



Department of Energy

Richland Operations Office
P.O. Box 550
Richland, Washington 99352

0010181

9002763

Mr. Paul T. Day
Hanford Project Manager
U.S. Environmental Protection Agency
Region 10
Post Office Box 550, A7-70
Richland, Washington 99352

Mr. Timothy L. Nord
Hanford Project Manager
State of Washington
Department of Ecology
Mail Stop PV-11
Olympia, Washington 98504-8711

Dear Messrs. Day and Nord:

COST ANALYSIS STUDY

Reference: Letter, T. L. Nord, Ecology to A. L. Mize, WHC, "Ecology/EPA Request for Information, Cost Analysis," 9002332B, dated May 30, 1990.

In response to your referenced letter, attached is the information which is in response to item 'f; under miscellaneous. This now provides you with the last of all of the information requested in the subject letter.

If there are any questions, please contact Mr. J. M. Peterson, of my staff, on (509) 376-6731 or Mr. F. T. Calapristi, WHC, on (509) 376-6693.

Sincerely,

SAW
Steven H. Wisness
Hanford Project Manager

Attachments

cc w/o att:
R. E. Lerch, WHC
H. F. McGuire, WHC

~~_____~~ 35



CORRESPONDENCE DISTRIBUTION COVERSHEET

Author	Addressee	Correspondence No.
Steven H. Wisness, DOE-RL	Paul T. Day, EPA Timothy L. Nord, Ecology	9002763

Subject: COST ANALYSIS STUDY

INTERNAL DISTRIBUTION

Approval	Date	Name	Location	w/att
		Correspondence Control	A3-01	
		President's Office	B3-01	
		B. A. Austin	B2-21	
		R. J. Bliss	B3-04	
		L. C. Brown	H4-51	
		C. DeFigh-Price	B2-20	
		K. L. Hoewing	B3-06	
		R. E. Lerch	B2-35	
		H. E. McGuire (Assignee)	B2-35	
		K. Parnell	H4-18	
		L. L. Powers	B2-35	
		D. E. Simpson	B3-51	
		D. A. Turner	R1-10	
		J. L. Waite	B2-35	
		S. A. Wiegman	B2-19	
		R. D. Wojtasek	B2-15	
		EDMC	H4-22	
		TPAI File (DH)	B2-35	



Miscellaneous "f"



From: Defense Waste Administration
Phone: 3-2078 2750/C251/200E R2-75
Date: April 28, 1988

R. H. KOGA 13600-88-050

Subject: CONTROLLER TRANSMITTAL/APPROVAL ON CORRESPONDENCE TO U. S.
DEPARTMENT OF ENERGY - RICHLAND OPERATIONS OFFICE

*Vodney
this should be done
by each program
Ran
5/12*

To:

D. C. Bartholomew	S6-65	R. J. Baumhardt	R2-40
L. C. Brown	R1-48	G. D. Carpenter	R2-85
G. W. Jackson	R2-28	H. E. McGuire	B2-50
D. D. Wodrich	R2-23	R. D. Wojtasek	R1-10

cc: H. F. Daugherty *H.F.D.* R2-28 R. A. Koga
 R. E. Lerch *R.E.L.* B2-50 E. P. Vodney *EPV* B3-50
 BAA File/LB

Re: Letter March 2, 1988 from E. P. Vodney to Level II Managers, same subject.

The referenced letter requested that the Controller (E. P. Vodney) transmit all correspondence to U. S. Department of Energy - Richland Operations Office (DOE-RL) Financial Resources Division and concur on all correspondence to other DOE divisions or contractors that obligates or commits Westinghouse Hanford Company (WHC) to future financial positions.

Based on discussions with Mr. Vodney, the following guidelines are provided in complying with his request:

Correspondence that does not require Controller concurrence (copy coverage is requested)

- o Programmatic reporting of Actual Cost Performance (eg. monthly reports, midyear reviews, status reports, etc.).
- o Long range planning documents that baseline to the latest budget submittal or approved program plans (eg. Hanford Waste Management Plan, Hanford Waste Management Technology Plan, program plans, project management plans, Hazardous Waste Management Plan (HAZWMP), etc).
- o Work direction to other contractors that is consistent with approved Cost Account Authorizations and/or change requests.

Correspondence that does require Controller concurrence

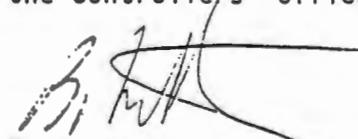
- o Class I change packages requesting a change to financial plan or transfer of funds between WHC and other contractors (excludes Class I packages addressing only scope and milestone changes).

