

Meeting Minutes Transmittal

WESF  
Project Managers Meeting  
825 Jadwin/340/700 Area  
Hanford, Washington  
July 24, 2003

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with content only and are not intended to imply agreement to any commitments.

Frederick L Bond Date: 8-28-03  
Project Manager, Ecology

EM Tony R Dyla Hildebrand Date: 8-28-03  
Project Manager Representative, RL

J Swenson Date: 28 Aug 03  
Project Manager Representative, FH WMP

**RECEIVED**  
SEP 15 2003  
**EDMC**

WESF Administrative Record	H6-08
RD Hildebrand	A6-38
FW Bond	B5-18
KA Conaway	B5-18
FM Simmons	S6-81
J Swenson	X4-01

**WESF PROJECT MEETING**  
**825 Jadwin/Room 340/700 Area**  
**Hanford, Washington**  
**July 24, 2003**

**10:00 a.m. to 10:30 a.m.**

**Agenda**

- I. Approval of June 19, 2003 WESF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status
- III. Project Specific Issues
  - A. Part B Permit Application status
  - B. Cs/Sr project status
- IV. General Discussions
  - A. Update on Signature Authority related to TPA driven actions
- V. Status of Actions
- VI. New Action Items
- VII. Next Project Managers Meeting

## WESF PROJECT MEETING MINUTES

Project Managers Meeting  
825 Jadwin/340/700 Area  
Hanford, Washington

July 24, 2003

- I. Approval of the June 19, 2003 WESF Project Meeting Minutes Ecology/DOE-RL/FH)
- II. Operational Status (Fen Simmons FH)
  - Completed annual interim status inspection of the TSD area.
- III. Project Specific Issues
  - A. Part B Permit Application status
    1. Ecology is preparing a letter recommending closure. The summary has been completed and is being reviewed internally at Ecology.
  - B. Cs/Sr Project Status
    1. Five proposals have been received and are undergoing review. Contract award is expected in late August or early September. The outline of the Supplemental Analysis is drafted and will be reviewed with RL on July 29, 2003. A DOE/HQ review plan is in development.
- IV. General Discussions
  - A. Rick Bond (Ecology) asked if the M-92-01 milestone could be closed. Ellen Mattlin (RL) recommended having a discussion with the TPA group. An agenda item will be added to provide a status on milestones.
- V. Status of Actions
  - A. No action items to report.
- VI. New Action Items
  - A. Fen Simmons (FH) took the action to develop concurrence on the SEPA checklist.
- VII. Next Project Managers Meeting
  - A. The next Project Managers meeting is scheduled for August 28, 2003

# CAPSULE DRY STORAGE STATUS

Project Managers Meeting

July 23, 2003

Joe Swenson

# CAPSULE DRY STORAGE

- Request-for-Proposal
  - Five Proposals received on 7/7/03
  - Source Evaluation Board Reviewing Proposals now
  - Contract award may be late August or early September 2003
- Schedule
  - Still holding to starting capsule movement on 10/03/05 and completing by 9/28/06

# CAPSULE DRY STORAGE

- Capsule Advisory Panel
  - Have had three meetings
  - Initial draft reports developed in the five areas of oversight/evaluation
    - Capsule condition
    - Corrosion effects on capsules and overpack
    - Cesium salt phase change effects on capsules
    - Thermal analysis
    - Technical data book
  - Complete evaluations/reports by 7/31/03

# CAPSULE DRY STORAGE

- NEPA
  - Outline of Supplemental Analysis drafted
  - SA draft to be reviewed with DOE on 7-29
  - DOE HQ review plan in development
- FY 04 Funding
  - Expense funding determination
  - Detailed Basis of Estimate updated

**WESF  
Project Managers Meeting  
825 Jadwin/340/700 Area  
Hanford, Washington**

July 24, 2003

**Attendance List**

Name	Organization	Phone Number	MSIN
Rick Bond	Ecology	736-3007	
Jeannette Hyatt	FH- Env Prot	376-7923	
Richard Gucco	FH - EP	3720761	
RT Gucco	RL/wmd	376 5444	
Emily Perez	FH	376-5732	
Ellen Matlin	DOE-RL-RCA	376-2385	
PAUL W. MARTIN	FLS - BP	376-6620	
Sen Moy	RL-WMD	376-8372	
Joe Swanson	FH (xwest)	521-6123	
Skip Singer	FH NMP	373-6294	
Fen Simms	FH	372-0413	
Joel F. Williams J.	FH	376-4752	
TONY MCKEANS	DOE	376-8581	
Darlene Haal	FH	373-0431	