout (Attachment 5). DOE-RL and PNNL are discussing how to apply the carryover funding. If PNNL is able to retain the carryover funding, its intent would be to apply the majority of the funding to the management of the legacy waste and contamination issues in the 300 Area and North Richland Facilities at PNNL.

10. Schedule Variance and Funding

J. Fulton (PNNL) provided a brief update on the cost and schedule variance. J. Wallace (Ecology) stated that she received a copy of the MYWP. J. Fulton suggested that she contact him with any questions. J. Wallace requested an opportunity to observe the change control process associated with deletion of work activities that PNNL will not be able to perform.

11. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)

- Next Meeting

December 4, 1997
Federal Building
Richland, Washington
1:00 p.m. - 2:00 p.m.

- Proposed topics may be submitted to J. D. McAtee, e-mail jaralyn.mcatee@pnl.gov, 372-4183, 372-6089 (fax).

Attachment 4

300 Area Project Meeting
Richland, Washington
Federal Building, Room 590A

November 6, 1997
3:30 p.m. to 4:30 p.m.

Operation of 325 in Terms of Volumes and Storage

-----Original Message-----

From: Greta.P.Davis.at.~HANFORD02A@ccmail.pnl.gov [SMTP:Greta.P.Davis.at.~HANFORD02A@ccmail.pnl.gov]
Sent: Monday, September 22, 1997 4:21 PM
To: Larson, Wayne B
Cc: "Anthony.C.(Tony).McKarns.at.~HANFORD14E"@ccmail.pnl.gov; McCoy, Michael W; Lutter, Delores K; Crossley, David B; Tilden, Harold T
Subject: Operation of 325 in terms of volumes and storage

DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**

The following draft is intended to supersede the draft memo given on September 11, 1997, during the unit/subproject managers meeting. Please see that a copy of this corrected memo is given to appropriate staff who issue the meeting minutes. If there are any questions or concerns, please telephone me at 736-3025.

Dear Mr. Larson,

This response is written regarding your request for Ecology to allow operation of the 325 HWTUs under the new volumes and storage limits that will be in effect once the public comment period is over and the new operating permit is issued.

In accordance with the Part "A" (Form 3), Rev. 4 for the operation of the 325 HWTU's are hereby allowed to operate within the terms and limits of the new designated volumes for storage and treatment as listed below.

1. A maximum of 1514 liters of dangerous and/or mixed waste per day may be treated in containers in the 325 HWTUs (SO1).
2. In addition, up to 10,000 liters of dangerous and/or mixed waste may be stored in containers in the 325 HWTUs (TO4).
3. A maximum of 12,574 liters of dangerous and/or mixed waste may be stored in tanks in the 325 HWTUs at any one time (S02).
4. A maximum of 12,574 liters of dangerous and/or mixed waste may be treated in tanks in the 325 HWTUs in any one day (T01).

Attachment 5

300 Area Project Meeting
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PNNL WMOC Program
FY98 Performance Summary

**PNNL WMOC Program
FY 1998 Performance Summary
Thru October
1997**

11/5/97

Info as of October end 1997: Rev 0 Baseline										
Subactivity	Type	SubAcct	Expected New Funds	BAC	BCWS FYTD	BCWP FYTD	ACWP FYTD	CV FYTD	SV FYTD	
8400-00-DA	Waste Management Operations	OP 17629C 28029A	5,756,000	6,122,516	434,804	264,100	187,593	76,507	-170,704	
8400-00-DA	Effluent Management	OP 19173A	2,138,000	2,385,825	136,128	124,000	146,859	-22,859	-12,128	
8400-00-NA	Essential ES&H Drawings	OP 21275A	452,000	452,098	32,454	32,000	25,088	6,912	-454	
8400-00-UA	WM Operations Compliance PM	OP 19958B	760,000	760,236	45,602	45,100	33,013	12,087	-502	
8400-00-FB	S&M Misc Facilities	OP 18698B	57,000	57,187	4,101	4,101	5,112	-1,011	0	
8400-00-FB	325 S&M/patrol/RLWS	OP 22547A 27549A	3,167,000	3,164,952	189,103	169,000	119,677	49,323	-20,103	
8400-00-FB	RLWS	GPP 24277A 24278A	1,524,000	1,526,080	123,570	185,000	46,707	138,293	61,430	
8400-00-HB	EC Technical Support Services	OP 26165A	1,419,000	2,245,997	196,214	90,000	97,208	-7,208	-106,214	
8400-00-DA	Legacy Waste	OP TBD	0	1,919,902	70,931	0	0	0	-70,931	
Total			15,273,000	18,634,793	1,232,907	913,301	632,921	280,380	-319,606	

Distribution:

M. A. Barnard	RL	K8-50
M. E. Burandt	RL	K8-50
D. B. Crossley	PNNL	P7-79
B. J. Day	PNNL	P7-28
R. X. Gonzalez	RL	R3-79
S. L. Jones	PNNL	P7-28
D. C. Langstaff	RL	K8-50
W. B. Larson	PNNL	P7-28
D. K. Lutter	PNNL	P7-79
E. M. Mattlin	RL	A5-15
M. W. McCoy	PNNL	P7-79
A. C. McKarns	RL	A5-15
T. W. Moon	PNNL	P7-68
C. J. Simiele	PNNL	P8-45
J. J. Wallace	Ecology	B5-18
S. L. Warren	PNNL	P8-34
P. J. Weaver	PNNL	K9-25
H. T. Tilden	PNNL	P7-79
RCRA Files/JM	WHC	H6-23

ADMINISTRATIVE RECORD (Two Copies Each Record): 300 Area Projects, S-3-4;
325 Hazardous Waste Treatment Unit, T-3-4 [Care of EDMC, WHC (H6-08)]

Please send comments on distribution list to J. D. McAtee (K9-25),
(509) 372-4183.