- o Correspondence related to any changes in Hanford Environmental Management Program funding or scope.
- o Correspondence establishing and communicating rates and assessments to DOE-RL or contractors.
- o Plans, studies, recommendations that commit or recommend expenditure of funds not covered by the latest budget submittal or program plan.
- o Work/funding direction to other contractors that is not covered by approved Cost Account Authorizations.
- o Any other correspondence that requests funding, transfers funding, or commits WHC to future funding needs (normally these items would be documented on a change request or in a baseline plan).

Other concurrence requirements

- o All documents containing schedule, scope, or budget data need concurrence of Defense Waste Administration (for Defense Waste Management Division and Environmental Division products). This concurrence ensures consistency with existing baselines, consistency with other communications to DOE, integration with involved programs and integration with Resource Allocation and Management.
- o Documents and plans which outline requirements for other programs (Chemical Processing, N Reactor, etc.) should be concurred with by the responsible program office (for example, permitting plans, HAZWMP).

If in doubt on concurrence requirements for a given document, please call me. I will take the action to work any questions or exceptions through the Controller's office.



B. A. Austin, Manager
Defense Waste Administration

cch

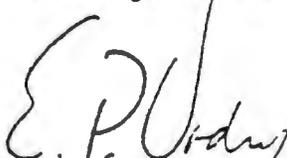


From: Controller's Function 41000-0052
Phone: 6-5185 B3-50
Date: March 2, 1988
Subject: CORRESPONDENCE/COMMUNICATIONS TO THE U. S. DEPARTMENT OF ENERGY

To:	W. H. Arnold	L3-02
	J. G. Burk	B2-25
	J. G. Cassady	B3-03
	H. F. Daugherty	R2-28
	D. C. Gibbs	H9-21
	J. O. Honeyman	R3-63
	W. M. Jacobi	B3-01
	J. R. Knight	R2-52
	R. H. Koga	B3-07
	M. K. Korenko	L5-56
	R. E. Lerch	R2-53
	W. J. McShane	L3-08
	J. E. Nolan	B3-02
	B. H. Noordhoff	R2-26
	C. L. Peckinpaugh	X0-43
	B. M. Prince	A2-75
	D. E. Simpson	B3-51
	M. W. Walcher	B4-52
	S. A. Weber	B3-04
	J. G. Wise	B3-06

cc: EPV:LHP File/LB

All correspondence to the U. S. Department of Energy, Richland Operations Office (DOE-RL) Financial Resources Division regarding (1) proposals for new work, (2) requests for funding, and/or (3) changes in levels or type of funding must be routed to the Controller, Westinghouse Hanford Company (WHC) for review and transmission. Communication to DOE-RL or to other DOE organizations or facilities that obligates, or can be construed as an obligation, or commits WHC to future financial positions must also be routed to the Controller for concurrence. Programmatic reports that contain financial data based on actual cost are excluded; however, copy coverage should be provided.


E. P. Vodney
Controller

dwu

DON'T SAY IT --- Write It!

DATE: December 27, 1989

TO: Distribution

FROM: D.G. Black *DGB*

Telephone: 6-8458

SUBJECT: Initial DOE-HQ Comments on Hanford Activity Data Sheets *(ER sheets)*

DOE-HQ, contracted consultants, and loaned field office personnel are currently reviewing ADSs in preparation for writing the 1990 update of the DOE-HQ Five-Year Plan. As I am in this "loaned" category, I have been able to get some preliminary information on likely comments on the Hanford Sheets. (I am not personally reviewing the Hanford sheets). These preliminary comments are from reviews of ER sheets, but may also apply to the WM, CA, and RD categories.

Reviewers seem to think that the milestone section of the ADSs needs to be upgraded. Hanford apparently only put TPA milestones on the sheets and because of this many sheets are blank or have few milestones. There is a belief among some reviewers that milestones need to be shown for all years in which funding is needed. Other sites invented a milestone or at least listed the applicable task(s) for each year in which there is funding.

Level of Confidence justification is apparently missing from some ER sheets.

Hanford activity descriptions are very short compared to other field offices. Most sheets from other sites average over about 1/4 page of narrative on each "operable unit". Reviewers will probably ask for expanded descriptions.

Priority 1 rationales need to be strengthened. Simply stating that the task in ongoing will not justify priority 1. We need to say that there is a program impact, environmental impact, etc. if funding is terminated and be specific on what this impact is expected to be for each individual sheet. Leo Duffy is asking that Priority 1 activities be looked at very carefully this year to make sure that they are really Priority 1 per the latest definitions. "Phase splits" are a possibility - outyears would be a lower priority than the near future.

