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Meeting Minutes Transmittal - Approved

Unit Managers Meeting
105-DR LARGE SODIUM FIRE FACILITY
Federal Bldg., Rm 784-B
Richland, Washington

Meeting Held May 24, 1995
From 2:00 pm to 3:30 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Ellen M. Mattlin Date: 9/21/95
Ellen M. Mattlin, Unit Manager, RL

Not Present Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Scott E. McKinney Date: 9/18/95
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

105-DR LSFF, WHC Concurrence

Fred A. Ruck III Date: 9/21/95
Fred A. Ruck III, Contractor Representative, WHC

Purpose: Discuss Permitting Process

- Meeting Minutes are attached. The minutes are comprised of the following:
- Attachment 1 - Agenda
 - Attachment 2 - Summary of Discussion and Commitments/Agreements
 - Attachment 3 - Attendance List
 - Attachment 4 - Action Items



Attachment 1

**Unit Managers Meeting
105-DR LARGE SODIUM FIRE FACILITY
Federal Bldg., Rm 784-B
Richland, Washington**

**Meeting Held May 24, 1995
From 2:00 pm to 3:30 pm**

Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
3. Status Closure Activities
 - Status of Page Changes for Revision 2
 - Status of Sampling and Analysis Plan
4. New Business
5. Set Next Meeting Date

Attachment 2

**Unit Managers Meeting
105-DR LARGE SODIUM FIRE FACILITY
Federal Bldg., Rm 784-B
Richland, Washington**

**Meeting Held May 24, 1995
From 2:00 pm to 3:30 pm**

Summary of Discussion and Commitments/Agreements**1. Approval of Past UMM Minutes**

Unit Managers Meeting minutes for November 22, 1994, December 13, 1994, January 18, 1995, and March 6, 1995, and April 25, 1995, have been approved and are awaiting signatures.

2. Status Action Items

- No open action items.

3. Status Closure Activities**- Status of Revision 2**

WHC (ZC Knaus) asked if Ecology (SE McKinney) would be transmitting a letter stating that all NODs associated with revision 2 of the closure plan had been answered and that Ecology has accepted the revised document. SE McKinney said that he would prepare a notice of completeness letter to address the items mentioned by ZC Knaus.

-Status of Sampling and Analysis Plan

ZC Knaus asked SE McKinney if he had a chance to review the draft copy of the Sampling and Analysis Plan. SE McKinney said the plan looks fine and gave verbal approval. SE McKinney stated that he would transmit a letter documenting approval of the Sampling and Analysis Plan.

4. New Business**-Introduction of Phillip C. Miller**

Phillip C. Miller is the new Westinghouse Hanford Company, FFTF facility representative for 105-DR. PC Miller should be included in distribution of all pertinent information regarding 105-DR.

-Introduction of Douglas H. Chapin

Douglas H. Chapin is the new Department of Energy, 400 Area representative for 105-DR. DH Chapin should be included in distribution of all pertinent information regarding 105-DR.

-Draft Permit Conditions for 105-DR

SE McKinney stated that the draft permit conditions for 105-DR are available for review. He added that they are very similar to the permit conditions used for modification A. SE McKinney said that he could provide a copy of the draft conditions if anyone would like to see them.

-Completeness of the Administrative Record for 105-DR

SE McKinney noticed that two items are missing from the Administrative Record (AR) for 105-DR: (1) a set of Notice of Deficiencies from Ecology, dated February 16, 1993, and (2) Unit Managers Meeting minutes for December 8, 1992. ZC Knaus stated that he would follow up on these two missing items and insure they are added to the AR.

-Adding copies of the closure plan to the Public Repositories

SE McKinney asked if copies of the 105-DR Closure Plan have been sent to the public repositories to support the upcoming public involvement period. ZC Knaus responded that copies have been sent.

5. Set Next Meeting Date

The next UMM will be held via video conference on June 20, 1995, Federal Bldg., Richland, Washington.

Attachment 3

Unit Managers Meeting
 105-DR LARGE SODIUM FIRE FACILITY
 Federal Bldg., Rm 784-B
 Richland, Washington

Meeting Held May 24, 1995
 From 2:00 pm to 3:30 pm

Attendance List

Name	Organization	Phone #
Zachary Knapp	WHE/RCRA closure	372-1597
JG Adler	WTK	376-7513
ELLEN MATTUN	DOE-RL	376-2385
P. C. Miller	FFTF-TP	376-0441
Doug Chapin	DOE-RL (TPD)	373-9396
JOAN K. BARTZ	GSSC	372-2008
Scott McKinney	Ecology via	
	teleconference	

Attachment 4

Unit Managers Meeting
105-DR LARGE SODIUM FIRE FACILITY
Federal Bldg., Rm 784-B
Richland, Washington

Meeting Held May 24, 1995
From 2:00 pm to 3:30 pm

Action Items

<u>Action Item #</u>		<u>Description</u>
05-24-95:1	NEW	Add two missing articles to the AR for 105-DR. The missing articles are NODs dated February 16, 1993, and UMM Minutes dated December 8, 1992. (WHC: ZC Knaus)

Distribution:

F. T. Calapristi	WHC	B2-35
R. M. Carosino	RL	A4-52
D. H. Chapin	RL	N2-36
D. L. Duncan	EPA	Seattle - HW-106
S. K. Johansen	GSSC	B1-42
Z. C. Knaus	WHC	H6-23
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. E. McKinney	Ecology	Lacey
P. C. Miller	WHC	N2-04
R. D. Pierce	WHC	T3-04
S. M. Price	WHC	H6-23
F. A. Ruck III	WHC	H6-23
W. E. Toebe	WHC	H6-22
J. J. Wallace	Ecology	B5-18
Field File Custodian	WHC	H6-08
RCRA File/GHL	WHC	H6-23

ADMINISTRATIVE RECORD: 105-DR Large Sodium Fire Facility Closure Plan,
[(T-1-1), Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files,
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101, Mail
Stop HW-074, "Records Center"

Please send comments on distribution list to Zachery C. Knaus (H6-23),
(509) 372-1597.