

Meeting Minutes Transmittal

**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING**

**2420 Stevens Center, Conference Room 126
Richland, Washington**

August 22, 2019

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.



Project Manager Representative, RL

Date: 9/30/2019



Project Manager Representative, Ecology

Date: 10/2/19

Administrative Record H6-08

**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING MINUTES**

**2420 Stevens Center, Conference Room 126
Richland, Washington**

August 22, 2019

- I. Stephanie Johansen (CHPRC) stated that the June 27, 2019 Waste Encapsulation and Storage Facility (WESF) project manager meeting (PMM) minutes were reviewed and approved and have been submitted to the Administrative Record (AR).
- II. Operational Status
 - A. Dave Watson (CHPRC) provided an update on the operational status at WESF (see handout). WESF Facility Operations – Mr. Watson noted that preparations continue for the removal of the cesium/strontium capsules, and that includes routine inspections, surveillance and preventive maintenance activities to support the continued storage of the capsules. Mr. Watson stated that Ecology permit writers for the WESF Part B permit toured the WESF facility on July 30, 2019. Mr. Watson stated that a motor to one of the two K1 ventilation exhaust fans was replaced as a corrective maintenance item.

Capsule Interim Storage Operating Unit Group - Preparations for Receipt and Interim Storage of WESF Capsules, Project W-135, Management of Cesium and Strontium Capsules

Mr. Watson stated that W-135 personnel provided a project briefing during the monthly Cultural Issues meeting with the tribes.

RCRA Permitting Activities – Ms. Johansen noted that RL transmitted the formal copy of the updated Capsule Storage Area (CSA) permit application to Ecology at the end of July 2019, along with the redline version and the responses to the notice of deficiencies. Ms. Johansen added that Ecology had requested information to support responses to public comments. The information is being prepared to send to Ecology.

Ms. Johansen reported that a kick-off meeting was held with Ecology on August 8, 2019, to discuss the changes to the WESF permit application and to discuss Ecology's comments on the permit application. Ms. Johansen stated CHPRC is proceeding on schedule with preparing responses and redline changes to Ecology's comments to the WESF permit.
- III. Status of Previous Agreements and Commitments
 - A. There were no previous agreements and commitments to discuss.
- IV. New Agreements and Commitments
 - A. There were no new agreements and commitments established.
- V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)
 - A. WESF Modifications (Permit Updates for WESF Changes)

Ms. Johansen stated that the WESF permit modifications were discussed under the operational status permitting activities, and that CHPRC is working on the responses to Ecology's comments.

B. Capsule Storage Area Permit Modification Request

Ms. Johansen indicated that Ecology is preparing to go out for public comment on the CSA permit modification request. Matt Williams (Ecology) concurred that it is preparing to go out for public comment. Mr. Williams noted that there was a slight slip in schedule, but there was no issue with the time frame for the public comment period.

VI. Approved Changes Signed Off in Accordance with TPA Section 12.2

A. There were no approved changes to discuss.

VII. General Discussion

A. Ms. Johansen noted that John Temple (Ecology) is taking over the role of project manager for Stephanie Schleif (Ecology) until the position is filled. It was noted that Mr. Temple will be reviewing and signing all of the meeting minutes that he is taking over for Ms. Schleif.

VIII. Actions

A. There were no action items to status and no new action items were identified.

IX. Documents for Submittal to the Administrative Record

A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for October 24, 2019.

Item	Description	Open / Closed	Date	Status



**WASTE ENCAPSULATION AND STORAGE FACILITY
OPERATING UNIT GROUP, AND CAPSULE INTERIM
STORAGE OPERATING UNIT GROUP**

**REPORT FOR THE AUGUST 22, 2019 PROJECT
MANAGERS MEETING**

**WESF OPERATING UNIT GROUP - FACILITY OPERATIONS AND PREPARATIONS FOR
REMOVAL OF CAPSULES**

- Routine inspections, surveillances, and preventative maintenance continue in support of storage of the cesium and strontium capsules.
- Ecology personnel involved with preparing the Waste Encapsulation and Storage Facility (WESF) Resource Conservation and Recovery Act (RCRA) Part B Permit toured the facility on July 30, 2019.
- The WESF Canyon bridge crane successfully completed a load test involving the removal of the truck port concrete cover blocks and will be returned to service after completion of its annual maintenance requirements.
- A steel cover plate to replace the concrete cover blocks used to close the opening on the Canyon Floor leading to the Truckport has been installed.
- Canyon decontamination and painting continued for the purpose of reducing radiological exposures in these areas during upcoming modifications and operations.
- A storm drain adjacent to the WESF Truckport door, that would normally flow to the Treated Effluent Disposal Facility, was found plugged and is being scheduled to be unplugged to alleviate local flooding.
- Motor to one of the two K1 ventilation exhaust fans was replaced.
- A contract was awarded for construction of a mockup, of the capsule removal and packaging process to be used in G Cell and the Truckport, at the Maintenance and Storage Facility in Hanford's 400 Area for testing and training purposes.
- Procurement is in progress for refurbishing the shielded G Cell and canyon windows.

**CAPSULE INTERIM STORAGE OPERATING UNIT GROUP – PREPARATIONS FOR
RECEIPT AND INTERIM STORAGE OF WESF CAPSULES, PROJECT W 135
MANAGEMENT OF CESIUM AND STRONTIUM CAPSULES**

- A pre-bid meeting with interested contractors for construction of the Capsule Storage Area (CSA) was held on August 13, 2019.
- On August 21, 2019, CSA personnel attended the monthly Cultural Issues Meeting with the Tribes to answer questions regarding an update to the Area of Potential Effect associated with the construction and operation of the CSA.

RCRA PERMITTING ACTIVITIES

- On July 31, 2019, RL formally transmitted (19-AMRP-0068) the response to the Notice of Deficiency on the Capsule Interim Storage Permit Modification Request. The transmittal included an updated application, responses to comments, and supplemental information.
- On April 01, 2019, Ecology issued a Completeness Determination for the WESF Permit Application. Waste and Fuels Management personnel are reviewing the comments and developing a response approach. A kickoff meeting was held with Ecology on August 08, 2019 to discuss comment responses.

**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING
2420 Stevens Center, CR-126
Richland, Washington**

August 22, 2019

ATTENDANCE LIST

NAME (Please PRINT)	ORGANIZATION
1. Sandy Shore	CHPRC
2. Kathy Knox	court reporter
3. Stephanie Johansen	CHPRC
4. Scott Davis	NSA-TPA
5. Matt Williams	ECY
6. John Temple	ECY
7. David Watson	CHPRC
8. AL Farabee	DDP
9. Gary Pyles	DDP
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**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING
2420 Stevens Center, CR-126
Richland, Washington**

**August 22, 2019
9:00 A. M. to 9:30 A. M.**

AGENDA

- I. The June 27, 2019 Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR).
- II. Operational Status
- III. Status of Previous Agreements and Commitments
- IV. New Agreements and Commitments
- V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)
 - A. WESF Modifications (Permit updates for WESF changes)
 - B. Capsule Storage Area Permit Modification Request
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- VII. General Discussion
- VIII. Actions
 - A. There are no actions at this time
- IX. Documents for Submittal to the Administrative Record
- X. Next Project Managers Meeting

Actions Table

Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting

Item	Description	Open / Closed	Date	Status