Other sites are calling program management tasks, similar to HEMP, Priority 1, based on justification that it is an ongoing activity with major program impacts if stopped. This seems to fit the latest Priority 1 definition. Hanford's HEMP activities are currently Priority 2 and 3. We may want to consider making them priority 1 if the other sites can keep theirs in Priority 1.

Distribution:
C. DeFigh-Price
R.B. Gerth
R.D. Wojtasek
D.D. Wodrich
B.A. Austin

54-3000-101{EF} GEF013
D.S.I.

1-3-90

DEPARTMENT OF ENERGY
 RICHLAND OPERATIONS OFFICE
 PO BOX 550
 RICHLAND, WA 99352

=====

FINANCIAL RESOURCES DIVISION

FAX NUMBER

VERIFICATION NUMBER

FTS 444-8038

FTS 444-6609

COMM. (509) 376-8038

COMM. (509) 376-6609

ATTN: 1579

FROM: warehouse OFFICE/DIV. _____

7574
(TELEPHONE No.)

TO: Quantity Design-Price

OFFICE/LOCATION: HAPG

TELEPHONE: 376-1804

FAX No. (INDICATE WHETHER FTS OR COMMERCIAL) 376-2195

MESSAGE VERIFICATION/CONFIRMATION _____

THIS TRANSMITTAL CONSISTS OF 3 PAGES (EXCLUDING COVER SHEET)

APPROVED: ales

=====

(USE THIS SPACE FOR SHORT MESSAGES)

DON'T SAY IT --- *Write It!*DATE 12/29/89TO BeckyFROM DLB

CC:

SUBJECT: FY 1992 FIVE YEAR PLAN UPDATE SCHEDULE

Attached for your review is a draft schedule for the FY 1992 FYP update. Currently my end date shows an early March completion. If we have to shorten this time-table, it will have to come out of two areas: "finalization of the FY 91 Priority List," and the following two weeks I had for the Program teams to update the ADSs.

We will also need to discuss EPA/Ecology's participation in the update with DOE-RL as well. This may also impact our time-table.

+ "TO MAKE LIFE LAST, PUT SAFETY FIRST" +

FY 1992 DW/ER
FIVE-YEAR PLAN UPDATE
PLAN OF ACTION SCHEDULE

<u>ACTIVITY</u>	<u>DATE</u>	<u>RESPONSIBILITY</u>
Call for FY 1991 and FY 1992 program Priority List updates (complete)	12/13/89	Financial Integration
Transmit Hanford FY 1992 Five-Year Plan (5YP) first edition to DOE-RL (complete)	12/15/89	DOE-RL
Receive DOE-HQ guidance for ADS update (second edition)	01/05/90	DOE-HQ/RL
<ul style="list-style-type: none"> o RDDT&E Funding o FY 1990-92 budget targets o Identification of budget requirements on ADSs o Facilitation of different budget/milestone cases 		
DOE-RL guidance to WHC for FY 1992 5YP update	01/10/90	Tibbatts
Initial FY 1991/1992 Priority List inputs into FI	01/12/90	WHC Level 3 mgrs/ Program Teams
Receive HQ comments on December 1989 ADSs (FY 1992 first edition)	01/15/90	HQ/RL
Administrative update of FY 1992 ADSs to FI complete:	01/15/90	WHC Program Teams
<ul style="list-style-type: none"> o One ADS per line item o Incorporation of DOE-RL, and WHC senior management comments that were not made on first edition 		
Finalization of FY 1991 and FY 1992 Priority Lists (including appropriate target levels)	01/23/90	WHC Level 3 mgrs/ Program Teams
First update (red-line) to FY 1992 ADSs incorporating budget targets and milestone/scope impacts to FI	02/07/90	WHC Program Teams

FY 1992 DW/ER
FIVE-YEAR PLAN UPDATE
PLAN OF ACTION SCHEDULE
(continued)

