

**START**

Meeting Minutes Transmittal

PNL NON-OPERATIONAL UNITS  
Unit Managers Meeting  
337 Building, Mt. Rainier Room  
Richland, Washington

June 28, 1995  
3:30 p.m. to 5:00 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Not Present Date: \_\_\_\_\_  
Clifford E. Clark, Unit Manager, RL

Not Present Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Jeanne J. Wallace Date: 8/24/95  
Jeanne J. Wallace, Unit Manager, Washington State Department of Ecology

PNL Non-Operational Units, PNL Concurrence

Michael H. Schlender Date: 8/24/95  
Michael H. Schlender, Contractor Representative, PNL

Purpose: Discuss Closure Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



Attachment 1

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Agenda

1. Approval of Past Meeting Minutes (Ecology/RL/PNL)
2. PNL Contractor Representative and New DOE-RL Unit Manager (RL/PNL)
3. Actions/New Information Since Last Meeting (RL/PNL)
  - Internal PNL Certification Package
  - Procedural Closure Schedule
4. General Discussion (Ecology/RL/PNL)
5. Status New Action Items (Ecology/RL/PNL)
7. Next Unit Managers Meeting (Ecology/RL/PNL)
  - Proposed July 27 date
  - Proposed topics

Attachment 2

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Summary of Discussion and Commitments/Agreements

1. Approval of Past Meeting Minutes

The May 31, 1995 Unit Manager Meeting minutes were approved.

2. PNL Contractor Representative and New DOE-RL Unit Manager

The new PNL contractor representative will be Mr. M. Schlender, and the RL unit manager will be Mr. C. R. Delannoy.

3. Actions/New Information Since Last Meeting

● Internal PNL Certification Package

Mr. Schlender stated that a package is being generated to certify that no hazardous waste activity occurred in the Thermal and Physical Treatment Test Facilities units. The information will be obtained from personnel involved with the those Part A permit applications. PNL is proceeding with the Thermal and Physical/Chemical Part A's and then the Biological Part A. The 332 and 324 Facilities will be dealt with later.

● Procedural Closure Schedule

Mr. Schlender estimated that the package certifying no hazardous waste activity occurred in the Thermal and Physical/Chemical units would be submitted to Ecology by 9-16-95. Ms. J. Wallace (Ecology) stated that she needed a formal request from RL/PNL for procedural withdrawal of the five nonoperational units. Mr. B. Day (PNL) took an action to provide Ms. Wallace with a formal request, and Mr. Schlender took an action to include a schedule for the procedural closures. Mr. R. Bowman (WHC) requested a copy of the schedule to enable WHC to coordinate some of their procedural closures with PNL's.

4. General Discussion

Ms. Wallace stated that she notified several entities regarding procedural closure, and that she had not received any objections with the process. Ms. Wallace did express a concern with the in situ process, and that she had no specific information to review. Mr. H. Tilden (PNL) indicated that an information package

was sent to Ecology in 1990, and Mr. Schlender agreed to provide the information to Ms. Wallace.

Ms. Wallace expressed concern for initiating working meetings to meet the upcoming milestones (September and December 1995) for the Thermal, Physical/Chemical and Biological units. A working meeting was scheduled for July 18, 1995. Ms. Wallace indicated that she needed to coordinate with the inspectors to schedule inspections.

5. **Status New Action Items**

Mr. Day will provide Ms. Wallace with a formal request for procedural withdrawal of the five nonoperational units, and Mr. Schlender will provide a schedule for the procedural closures.

6. **Next Unit Managers Meeting**

- **Proposed July 27 Date**

The next meeting was scheduled for August 24, 1995, to follow the 325 HWTU Unit Managers Meeting.

- **Proposed Topics**

There were no new topics proposed for the next meeting.

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Attachment 3

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Attendance List

Attachment 4

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Action Items

Action Item #

Description

06-29-95:1

Mr. B. Day (PNL) will provide Ms. J. Wallace (Ecology) a formal request for procedural withdrawal of the five nonoperational units. A schedule for the procedural withdrawals (meeting TPA milestones) will be included.  
ACTION: B. Day and M. Schlender (PNL)

OPEN

Distribution:

R. C. Bowman	WHC	H6-24
D. S. Broussard	PNL	K1-67
R. M. Carosino	RL	A4-52
C. E. Clark	RL	A5-15
B. J. Day	PNL	P7-79
C. R. Delannoy	RL	A5-15
D. L. Duncan	EPA Region 10	HW-106
G. D. Hendricks	GSSC	B1-42
S. M. Price	WHC	H6-23
M. H. Schlender	PNL	K6-25
H. T. Tilden II	PNL	P7-68
J. J. Wallace	Ecology	B5-18
G. H. Landeen	WHC	H6-24

ADMINISTRATIVE RECORD: PNL Non-Operational Units,  
[Care of EPIC, WHC (H6-08)]

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Please send comments on distribution list to B. J. Day (P7-79), (509) 376-3835