

Meeting Minutes Transmittal

PNL NON-OPERATIONAL UNITS  
Project Managers Meeting  
Ecology - Kennewick Office  
Room 8  
Kennewick, Washington

January 11, 1996  
3:00 p.m. to 4:00 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Charles R. Delannoy Date: 3/2/96  
Charles R. Delannoy, Project Manager, RL

Jeanne J. Wallace Date: 3/7/96  
Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

PNL Non-Operational Units, PNL Concurrence

Michael H. Schlender Date: 3/7/96  
Michael H. Schlender, Contractor Representative, PNL

Purpose: Discuss Closure Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



## ATTACHMENT 1

PNL NON-OPERATIONAL UNITS  
 Project Managers Meeting  
 Ecology Kennewick Office, Room 8  
 Kennewick, Washington

January 11, 1996  
 3:00 p.m. to 4:00 p.m.

## Agenda

1. Approval of past meeting minutes (Ecology/RL/PNL)
2. Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities (Ecology/RL/PNL)
3. Status of PNL Internal Procedural Closure Package for Biological Treatment Test Facilities (Ecology/RL/PNL)
4. Results of October 25th Ecology Part A field visit (Ecology/RL/PNL)
5. Status on Action Items (Ecology/RL/PNL)
  - 10-18-95:5 Letter to Ecology summarizing understanding and agreement that no TPA revision is needed since submission of the Procedural Closure package will meet the intent of M-20-44 TPA Milestone Deliverable  
 ACTION: H. Tilden (PNL)  
 OPEN
  - 11-08-95:2 Provide Ecology with report describing the current layout and status of the ISV test site, highlighting the differences between the description in the Part A, Form 3 and the site as it currently exists  
 ACTION: M. Schlender (PNL)  
 OPEN
  - 12-07-95:1 Completion of Response Summary for the Thermal and Physical/Chemical Treatment Units  
 ACTION: M. Schlender/D. Lutter/H. Tilden (PNL)
  - 12-07-95:2 Prepare an integrated schedule of project activities.  
 ACTION: M. Schlender (PNL)
6. General Discussion (Ecology/RL/PNL)
7. New Action Items
8. Next Project Managers Meeting (Ecology/RL/PNL)
  - Next Meeting February 1, 1996  
 337 Building, Mt. Hood
  - Proposed topics

## ATTACHMENT 2

PNL NON-OPERATIONAL UNITS  
Project Managers Meeting  
Ecology Kennewick Office, Room 8  
Kennewick, Washington

January 11, 1996  
3:00 p.m. to 4:00 p.m.

## SUMMARY OF DISCUSSION AND COMMITMENTS/AGREEMENTS

1. **Approval of past meeting minutes:** The minutes of the December 7, 1995 PMM were reviewed and approved by Ecology and RL Project Managers.
2. **Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities:** J. Wallace, Ecology, informed everyone that she had reviewed the comment response tables for both units and determined that the only comments not resolved were: 12 and 13 for the Physical/Chemical and 12, 13, 16, and 18 for the Thermal Treatment test facility. These specific responses cited documents that she did not have access to. She and D. Lutter, PNNL, made arrangements to get together to go over the documents and resolve any final issues. By the time the formal transmittal letter reaches Ecology all issues will have been resolved and J. Wallace, Ecology, can go ahead and respond. M. Schlender, PNNL, thanked J. Wallace, Ecology, for reviewing the documents ahead of time.  
  
J. Wallace, Ecology, will coordinate with Ecology's Public Information staff to get these out for public comment. M. Schlender, PNNL, asked if time frame for public comment would be the same as before: 45 days. J. Wallace, Ecology, indicated it would be but sometimes Ecology likes to try to piggyback them on to other documents going out for public comment for economic reasons and if that happens it may impact the schedule. H. Tilden, PNNL, asked J. Wallace, Ecology, to verify that what she intended doing was a full blown public comment cycle like the Hanford Facility Permit. J. Wallace, Ecology, stated it would be.
3. **Schedule and Status of PNL Internal Procedural Closure Package for Biological Treatment Test Facilities:** The package was submitted to Ecology in time to meet the December Milestone. J. Wallace, Ecology, has received it but has not taken any action pending resolution on the first two.
4. **Results of October 25th Ecology Part A field visit:** J. Wallace, Ecology, was to review the inspection report and determine if it was complete or if there was anything she had to add. She has taken to action on this. M. Schlender, PNNL, state that there wasn't much in the report and couldn't that there would be anything there to stop or slow the closure procedures. This item will be moved to an action item for the next PMM.
5. **Status Action Items-**
  - **Old Action Items:**
    - 10-18-95:5 Letter to Ecology summarizing understanding and agreement that no TPA revision is needed since submission of the Procedural Closure package will meet the intent of M-20-44 TPA Milestone Deliverable  
ACTION: H. Tilden (PNL): The letter went to RL in mid-December. It has not made it to Ecology. M. Barnard, RL, will take that as action item to determine what happened to it by the next PMM.
    - 11-08-95:1 Provide data package information for ISV test report to Ecology  
ACTION: M. Schlender (PNL)  
CLOSED: Hand delivered 11-18-95
    - 11-08-95:2 Provide Ecology with report describing the current layout and status of the ISV test site, highlighting the differences between the description in the Part A, Form 3 and the site as it currently exists  
ACTION: M. Schlender (PNL): A hand drawn layout was