<u>ACTIVITY</u>	<u>DATE</u>	<u>RESPONSIBILITY</u>
Completion of revised ADSs into database (all text and budget changes)	02/13/90	EP&I/FI
ADSs returned to Program Teams for review	02/14/90	EP&I/FI
Program Teams review ADSs and return comments to EP&I/FI	02/16/90	WHC Program Teams
Program Teams begin review of ADSs with Level 3 mgrs and DOE-RL Monitors	02/16/90	WHC Program Teams/ RL Monitors
Database/ADSs updated per comments and returned to program teams	02/20/90	EP&I/FI
RL review boards of all ADSs	02/22-23/90	Program Teams/DOE-RL
Review of ADSs with EPA and Ecology		
Review board comments incorporated in database and returned to teams	02/27/90	EP&I/FI
Start final approval process of ADSs	02/27/90	WHC Program Teams
WHC and RL approval of all updated ADSs completed	03/02/90	WHC Level 3 mgrs/ DOE-RL Directors
Final printing of ADSs	03/07/90	EP&I
Federal Express package to HQ	03/09/90	RL/EP&I

United States Government

900295 08

Department of Energy

memorandum

DATE: February 21, 1990

REPLY TO: EM-1

ATTN OF:

SUBJECT: Review and Validation of FY 1992 Activity Data Sheets

ERD

MGR:

AME:

Completed 2/28

RDH

JKE

RCT

KAS

CDP

TO:

Manager, Albuquerque Operations Office

Manager, Chicago Operations Office

Manager, Idaho Operations Office

Manager, Nevada Operations Office

Manager, Oak Ridge Operations Office

Manager, Richland Operations Office

Manager, San Francisco Operations Office

Manager, Savannah River Operations Office

Manager, Rocky Flats Office

RL COMMITMENT CONTROL

FEB 22 1990

RICHLAND OPERATIONS OFFICE

In response to the concerns raised in the recent weekly call, I have modified the approach for validating the Activity Data Sheets (ADSs) for the FY 1992 input to the 5-year planning process request. The revised ADSs should still be submitted February 28, as originally scheduled, and will be used to prepare the draft Plan that will go to the external review groups on March 22.

The modification is that we will have an additional ADS submittal March 29, and your formal validation of the ADSs will not be required until that time. This should provide the additional time requested to thoroughly review and revise activities, schedules, and 5-year plan activities for FY 1992, and to assure that firm compliance requirements are clearly identified and supported. I have also requested that the Associate Directors schedule 1-day reviews with each Operations Office between March 6 and March 22. At the conclusion of each meeting, I would like to meet with you to resolve any issues so that the formal ADSs submitted March 29 have Headquarters and Field concurrence prior to issuance of the 5-year plan.

A meeting schedule will be sent to you by February 23. Also, because of the time restrictions imposed on our meeting, I will include a list of items we believe need to be addressed to close on the ADSs.

I regret the short fuse; these are pressing times.

Leo P. Duffy

Leo P. Duffy, Director
Office of Environmental
Restoration and Waste Management



cc:

J. Lytle, EM-30

R. P. Whitfield, EM-40

C. Frank, EM-50

DISTRIBUTION COVERSHEET

2-21-90

Author	Addressee	Correspondence No.
Leo P. Duffy, DOE-HQ	Field Offices	Incoming: 9000960
Subject		
REVIEW AND VALIDATION OF FY 1992 ACTIVITY DATA SHEETS		

Internal Distribution

Approval	Date	Name	Location	w/att
		Correspondence Control		
		B. A. Austin	R2-75	
		J. D. Berger	L0-18	
		R. J. Bliss	B3-04	
		R. W. Bloom	L5-58	
		D. L. Borders	R2-75	
		D. B. Cartmell	R2-64	
		H. F. Daugherty	R2-53	
		C. DeFigh-Price	B2-20	
		F. T. Green	H4-18	
		K. A. Hadley	R2-42	
		M. C. Hughes	R1-15	
		J. E. Irvin	G6-14	
		G. W. Jackson	R2-29	
		D. H. Lawrence	B2-20	
		D. L. Lenseigne	X0-34	
		R. E. Lerch (Assignee)	B2-35	
		H. E. McGuire	B2-35	
		J. E. Nolan	B3-01	
		S. M. O'Toole	B2-20	
		J. V. Panesko	R2-11	
		E. A. Schultz	B4-40	
		D. J. Sommer	B2-20	
		C. R. Sundgren	G2-01	
		D. A. Turner	R1-10	
		D. D. Wodrich	R2-23	
		R. D. Wojtasek	B2-15	
		J. C. Womack	R2-18	
		EP&I File (DLD)	B2-20	
		EDMC	H4-22	



United States Government

2/19/90

2-23-90

Department of Energy

memorandum

RL COMMITMENT CONTROL PHONE 6-6537
CONTROL NO: 900307 OF
ASSIGNED TO: ERD
DISTRIBUTION: - MGE AME/VPO WMD

DATE: FEB 23 1990

REPLY TO
ATTN OF:

