

Meeting Minutes Transmittal

WESF
Project Managers Meeting
825 Jadwin/Room 244B
Hanford, Washington
December 4, 2003

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with content only and are not intended to imply agreement to any commitments.

Fredrick A. Bond
Project Manager, Ecology

Date: 3-18-04

R. Dylan Hill
Project Manager Representative, RL

Date: 3-18-04

Paul W. Mauer
Project Manager Representative, FH WMP

Date: 3-18-04

RECEIVED
APR 19 2004

EDMC

WESF Administrative Record	H6-08
RD Hildebrand	A6-38
FW Bond	B5-18
KA Conaway	B5-18
FM Simmons	S6-81
J Swenson	X4-01

**WESF PROJECT MEETING
825 Jadwin/Room 244B
Hanford, Washington
December 4, 2003**

10:00 a.m. to 10:30 a.m.

Agenda

- I. Approval of October 29, 2003 WESF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status
- III. Project Specific Issues
 - A. Cs/Sr project status
 - B. Part B Permit Application status
 - C. M-092-01 status
- IV. General Discussions
- V. Status of Actions
- VI. New Action Items
- VII. Next Project Managers Meeting

WESF PROJECT MEETING MINUTES

Project Managers Meeting
825 Jadwin/Room 244B
Hanford, Washington

December 4, 2003

- I. Approval of October 30, 2003 WESF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status (Fen Simmons FH)
 - Fen Simmons reported that the inner capsule movement test, which is an interim status requirement, was completed.
- III. Project Specific Issues
 - A. Cs/Sr project status
Lori Fritz (FH) reported that DOE has approved a reduced funding level for FY04 at 1.5 million dollars for the cesium/strontium project and \$700,000 for the following years. The intent is to begin startup for moving the capsules around 2007 - 2008, which is contingent upon funding. The technical team has been reconvened and its first order of business will be to prepare a schedule.
 - B. Part B Permit Application status
The parties will proceed with drafting of the Part B permit. The letter of intent (LOI) notifying the vendor of the design/fabrication contract order will be issued the week of 12/15/03. The draft Part B will be submitted to Ecology by early April 2004.
 - C. M-092-01 status
Fen Simmons stated that there was no change in status.
- IV. General Discussions
 - A. There were no topics for general discussion.
- V. Status of Actions (report attached)
 - A. Jeannette Hyatt proposed a change in the description of the action item status to include suspend, defer, and complete. After a brief discussion, the parties agreed to incorporate the new definitions. The suspended and deferred actions will still be listed at the bottom of the action item report.
 - B. 930 -- Funding has been identified for this project. Regarding the SEPA checklist, Fen Simmons will develop a schedule for the supplemental analysis for presentation to Ecology.
 - C. 933 -- It was agreed to defer this action until 2005.
 - D. 973 -- A meeting was scheduled with Ecology for January 15, 2004 to discuss the Part B permit options.

VI. New Action Items

A. No new actions.

VII. Next Project Managers Meeting

A. The next meeting was scheduled for January 22, 2004.

Environmental Request Information System

Task Status Report

Group by Facility

Filtered on: Status = Open; Category = PMM

OPEN TASKS

Task ID: 930 Task Lead: Simmons, Fen Develop concurrence on the SEPA checklist.
Waste Management Project/Waste Encapsulation Storage Facility POC: Simmons, Fen

Category: PMM
Open Date: 7/24/2003
Due Date:
Closed

Description Develop concurrence on the SEPA checklist.

Date	Status
12/4/2003	Funding has been identified for this project. Regarding the SEPA checklist, Fen Simmons will develop a schedule for the supplemental analysis for presentation to Ecology
10/29/2003	Activity will progress based on direction from RL.
10/2/2003	This action will remain on hold indefinitely because there is no current funding for the dry storage project.
8/28/2003	Paul Dunigan has indicated a SEPA checklist is not required for a Supplemental Analysis. A scoping meeting will be scheduled and Ecology will be invited to attend the scoping meeting which will include the cultural resources and ecological resources review.
7/24/2003	Action opened.

Task ID: 973 Task Lead: Simmons, Fen Coordinate discussions on Part B permit application options.
Waste Management Project/Waste Encapsulation Storage Facility POC: Simmons, Fen

Category: PMM
Open Date: 10/2/2003
Due Date:
Closed

Description Coordinate discussions on Part B permit application options.

Date	Status
12/4/2003	A meeting was scheduled with Ecology for January 15, 2004 to discuss the Part B permit options.
10/29/2003	RL has developed a second option that would make limited funding available through FY2006. The project would ramp up in FY2007 to complete the design and fabrication. This schedule will delay capsule movement start-up until FY 2009.
10/2/2003	Task opened.

DEFERRED TASKS

Task ID: 933 Task Lead: Simmons, Fen Provide updates on the M-092-01 milestone.
Waste Management Project/Waste Encapsulation Storage Facility POC: Simmons, Fen

Category: PMM
Open Date: 8/28/2003
Due Date:
Closed

Description Provide updates on the M-092-01 milestone.

Date	Status
12/4/2003	It was agreed to defer this action until 2005.
10/29/2003	The facility upgrades contained in the milestone may be needed if the capsule movement is delayed until 2009, so the milestone will remain open.
10/2/2003	Any information that allows expediting the schedule will be provided to Ecology before the January 2004
8/28/2003	Action opened.

