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Meeting Minutes Transmittal

324 REC/HLV CLOSURE PLAN  
Project Managers Meeting  
337 Building, Mt. Rainier Room, 3rd Floor North  
Richland, Washington

August 1, 1996  
2:00 p.m. to 3:00 p.m.



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

*David C. Langstaff* Date: September 5, 1996  
David C. Langstaff, Project Manager, RL

*Jeanne J. Wallace* Date: 9/5/96  
Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

*David B. Crossley* Date: 9-5-96  
David B. Crossley, Contractor Representative, PNNL

324 REC/HLV Closure Plan, PNNL Concurrence

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



## Attachment 1

324 REC/HLV CLOSURE PLAN  
Project Managers Meeting  
337 Building, Mt. Rainier Room, 3rd Floor North  
Richland, Washington

August 1, 1996  
2:00 p.m. to 3:00 p.m.

## Agenda

1. Approval of Past Project Managers Meeting Minutes (Ecology/DOE-RL/PNNL)
2. Status of DQO Process for Closure Plan Sampling and Analysis (Ecology/DOE-RL/PNNL)
  - Status of Ecology Review of Draft Summary DQO Agreement List
  - Status of DQO Final Report
  - Status on Closure Plan Revision
3. Status on Inventory Removal of HLV Tanks (DOE-RL/PNNL)
4. Status of B-Cell (DOE-RL/PNNL)
5. Status of Action Items
  - 07-11-96:1 DOE-RL to provide a presentation on the facility transfer  
ACTION: D. Langstaff (DOE-RL)  
OPEN
  - 07-11-96:2 DOE-RL and Ecology will discuss internally the definition of key facility and if the 324 Facility is considered a "non-key" facility.  
ACTION: E. Mattlin (DOE-RL)/J. Wallace (Ecology)  
OPEN
6. General Discussion
7. New Action Items
8. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)
  - Next Meeting  
September 5, 1996  
337 Building, Mt. Rainier Room, 3rd Floor North  
Richland, Washington
  - Proposed Topics

## Attachment 2

324 REC/HLV CLOSURE PLAN  
Project Managers Meeting  
337 Building, Mt. Rainier Room, 3rd Floor North  
Richland, Washington

August 1, 1996  
2:00 p.m. to 3:00 p.m.

## Summary of Discussion and Commitments/Agreements

## 1. Approval of Past Project Managers Meeting Minutes

The July 11, 1996 Project Managers Meeting (PMM) minutes were approved.

## 2. Status of Data Quality Objective (DQO) Process for Closure Plan Sampling and Analysis

## • Status of Ecology Review of Draft Summary DQO Agreement List

J. Wallace (Ecology) will complete her review of the DQO agreement list and provide comments by August 13, 1996.

## • Status of DQO Final Report

D. Langstaff (DOE-RL) noted that the final report will be prepared following the August 13, 1996 DQO, and he requested feedback regarding DOE-RL/PNNL's plan to document the DQO process, which was presented at the 7-11-96 PMM.

## • Status on Closure Plan Revision

A. Prignano (WHC) reported that WHC/PNNL are in the process of revising Chapters 1 - 4 of the closure plan. The focus of the revision is the inclusion of the background information required through the DQOs, such as the boundary definition and process history on the units within the closure boundary.

D. Langstaff (DOE-RL) noted that the schedule for delivery of the revised closure plan to DOE-RL is September 30, 1996, and that WHC has expressed concern with meeting the schedule. J. Wallace (Ecology) indicated that she was willing to discuss revising the schedule. R. Gonzalez (DOE-RL) stated that a follow-up on the schedule would be provided at the September 5, 1996 PMM. J. Wallace (Ecology) requested notification when any facility transition activities occur and how they will impact the dangerous waste regulatory activities in the 324 Building.

## 3. Status on Inventory Removal of HLV Tanks

P. Weaver (PNNL) reported that the functional testing of the equipment has been completed, and the equipment has been installed and is operational. The procedures and training is 90 percent complete. The sample analysis for Tanks 104, 105 and 107 has been completed, except for the ICP/MS. The results indicate that the chromium is higher than expected and the chlorides are lower than expected. The Pu analysis for Tank 107 indicated it was higher than expected, and PNNL is working to resolve that issue. The readiness assessment is under way, and the independent team is reviewing the checklist. The start date for processing is August 8, 1996.

J. Wallace (Ecology) confirmed that she received the ten-day notification for processing start-up that she had requested.

## 4. Status of B-Cell

P. Weaver (PNNL) stated that five shipments of the low-level remote-handled waste to the Low-Level Burial Grounds have been completed. The equipment racks are being reduced.

## 5. Status of Action Items

07-11-96:1 DOE-RL to provide a presentation on the facility transfer.  
 ACTION: D. Langstaff (DOE-RL)  
 CLOSED: R. Gonzalez (DOE-RL) reported that the Project Hanford Management Contractor (PHMC) will be responsible for the 324 Building on October 1, 1996, and that EM-60 will be responsible for the 324 Building by October 30, 1996. The building will be deactivated and taken to long-term, low-cost surveillance and maintenance. R. Gonzalez (DOE-RL) stated that DOE-Headquarters' position is that there is no future mission for the 324 Building.

J. Wallace (Ecology) inquired about a shortfall in funding for transition of the 324 Building. R. Gonzalez (DOE-RL) responded that the major focus of the transition during the next two months will identify any shortfalls and provide funding. J. Wallace (Ecology) requested a copy of the shutdown notice for the 324 Building when it is issued.