EM-1

SUBJECT:

Proposed Schedule and Agenda for Program Reviews for the Office of Environmental Restoration and Waste Management

TO:

- Manager, Albuquerque Operations Office
- Manager, Chicago Operations Office
- Manager, Idaho Operations Office
- Manager, Nevada Operations Office
- Manager, Oak Ridge Operations Office
- Manager, Richland Operations Office
- Manager, San Francisco Operations Office
- Manager, Savannah River Operations Office
- Manager, Rocky Flats Office

As stated in my February 21 memorandum, attached are the schedule and agenda for the program review meetings in March. Since the time for these meetings is limited, we will focus on the major issues that need to be addressed.

In reviewing the estimated costs for activities in FY 1991 and FY 1992, there is significant growth in many of the projects. It appears that a portion of the growth is actually associated with the uncertainties included in the cost estimates. In preparing the Activity Data Sheets for environmental restoration and waste management activities for the March 29 submittal, the bases (i.e., scope, regulatory requirements, schedule, and remediation methodology) for each of the cost estimates must be included. For example, if a project calls for removal of 1000 cubic yards of contaminated soil, the uncertainty will be in the unit cost for removal. If the scope changes to 2000 cubic yards, the increased cost will clearly be due to the change in scope. If in subsequent years the bases change, the Department will be justified in revising cost estimates accordingly.

There is no need to revise the Technology Development Activity Data Sheets at this time.

As noted in the recent discussions with the Task Force, the Activity Data Sheets should not be released to the public until the Plan is issued in May.

Leo P. Duffy
Director
Office of Environmental Restoration
and Waste Management

Attachments

RL COMMITMENT CONTROL

FEB 26 1990

RICHLAND OPERATIONS OFFICE

Attachment 1
(Schedule)

MARCH 1980

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5 IDAHOO Forecast Bldg. Ftn. 85E080 Closeout 3:30	6 CINCAGO Forecast Bldg. Ftn. _____ Closeout 4:00	7	8 CINCAGO Forecast Bldg. Ftn. _____ Closeout 4:00	9	10
11	12 OAK RIDGE Forecast Bldg. Ftn. 85E080 Closeout 4:00	13	14	15 FINGER LAKE Forecast Bldg. Ftn. 85E080 Closeout 4:00	16	17
18	19 SAVANNAH RIVER Forecast Bldg. Ftn. 85E080 Closeout 4:00	20 SAN FRANCISCO Forecast Bldg. Ftn. 85E080 Closeout 4:00	21 ROCKY FLATS Forecast Bldg. Ftn. 85E080 Closeout 4:00	22 ALBUQUERQUE Forecast Bldg. Ftn. 85E080 Closeout 4:00	23	24
25	26 NEVADA Forecast Bldg. Ftn. 85E080 Closeout 4:00	27	28	29	30	31

202508

3/1980

RECEIVED FROM 509 376 8428

2 0 5 1 1 9 8 1 4 : 2 8

4/19/93

ATTACHMENT 2

PROPOSED FORMAT FOR
FIELD OFFICE PRESENTATIONS TO EM-1 ON FIVE YEAR PLAN
ACTIVITY DATA SHEETS

I. Purpose

To review ongoing activities and plans for FY 1991 and FY 1992; to provide to EM Senior Staff specific information on the reasons and uncertainties associated with the "cost growth" reflected in the current Five-Year Plan Activity Data Sheets, and reach agreement on the Activity Data Sheets for the Five-Year Plan.

Eight Field Offices and Rocky Flats will be scheduled as shown on the attached calendar. Technology Development support to each of the "programs" will be included in the presentations, thus as the Environmental Restoration program is explained, immediately coincident with the program description will be the support role being provided by the Technology Development Program.

II. Agenda

- | | |
|---------------|---|
| 8:30 - 11:45 | Environmental Restoration and associated Technology Development Activities
- Programmatic Overview
- Major "Growth Areas" |
| 11:45 - 12:30 | Lunch |
| 12:30 - 4:00 | Waste Operations/Corrective Activities
- Programmatic Overview
- Major "Growth Areas" |
| 4:00 - 5:00 | Discussion of any Operations Office concerns/issues; closeout with Leo Duffy -- expect to discuss details, at least for selected ADS items. |

IDENTIFICATION OF
EDA'S
LIMITED TIME

III. Format

A. Programmatic Overview

- Program by program overview of activities for FY 1990, FY 1991, and FY 1992.

