

**Larsen, Astrid P**

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**From:** Farber, Teri L  
**Sent:** Tuesday, January 14, 2003 8:32 AM  
**To:** Larsen, Astrid P  
**Subject:** NRTC Transition

Astrid -

Darci has asked me to set up a meeting to discuss transitioning the NRTC administrative activities. With the next meeting scheduled for March 12-13, I think that we should get together the last week of January or the first week of February. The conference call to draft the agenda should be scheduled sometime during the week of February 17, which is why we should meet prior to that date.

Can you please let me know if you have a preference as to when/where you would like to meet, and who you would like included in the meeting. Please let me know and I will set it up.

Thanks.  
Teri  
372-9108

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