

Meeting Minutes Transmittal

WRAP
Project Managers Meeting
825 Jadwin/244B/Richland
Hanford, Washington
June 19, 2003

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with content only and are not intended to imply agreement to any commitments.

[Handwritten Signature]

Project Manager, Ecology

Date: 08-19-03

[Handwritten Signature]

Project Manager Representative, RL

Date: 7/24/03

[Handwritten Signature]

Project Manager Representative, FH WMP

Date: 24 July 03

RECEIVED
SEP 11 2003
EDMC

WRAP Administrative Record	H6-08
TA Shrader GL Sinton	A6- 3838
F Jamison	B5-18
JJ Wallace	B5-18
HC Boynton	T4-52

WRAP PROJECT MEETING
825 Jadwin/Room 244B/Richland
Hanford, Washington
June 19, 2003

11:45 a.m. to 12:00 p.m.

Agenda

- I. Approval of May 22, 2003 WRAP Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status
- III. Project Specific Issues
 - A. Status of LLW Line Conversion
 - B. Permit Status
 - C. Permit needs based on accelerated workscope
- IV. General Discussions
 - A. Update on Signature Authority related to TPA driven actions
- V. Status of Actions
- VI. New Action Items
- VII. Next Project Managers Meeting

WRAP PROJECT MEETING MINUTES

Project Managers Meeting
825 Jadwin/244B/Richland
Hanford, Washington

June 19, 2003

I. Approval of the May 22, 2003 WRAP Project Meeting Minutes Ecology/DOE-RL/FH)

II. Operational Status (Harlan Boynton FH)

WRAP Fiscal Year (FY) thru end of May 2003

- | | WIPP | Non WIPP | |
|---|------|----------|------------------------------------|
| • | 566 | 272 | drums NDE |
| • | 699 | 111 | drums NDA |
| • | 0 | | Visual Examinations |
| • | 437 | | TRU Glovebox |
| • | 47 | | Boxes NDE |
| • | 8 | | Drums processed Low Level Glovebox |

WRAP Shipment In the month of May is 65.37 M³

- 7.31 M³ Storage - Central Waste Complex
- 5.44 M³ Z - plant, PFP
- 52.62 M³ WIPP

III. Project Specific Issues

A. Conversion of LLW Line Status

1. Construction activities have been completed and a test phase has begun.

B. Permit Status

1. The glovebox nomenclature changes have been incorporated and will be sent to Ecology as soon as the new figures are included. The Part A modifications to transfer CWC buildings to WRAP have been transmitted to RL.

C. Permit needs based on accelerated workscope

1. Internal workshops are being held with the project to determine what needs to be modified. Kent McDonald (FH) is working on an interface document with WIPP. Systems calibrations are scheduled to start in July and a WIPP audit is scheduled for the week of August 28.
2. Jeanne Wallace (Ecology) voiced interest in attending some of the training classes to be given to WIPP personnel. Mr. McDonald offered to provide a list of courses to be given and will set up a walk-thru of the APL units for Ecology staff.

IV. General Discussions

A. Update on Signature Authority related to TPA driven actions

1. The new disclaimer for the meeting minutes approval sheet was discussed and accepted.

B. Kent McDonald reported on the upcoming activities to prepare the CWC buildings to receive the APL units – installation of insulation, and heating and cooling units needed to maintain constant building temperatures. The fence is up and work is to begin inside the buildings next week. A WIPP audit of the headspace gas sampling (HSGS) unit is tentatively scheduled for November. APL/HSGS status will be added to the Project Specific agenda items.

V. Status of Actions

A. 897 – modifications are being formulated.

B. 898 – in progress.

VI. New Action Items

A. No new action items.

VII. Next Project Managers Meeting

A. The next Project Managers meeting is scheduled for July 24, 2003

WRAP
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825 Jadwin/244B/Richland
Hanford, Washington

June 19, 2003

Attendance List

Name	Organization	Phone Number	MSIN
Emily Perez	FH	376-5732	N1-24
Melinda J. Brown	Ecology	736-3027	
Greta P. Davis	Ecology	736-3025	B5-18
Alana A. Williams	DOE-RL-UMD/P110	372-0586	
Jeanne Wallace	Ecology	736-3019	B5-18
PAUL W. MARTIN	FH	376-6620	T3-04
Ellen Mattlin	DOE-RL-RCA	376-2385	A5-15
FRED JANSSEN	ECOLGY	736-3022	B5-18
Kent McDonald	FH	373-4981	
Jeannette Hyatt	FH	376-7923	
Harlan Boynton	(telecom)		
Dorene Hoag	FH	373-0431	N1-24