B. Major "Growth Areas" As Reflected By The Activity Data Sheets

- Identify areas of major cost growth (In Five-Year Plan terms: 91T to 91R, 91B to 91R, 91R to 92R).
- Explain the "confidence" levels for these cost estimates: (The expectation is that the confidence levels would be less than 50 percent.)
- Identify "Mandatory" FY 1991 funding requirements." Separate emphasis should be put on health and safety requirements and compliance requirements.

Distribution:

5-Year Plan Full Distribution:

RB Agee	R2-75
BA Austin	R2-75
FL Ashworth (MJ)	R1-36
VJ Bettinson (PNL)	K1-22
JB Billetdeaux (WX,HL)	R1-36
RW Bloom (ARD)	L5-58
DL Borders	R2-75
JS Brehm (D&D)	A3-30
MA Cahill	R3-46
DB Cartmell (CP)	R2-64
JD Coddington (WD)	S6-65
JW Crow	R1-36
JL Denning (ER)	B2-15
BR Dickey	R1-48
JA Diediker (ER)	B2-15
DM Eder	R2-75
AJ Eirich (RD)	L0-19
DC Frick	R2-28
JC Fulton (CP)	R2-42
FT Green	H4-18
ML Grygiel (B-Plant)	S6-65
VW Hall (ER)	B2-15
MS Hanson (PNL)	K1-51
MC Hughes (D&D)	R1-15
J. Hummer (Trans.)	L4-96
JE Irvin (HWVP)	G6-14
KN Jordan (ER)	B2-15
LE Kusler	R3-63
DH Lawrence (MH)	B2-20
FD Lee (LL)	B4-40
DL Lenseigne (DRD)	X0-34
KM Leonard (CP)	R2-73
DW Lindsey	R2-82
SF McCoy (D&D)	R1-36
GA Meyer	R2-28
HE McGuire	B2-35
PD Mix (WD)	S6-65
DA Moore (WB,WC)	R1-43
SM O'Toole	B2-20
JV Panesko (RD)	R2-11
RJ Roberts (ML)	R1-43
RA Smith (HWVP)	G6-14
PS Schaus (HL)	A4-90
RL Sherman (DRD)	X0-34
EA Schultz (LL)	B4-40
RR Slaybaugh (ML)	R1-36
DJ Sommer	B2-20
RA Spohr (CP)	R2-64
BR Thomas (TPA)	B2-20

Distribution: (Continued)

DA Turner	R1-10
CA Wiprud (WM-Cap. Eq't)	R2-76
DJ Washenfelder (WB,WC)	R1-43
DJ Watson (DRD)	X0-41
TM Wintczak (ER)	B2-15
DD Wodrich (RD)	R2-23
RD Wojtasek (ER)	H4-17
JC Womack (RD)	R2-18
RF Wood (WP)	R1-36

DOE-RL

KL Andrews-Smith	A7-88
PK Clark	A6-80
JK Erickson	A6-95
RD Freeberg	A6-95
RD Izatt	A6-95
PL Morehouse	A7-88
RR Tibbatts	A7-88
SH Wisness	A6-95

Don't Say It -- Write it !!!

February 13, 1990

To: Distribution

From: C. DeFig-Price
Environmental Planning and
Integration
509-376-1804, H4-52

Subject: Richland Operations Waste Management and Environmental Restoration
5-Year Plan -- ADS Update

The following is an update on the Activity Data Sheet finalization.

The following schedule applies:

- The date for final submittal is still 2/27/90 (to fed. ex back for delivery on 2/28/90). HQ CLOSING DATE DOES NOT APPEAR TO BE SLIPPING.
- HQ comments will be received on or before 2/15/90. They will be fed. ex'ed out the afternoon on the 14th to the field offices. However, we have already gotten comments on the Landlord program and other programs are also coming in early.
- Given the time necessary for a final QA of the disk transfer, along with the unavailability of key RL management after February 25th, SIGNATURES BY THE DOE-RL MANAGEMENT WILL BE REQUIRED ON OR BEFORE FEBRUARY 23, 1990. Contractor "PREPARER" SIGNATURES ARE REQUIRED ON OR BEFORE FEBRUARY 22, 1990.
- Do not expect significant State or EPA comments. They will not even get the package until February 16th.
- DOE-RL has established a final review team. Programs will be getting individual notices if there are questions that require special resolution. These meetings are to occur through February 21st. Steve Wiseness is the chairman of this review group. Other members are: Roger Freeberg, Larry Williams, Bob Tibbatts, Gary Bracken, Kathy Andrews-Smith, Patti Morehouse and Bill Rutherford.