07-11-96:2 DOE-RL and Ecology will discuss internally the definition of key facility and if the 324 Facility is considered a "non-key" facility.  
 ACTION: E. Mattlin (DOE-RL)/J. Wallace (Ecology)  
 CLOSED: R. Gonzalez (DOE-RL) stated that the 324 Facility is not considered a key facility. E. Mattlin (DOE-RL) added that Amendment 6 of the Tri-Party Agreement (TPA) defines

key and non-key facilities and that 324 fits the definition for a non-key facility.

R. Gonzalez (DOE-RL) gave a brief explanation of the process for shutdown of a key facility, which includes provision of a Project Management Plan (PMP) and end point criteria (identification of building systems and anything remaining in the building, and identifying hazardous material left in place). The end point criteria document is signed by the cognizant engineers and managers before transition takes place. R. Gonzalez (DOE-RL) indicated that DOE-RL envisions following this procedure, at least implementing a PMP, for shutdown of the 324 Facility.

J. Wallace (Ecology) reiterated her concern regarding hazardous waste left in place, and that activities are coordinated to avoid duplicating efforts.

#### 6. General Discussion

J. Wallace (Ecology) requested two items before the August 13, 1996 DQO: 1) a detailed agenda; 2) that the closure strategy provided factor in what has been agreed to date, if an agreement applies, and an explanation if an agreement does not apply. J. Wallace (Ecology) stated her intent is to finalize all agreements at the August 13, 1996 DQO; however, she expressed concern that the agreements may not be applicable following transition to the PHMC on October 1, 1996. J. Wallace (Ecology) also requested that a lessons learned be incorporated into the final DQO document.

#### 7. New Action Items

There were no new action items generated.

#### 8. Next Project Managers Meeting

- September 5, 1996  
337 Building, Mt. Rainier Room, 3rd Floor North  
Richland, Washington
- Proposed Topics  
Proposed topics may be submitted to D. Lutter (PNNL).



## Attachment 4

324 REC/HLV CLOSURE PLAN  
 Project Managers Meeting  
 337 Building, Mt. Rainier Room, 3rd Floor North  
 Richland, Washington

August 1, 1996  
 2:00 p.m. to 3:00 p.m.

## Action Items

<u>Action Item#</u>	<u>Description</u>
07-11-96:1	<p>DOE-RL to provide a presentation on the facility transfer.            ACTION: D. Langstaff (DOE-RL)            CLOSED: R. Gonzalez (DOE-RL) reported that the Project Hanford Management Contractor (PHMC) will be responsible for the 324 Building on October 1, 1996, and that EM-60 will be responsible for the 324 Building by October 30, 1996. The building will be deactivated and taken to long-term, low-cost surveillance and maintenance. R. Gonzalez (DOE-RL) stated that DOE-Headquarters' position is that there is no future mission for the 324 Building.</p> <p>J. Wallace (Ecology) inquired about a shortfall in funding for transition of the 324 Building. R. Gonzalez (DOE-RL) responded that the major focus of the transition during the next two months will identify any shortfalls and provide funding. J. Wallace (Ecology) requested a copy of the shutdown notice for the 324 Building when it is issued.</p>
07-11-96:2	<p>DOE-RL and Ecology will discuss internally the definition of key facility and if the 324 Facility is considered a "non-key" facility.            ACTION: E. Mattlin (DOE-RL)/J. Wallace (Ecology)            CLOSED: R. Gonzalez (DOE-RL) stated that the 324 Facility is not considered a key facility. E. Mattlin (DOE-RL) added that Amendment 6 of the Tri-Party Agreement (TPA) defines key and non-key facilities and that 324 fits the definition for a non-key facility.</p> <p>R. Gonzalez (DOE-RL) gave a brief explanation of the process for shutdown of a key facility, which includes provision of a Project Management Plan (PMP) and end point criteria (identification of building systems and anything remaining in the building, and identifying hazardous material left in place). The end point criteria document is signed by the cognizant engineers and managers before transition takes place. R. Gonzalez (DOE-RL) indicated that DOE-RL envisions</p>

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following this procedure, at least implementing a PMP, for  
shutdown of the 324 Facility.

## Distribution:

M. A. Barnard	RL	K8-50
R. C. Bowman	WHC	H6-24
R. M. Carosino	RL	A4-52
C. E. Clark	RL	A5-15
D. B. Crossley	PNNL	P7-79
B. J. Day	PNNL	P7-28
R. X. Gonzalez	RL	R3-79
G. D. Hendricks	GSSC	B1-42
T. Y. Hosaka	PNNL	K7-98
D. C. Langstaff	RL	K8-50
D. K. Lutter	PNNL	P7-79
E. M. Mattlin	RL	A5-15
S. M. Price	WHC	H6-23
A. L. Prignano	WHC	H6-24
C. R. Richins	RL	K8-50
J. J. Wallace	Ecology	B5-18
P. J. Weaver	PNNL	P7-35
RCRA Files/JM	WHC	H6-23

ADMINISTRATIVE RECORD (Two Copies): 324 REC/HLV Closure Plan, S-3-4 [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files,  
P.O. Box 47600, Olympia, Washington 98504-7600

Please send comments on distribution list to D. K. Lutter (P7-79), (509) 376-5631.