delivered to Ecology at this meeting. Discussions were held regarding whether this was for the Administrative Record or not. J. Wallace, said the intent was not so much for her for the Administrative Record but to hand over as much knowledge as possible about the site to EPA. M. Schlender, PNNL, was not to put time into revising the material while waiting to hear if EPA would accept this or want more. A discussion was held regarding the operable unit this is in and the work being prepared by Bechtel since it's been bumped up the priority scale along with the river areas. Rather than include the diagram with the minutes today, EPA will be contacted and the action item will remain on the next PMM.

- 12-07-95:1 Completion of Response Summary for the Thermal and Physical/Chemical Treatment Units.  
ACTION: M. Schlender/D. Lutter/H. Tilden (PNNL): A comment response summary table was prepared and would be to Ecology before the next PMM. Nothing changed from the DRAFT that had previously been submitted to Ecology unless it was changed during the concurrence cycle. The ACTION is CLOSED.
- 12-07-95:2 Prepare an integrated schedule of project activities.  
ACTION: M. Schlender (PNNL): This item was delivered during the 324 PMM. ACTION is CLOSED.

6. **General Discussion:** H. Tilden, PNNL, brought up the issue of the 324 Pilot Plant and the 332 Storage Facility for discussion of how to proceed with, what should be done with the units, and on what time schedule. J. Wallace, Ecology, knows they are out there however they may not be assigned to her. She would like to see these first procedural closures go through before starting the other two. If they were to be assigned to her, she would like to get them done in the next six months and follow the same process used in the current ones. Since there is not that much there so maybe they could be done by June if everyone just went ahead and did it. PNNL will get back to J. Wallace, Ecology, as to whether that is doable or not. H. Tilden, PNNL, would develop a DRAFT schedule and see how it works out. He is to get back to J. Wallace, Ecology, by the 31st.

H. Tilden, PNNL, asked d. Saueressig, WHC, if they were asked to put there procedural closures in on short time frame. D. Saueressig, WHC, was not aware of anything and indicated WHC had kind of been waiting because they had heard there was a possibility they would have to go to full blown closures or that these procedural closures were getting held up and didn't want to waste WHC's upper management's time certifying these things if nothing was going to happen. J. Wallace, Ecology, felt that Ecology had been holding up their end of the bargain, but correspondence had been slow getting out of RL. She also indicated that although some persons felt the process was burdensome, she did not.

M. Schlender, PNNL, asked if all of J. Yokel's, Ecology, concerned had been answered. J. Wallace, Ecology, said she had a memo from him stating he had all his questions answered and was satisfied with what had been given to him.

7. **New Action Items:** J. Wallace will review the October 25, 1995, Ecology inspection of the Biological Unit and give her comments at the next PMM.

8. **Next Unit Managers Meeting:**

- February 1, 1996  
Mt Hood, 337 Building, 2nd Floor  
Richland, Washington
- Proposed topics None



## Attachment 4

PNL NON-OPERATIONAL UNITS  
Project Managers Meeting  
Ecology - Kennewick Office  
Room 8  
Kennewick, Washington

January 11, 1996  
3:00 p.m. to 4:00 p.m.

## Action Items

<u>Action Item #</u>	<u>Description</u>
10-18-95:5	Letter to Ecology summarizing understanding and agreement that no TPA revision is needed since submission of the Procedural Closure package will meet the intent of M-20-44 TPA Milestone Deliverable ACTION: M Barnard (RL) OPEN
11-08-95:2	Provide Ecology with report describing the current layout and status of the ISV test site, highlighting the differences between the description in the Part A, Form 3 and the site as it currently exists ACTION: M. Schlender (PNL) OPEN
01-11-96:1	Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace, Ecology, by January 31, 1996. ACTION: H. Tilden/M. Schlender (PNNL) OPEN
01-11-96:2	Review October 25, 1995, Ecology inspection report on the Biological Test Unit. ACTION: J. Wallace (Ecology) OPEN

## Distribution:

M. A. Barnard	RL	L4-40
R. C. Bowman	WHC	H6-24
R. M. Carosino	RL	A4-52
C. E. Clark	RL	A5-15
B. J. Day	PNL	P7-79
C. R. Delannoy	RL	A5-15
G. D. Hendricks	GSSC	B1-42
G. H. Fess	PNL	P7-79
D. K. Lutter	PNL	P7-79
S. M. Price	WHC	H6-23
M. H. Schlender	PNL	K6-25
H. T. Tilden II	PNL	P7-79
J. J. Wallace	Ecology	B5-18
RCRA Files	WHC	H6-24

ADMINISTRATIVE RECORD (Two Copies): PNL Non-Operational Units, T-X-1, T-X-2, and T-X-3 [Care of EPIC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files,  
P.O. Box 47600, Olympia, Washington 98504-7600

Please send comments on distribution list to D. K. Lutter (P7-79), (509)  
376-5631.