Remember, these ADSs form the basis of your budget for 1992. The budget submittal is to be totally consistent with the ADSs. Particular attention should be paid to line items, since a project will not go forward unless it has an approved ADS on it in the HQ system.

Also note that several of the HQ program reviewers have requested more information in the narrative. I have discussed this with Gail Turi, the HQ task team leader. They are willing to allow the sites to go over the 3 page limit (a limit established by HQ, NOT the field offices) for select sheets. They would prefer that as a whole the overall site input stays close to the 3 page limit. Right now, we have a number of sheets that are 1-1/2 to 2 pages in length only. If you need to go longer on some sheets to respond to HQ comments, please do that. [However, if HQ is satisfied with the narrative, please do not expand it beyond the 3 pages.]

Don't Say It -- Write it !!!

February 24, 1990

To: Distribution

From: C. DeFigh-Price
Environmental Planning and
Integration
509-376-1804, B2-20

Subject: Richland Operations Waste Management and Environmental Restoration
5-Year Plan -- ADS Update

The following is an update on the Activity Data Sheet finalization.

The Hard Disk for our new (!!!) 3 week old file server went down (totally had to be replaced) at about 3PM Friday, February 23rd. As a result, essentially all the changes made on that day (after the midnight Thursday backup) were lost. I have talked to HQ (Gale Turi) and she said we could send the disk Wednesday instead of Tuesday [those of us inputting have putting in so much overtime, we are not necessarily seeing straight]. This will give time for some rested folks to do some proofing during normal work hours. THE DATABASE NOW CLOSES TUESDAY THE 27TH AT MIDNIGHT, NOT MONDAY.

Several new B&Rs will be sent out early next week. There will be no new disk change though so we will not be able to change the ADSs. HQ will make the changes there if we let them know the affected sheets. (I think this only affects transportation and RL Program support.)

The upcoming key dates (fixed) are as follows:

February 28th --- mail in updated disk and 1 hard copy(unsigned)

March 8 --- Brief Mike Lawrence on submittal

March 15th --- all day presentation to DOE-HQ on RL submittal

March 23 or earlier --- letters from Wiley and Nolan to Lawrence indicating support of the submittal.

March 28-30 --- HQ meets with State/Tribal Group/ NAS on the National Plan update (February 28th ADSs will be available) in Kansas City, MO

March 29th --- Package FINAL /SIGNED / "CERTIFIED" BY MIKE LAWRENCE.

Other interim dates (may change):

March 5 --- target to have all sheets signed, prior to the Lawrence briefing.

Between March 8-15 --- brief state and EPA

March 2 --- WHC management briefing

There will likely be changes that occur between February 28-March 29th. Gale Turi did not seem concerned about narrative expansions. There will be at least some B&R changes (directed by HQ), and, likely, there will be other budget changes, etc. that come out of the March 15th HQ review.

1-24-90

5-Year Plan Full Distribution:

RB Agee	R2-75
BC Anderson (RD)	R2-87
BA Austin	R2-75
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DG Black	B2-20
RW Bloom (ARD)	L5-58
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DL Borders	R2-75
JS Brehm (D&D)	A3-30
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AJ Eirich (RD)	L0-19
JC Fulton (CP)	R2-42
FT Green	H4-18
VW Hall (ER)	B2-15
MS Hanson (PNL)	K1-51
MC Hughes (D&D)	R1-15
J. Hummer (Trans.)	L4-96
JE Irvin (HWVP)	G6-14
KN Jordan (ER)	B2-15
RS Kelley (RD)	R2-87
LE Kusler	R3-63
DH Lawrence (MH)	B2-20
FD Lee (LL)	B4-40
DL Lenseigne (DRD)	X0-34
KM Leonard (CP)	R2-73
DW Lindsey	R2-82
SF McCoy (D&D)	R1-36
GA Meyer	R2-28
HE McGuire	B2-35
DA Moore (WB,WC)	R1-43
DR Myers (RD)	H4-54
SM O'Toole	B2-20
JV Panesko (RD)	R2-11
SJ Phillips (RD)	H4-54
CC Ripley (RD)	R2-87
RJ Roberts (ML)	R1-43
RA Smith (HWVP)	G6-02
PS Schaus (HL)	A4-90
RL Sherman (DRD)	X0-34
EA Schultz (LL)	B4-40
RR Slaybaugh (ML)	R1-36
DJ Sommer	B2-20

