

### Meeting Minutes Transmittal/Approval

303-K Mixed Waste Storage Facility  
Unit Manager's Meeting  
Washington Department of Ecology  
7601 W. Clearwater Ave., Suite 102  
Kennewick, Washington

Meeting Held February 12, 1991

303-K Mixed Waste Storage Facility and 304 Concretion, Unit Managers' Approval

Clifford E. Clark Date: 5-7-91  
Clifford E. Clark, DOE-RL, ERD

NOT PRESENT Date: \_\_\_\_\_  
Daniel L. Duncan, EPA Region X, RCRA Program Manager

D. Watson Date: 5-7-91  
Dave Watson, WHC Contractor Representative

Megan Lerchen Date: 5/7/91  
Megan Lerchen, Ecology Unit Manager

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Meeting Summary of Discussion and Commitments
- Attachment #2 - Commitments/Agreements Status List
- Attachment #3 - Agenda for the meeting
- Attachment #4 - Attendance List



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Distribution:

J.D. Bauer	WHC	(B3-15)
D.L. Banning	WHC	(H4-57)
E.A. Bracken	DOE	(A6-95)
R.M. Carosino	DOE	(A4-52)
C.E. Clark	DOE	(A6-95)
C.A. Collins	SWEC	(A4-35)
W.G. Cox	WHC	(H4-57)
D.L. Duncan	EPA	(HW-074)
J.M. Frain	WHC	(H4-55)
C.J. Geier	WHC	(H4-57)
J.D. Hoover	WHC	(H4-57)
L.A. Huffman	DOE	(A6-55)
R.D. Izatt	DOE	(A6-95)
D.M. Korematsu- Olund	WHC	(H4-57)
J.D. King	SWEC	(A4-35)
R.J. Landon	WHC	(B2-19)
M.E. Lerchen	Ecology	
T. Michelena	Ecology	
L.L. Powers	WHC	(B2-35)
F.A. Ruck III	WHC	(H4-57)
S.L. Trine	DOE	(A5-19)
T.B. Veneziano	WHC	(B2-35)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)

ADMINISTRATIVE RECORD: (303-K Mixed Waste Storage Facility and 304 Concretion)  
[Care of Susan Wray, WHC (H4-51C)] *mt*

Washington State Department of Ecology, Nuclear and Mixed Waste Library, Mail  
Stop PV-11

Environmental Protection Agency Region 10, Mail Stop HW-074

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Attachment #1

Unit Managers Meeting:  
303-K Mixed Waste Storage Facility  
Summary of Discussions

Meeting Held February 12, 1991

Ecology (Megan Lerchen) has received the additional responses to certain 304 Concretion NODs. Ecology has not responded to these as yet due to work on higher priority issues. The specific responses were not discussed in detail.

A discussion occurred on the appropriate method to use for delivery of correspondence to Ms. Lerchen. She asked if it were possible to send relevant documents to her separately by express delivery to eliminate the time lag associated with internal distribution at Ecology. It was agreed that this would be done in the future.

**AGREEMENT:** 303-K/304 document copies for Megan Lerchen will be sent by express delivery with the formal express mail delivery which is addressed to Tim Nord.

The next topic was the identification of 303-K/304 issues which were likely to be discussed at the Site-wide permit meeting. The ones identified were closure standards, background and cost estimates. WHC (D. Watson) inquired as to the status of a proposed three-tier program for closure activities. Ecology is developing a policy to integrate RCRA and CERCLA closures and to integrate the Model Toxics Control Act provisions with the dangerous waste regulations. The objective is to be able to apply the same standards to closure actions whether they are RCRA or CERCLA if clean closure is not appropriate.

~~Although not directly relevant to 303-K/304 units,~~ <sup>mt</sup> Concrete sampling and analysis was briefly discussed. WHC (F. Ruck) related that the purchase order and sole source justification for the thermal desorption unit have been approved. The procedures are under development for use this summer and will likely be produced in the form of a new section for the environmental investigation instructions manual.

The availability of contract laboratories was discussed next in general terms, but there were no other issues raised of direct concern for the 303-K/304 units.

WHC (Ev Weakely) asked if the sites for collection of the 300 Area background soils samples had been selected. Mr. Ruck said that this work was currently in progress.

The separation of the administrative record for 303-K and 304 Concretion was discussed and it was agreed that meeting minute sets, with approval signatures, would be produced and distributed separately for each unit.

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AGREEMENT: Minute sets for approval and distribution will be separated; one set each for 303-K and 304 Concretion in order to maintain an appropriate administrative record.

The next meeting will be held on March 12, 1991 in Richland, Washington.

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Attachment #2

Commitments/Agreements Status List  
303-K Mixed Waste Storage Facility  
Unit Manager's Meeting  
February 12, 1990

ACTION ITEM

COMMITMENTS/AGREEMENTS STATUS LIST

9-19-91:1

The NOD responses to Ecology comments will be sent to Ecology. Action: DOE/WHC

CLOSED

1-10-91:1

Copies of the last 4 UMM notes will be brought to the next meeting for sign off. Action Joe King.

CLOSED

1-10-92:2

The document submittal dates for 303-K and 304 Concretion will be separated by two weeks. A letter from DOE requesting concurrence with the discussion held at this UMM will be sent to Ecology. Action: C. Clark

CLOSED [This item was listed as agreement in previous minutes]

AGREEMENT:

303-K/304 DOCUMENT COPIES FOR MS. LERCHEN WILL BE SENT BY EXPRESS DELIVERY WITH THE FORMAL EXPRESS MAIL DELIVERY WHICH IS ADDRESSED TO TIM NORD.

AGREEMENT:

MINUTE SETS FOR APPROVAL AND DISTRIBUTION WILL BE SEPARATED; ONE SET EACH FOR 303-K AND 304 CONCRETION IN ORDER TO MAINTAIN AN APPROPRIATE ADMINISTRATIVE RECORD.

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Attachment #3

Agenda

303-K Mixed Waste Storage Facility

Washington Department of Ecology Offices  
7601 W. Clearwater  
Kennewick, Washington

February 12, 1991

1:00 PM-4:00 PM

304 Concretion Facility Closure Plan

- o Discussion of Notice of Deficiency Comment Revisions
- o Action Items:
  - o Submit Notice of Deficiency comments
  - o Unit Managers Meeting Minutes
- o New Business

303-K Mixed Waste Storage Facility Closure Plan

- o Status of 303-K Notice of Deficiency Comment Revisions
- o Action Items
  - o Submit Notice of Deficiency Comments
  - o Unit Managers Meeting Minutes
- o New Business

Attachment #4

Attendance List  
303-K Mixed Waste Storage Facility  
Unit Manager's Meeting  
February 12, 1991

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Dave Banning	WHC	509-376-1057
John Burger	SWEC	509-376-8189
Cliff Clark	DOE/ERD	509-376-9333
Dan Duncan	EPA	206-553-6673
Lori Huffman	DOE	509-376-0104
Joe King	SWEC	509-376-9707
Dorothy Korematsu-Olund	WHC	509-376-2628
M.J. LaBarge	WHC	509-376-0842
Megan Lerchen	Ecology	206-438-3089
Fred Ruck III	WHC	509-376-9857
Dave Watson	WHC	509-373-3250
E. A. Weakley	WHC	509-376-6122