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HANFORD NATURAL RESOURCES TRUSTEE COUNCIL

TRUSTEE COUNCIL CONFERENCE CALL SUMMARY

October 19, 2009

Consisting of 6 pages,
including this coversheet

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HANFORD NATURAL RESOURCE TRUSTEE COUNCIL
Conference Call
October 19, 2009, 1-4 pm

Call Summary

Introduction

The goals of the conference call were to:

- Complete administrative business
- Discuss note-taking and the administrative record
- Receive updates on office space and contracting
- Discuss TWG scheduling and all-TWG meeting
- Develop an agenda for the November meeting

Attendees are listed at end of the meeting summary. The meeting summary below is organized by topic. Action Items are listed as AI followed by a number, and the current Action Item list is included as Attachment A.

September Meeting Summary. Jay requested that the finalized diagram of Ray's presentation be added as an attachment to the minutes. Callie will send it after the call and Teresa will add it. With that revision, Dana moved and Larry seconded approval of the September meeting summary. The motion passed unanimously.

Resolutions 09-04 and 09-05. The latest versions of these resolutions had been distributed by e-mail prior to the call. Barb moved and Paul seconded that Resolution 09-04 be approved. Minor changes to the wording of 09-05 were made. Paul moved and Dan seconded that Resolution 09-05 be approved. Jay will circulate the final resolutions after the call for e-mail votes. Trustees were encouraged to provide their votes electronically with scanned signatures.

Action Items. Action items were reviewed. Toni and Joe are working on the sturgeon sample request letter. Dana will put the existing contact list on the Google website, notify everyone that it's up, and then each trustee will make their own revisions. FY2009 funds have been obligated and FY2010 trustee requests are in progress.

Meeting Notes/Administrative Record. There was some additional discussion of the amount of information that should be in meeting summaries, and the HNRTC agreed that the current meeting summaries had the right amount of detail. There was also a suggestion that the administrative record be

divided between NRDA and non-NRDA discussions for clarity and legal reasons. While there was some interest in doing this, a final decision was tabled for the November meeting.

Meeting Space. Several potential spaces that the HNRTC could lease have been identified. The HNRTC has not yet made a formal decision to lease dedicated space, but is interested in seeing what is available. A tour of the available space will be arranged for HNRTC members who are in town on Tuesday morning, from 10-12 am.

Project Coordinator. DOE reported that the request for Project Coordinator resumes has gone out to two human resources contractors and resumes are due at the end of October. DOE will forward all resumes received shortly thereafter to the HNRTC for review prior to the November meeting.

Phase II Contracting. DOE has prepared a notice for GSA requesting letters of interest for the Phase II contract. DOE has determined that they are unable to transfer a contract mid-contract except to another federal agency, which precludes transferring it directly to NFWF, although NFWF could be accessed through the other federal agency. DOE will discuss these possibilities with USF&W and NOAA. In addition, the contract cannot be sole-sourced. The HNRTC agreed that notwithstanding this new information, its previous resolution still stood, directing DOE to proceed with contracting. DOE will be able to place the notice within a few days, and there will be a 30-day response period. The subsequent RFP would go out in mid-December with a 45-day response period. The HNRTC and DOE legal/contracting officers would review the submittals in February, and it is envisioned that the contracting could be completed by the end of March, 2010.

TWG Meetings. The standing TWG schedule was discussed, and it was requested that the order of the Restoration and Aquatic TWG be reversed. Charlene will check with Joe on doing that. [Subsequently, it was decided not to change the schedule.] Teresa will put the final schedule up on Google along with all the other HNRTC meeting dates. There was discussion of when to have a combined TWG meeting, and it was agreed that it should be sometime in the Dec-Jan timeframe. The agenda for that meeting will be discussed at the November meeting.

November Meeting. A draft agenda for the November meeting was developed and is included as Attachment B.

Meeting Attendees

CTUIR: Barb Harper, Rico Cruz
Nez Perce Tribe: Dan Landeen
Oregon: Paul Shaffer
WA Dept. of Ecology: Larry Goldstein
WA Fish & Wildlife: Mark Hunter

NOAA: Charlene Andrade

Yakama Nation: Jay McConnaughey, Brian Barry, Callie Ridolfi, Russell Jim

US Fish & Wildlife Service: Toni Davidson

US Dept. of Energy: Dana Ward, Janis Ward, Steve Wisness, Jennifer Knittel, Linda Jarnagin

Facilitator: Teresa Michelsen

ATTACHMENT A

ACTION ITEMS

Note: **Yellow** indicates changes to previously existing action items, including completion dates, updates, and changes in responsibility. Items with yellow completion dates (or otherwise closed) will not be included on subsequent action item lists. **Blue** action item numbers indicate new items since the most recent update.

	Assignee/Action	Date Assigned	Date Completed
283	Write a letter to the sturgeon workgroup requesting samples for NRDA injury assessment. <i>ACTION: Toni</i>	3/19/09	
291	Revise contact list <i>ACTION: Dana</i>	7/21/09	
307	Check with USF&W about hosting Project Coordinator <i>ACTION: Toni, Kate</i>	9/15/09	
309	Ensure FY2009 funds are re-obligated and disburse FY2010 funds <i>ACTION: Janis</i>	9/16/09	
310	Begin procurement process for Phase II Contractor <i>ACTION: Janis</i>	9/17/09	

ATTACHMENT B

**HNRTC Bi-Monthly Meeting
Nov 17-19, 2009
Richland, WA
Location TBD**

Draft Agenda

Nov. 17

- 10-12 am Tour of potential dedicated meeting spaces
- 1-5 pm Introduction of new Trustee – Russ MacRae
Administrative business (meeting space, administrative record)
Review of Project Coordinator resumes

Nov. 18

- 9-12 am Discussion – how the HNRTC interfaces with the TWGs
(use of HNRTC meeting time, flow of information, decisions)
TWG updates
- 1-5 pm TWG overarching issues
Plan combined TWG meeting – date, location, agenda
NRDA structural issues
- Where does restoration belong?
- Where does human uses and ecosystem services belong?
- Other issues?

Nov. 19

- 8-12 am CERCLA response updates (some combination of the below)
- Plateau ecorisk assessment
- River corridor RI/FS & risk assessment
- Central plateau closure
- 5-yr review
- Tank closure EIS