RA Spohr (CP)	R2-64
BR Thomas (TPA)	B2-20
DA Turner	R1-10
DJ Washenfelder (WB,WC)	R1-43
DJ Watson (DRD)	X0-41
TM Wintczak (ER)	B2-15
DD Wodrich (RD)	R2-23
RD Wojtasek (ER)	H4-17
JC Womack	R2-18
RF Wood (WP)	R1-36
TW Woods (RD)	L0-06
EDMC	H4-52

DOE-RL

KL Andrews-Smith	A7-88
PK Clark	A6-80
JK Erickson	A6-95
RD Freeberg	A6-95
RD Izatt	A6-95
PL Morehouse	A7-88
RR Tibbatts	A7-88
SH Wisness	A6-95

Don't Say It -- Write it !!!

January 24, 1990

To: Distribution

From: C. DeFigh-Price
Environmental Planning and
Integration
509-376-1804, H4-52

Subject: Hanford Site Waste Management and Environmental Restoration 1992
ADS

The latest verbal guidance from DOE-HQ is that we will be receiving an extension for the next ADS submittal from January 30 to February 6th. THIS IS TO INCORPORATE THE BUDGET GUIDANCE THAT WE WILL BE GETTING MOMENTARILY. This activity will take a considerable effort so don't ease up on the rest of the updates.

If you have not heard from other sources, the Site's input was considered one of the worst (one quote from the Waste Management/Corrective Activities task leader was that "tied for last place, along with 3 other sites"). It is very important that this upcoming submittal show significant improvement.

To assure a better submittal, several activities are taking place. One is an independent review of whether a task is Tri-Party Agreement related. A number of tasks were identified as being TPA related, yet seem to have no relationship to TPA. Other sheets should have been shown as TPA but were not. This group will make recommendations to senior management; if the recommendations are accepted, the data base will be changed. A similar independent group will review priorities. There was very little consistency in priorities across our Site's input.

Other changes being made are to shorten milestone titles. The HQ data base only prints out 60 characters. Many of the milestone titles are twice that long and make no sense when shortened. Titles are also being checked, as the title field in the HQ database is 65 characters. This was explained back in November, yet some individuals did not adjust title length. All the new B&R numbers have been input into the system already. The new program designator (EM) is being used now for all waste management and environmental restoration activities (used to be DP). We will also be performing an independent review of all narrative to determine its' acceptability and will be working with individuals to upgrade the narrative as necessary.

In addition, senior level reviews start today on the overall dollar levels.

More information will be sent out as it comes in.

AUDIT REPORT RESPONSE
WESTINGHOUSE HANFORD COMPANY
TRI-PARTY AGREEMENT MANAGEMENT PRACTICES (ERD-90-SW-1)
DECEMBER 11-15, 1989

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direction is approved by the appropriate individuals prior to implementation. Regulatory interaction instructions will be included in the TPA Management Plan.

Specific Action: Will be addressed in TPA Management Plan (June 1990).

→ Observation
ERD-90-SW-1-07

There is no detailed senior level WHC management review of budget/schedule impacts and integration relating to TPA commitments within the fiscal year 1992 Activity Data Sheets (ADSs). There is no independent validation of cost and schedule.

Background

WHC in its role as Operating Contractor provides on behalf of DOE, oversight to optimize Hanford programs in terms of quality, safety, cost, reliability, and environmental requirements. WHC also has the responsibility of approving schedules consistent with program requirements (RL 4700.1, III-4-a). The audit disclosed that budget and schedule information provided by various programs/projects on fiscal year 1992 ADSs was compiled but not analyzed for reasonableness or consistency of approach. Priorities were not questioned and no general review was made relative to agreement with TPA objectives. While it is necessary for budgets and schedule to be proposed by the responsible project/program managers, it is suggested that the senior level WHC management should review the proposals for consistency with overall Hanford goals and strategies and particularly for consistency with TPA commitments.

Response

The Environmental Division Manager's Charter is being rewritten to include specific responsibility for ensuring the proper implementation and management of the TPA. This charter revision will include specific responsibility for reviewing budget and schedule impacts and relating these to annual Activity Data Sheet (ADS) submissions for the Five Year Plan.

The WHC has recently established a Vice President for Environment and Waste Management. The incumbent of this position will also review all TPA-related budget and schedules.

Periodically, as the need arises, ad hoc budget/schedule review task teams will be formed within the Environmental Programs Function to audit budgets and schedules for TPA activities.

These three review processes will provide the degree of analysis necessary to insure that budget and schedule commitments are consistent with overall Hanford goals and the needs of the TPA.