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Meeting Minutes Transmittal - Approved

**Unit Managers Meeting
303-K STORAGE FACILITY
FEDERAL BUILDING, RM 784-B
Richland, Washington**

**Meeting Held June 20, 1995
From 2:00 pm to 3:30 pm**

Via Video Teleconference

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Ellen Mattlin Date: 8/16/95
Ellen M. Mattlin, Unit Manager, RL

Not Present Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Scott E. McKinney Date: 8/10/95
Scott E. McKinney, Unit Manager, Washington State Department of Ecology

303-K Storage Facility, WHC Concurrence

Fred A. Ruck III Date: 8/15/95
Fred A. Ruck III, Contractor Representative, WHC

Ivan L. Metcalf Date: 8/23/95
Ivan L. Metcalf, Contractor Representative, WHC



Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items

Attachment 1

Unit Managers Meeting
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Agenda

1. Approval of Past UMM Minutes
2. Status Action Items
None
3. Status Closure Activities
- Status of Closure Plan Rev 2A
4. New Business
5. Set Next Meeting Date

Attachment 2

**Unit Managers Meeting
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Summary of Discussion and Commitments/Agreements

1. Approval of Past UMM Minutes

The November 22, 1994; December 13, 1994; January 18, 1995; March 6, 1995; and April 25, 1995 meeting minutes have been approved and issued. The February 1995 UMM was not held. The May 24 meeting minutes have not yet been reviewed or approved.

2. Status Action Items

None.

3. Status Closure Activities

- Status of Closure Plan Rev 2A

WHC (J. G. Adler) reported that the 303-K Storage Facility Closure Plan Rev. 2A has been turned over to the WHC technical editors for assembly. This revision is scheduled to go to Ecology on July 31, 1995.

Ecology (S. E. McKinney) stated that Ecology would probably send a letter that acknowledge receipt of the closure plan revision 2A and identifies that responsibility for the plan will be transferred from Ecology-Lacey to Ecology-Kennewick.

4. New Business

None

5. Set Next Meeting Date

The next Unit Managers Meeting has be tentatively scheduled for July 18, 1995.

Attachment 4

Unit Managers Meeting
303-K STORAGE FACILITY
FEDERAL BUILDING, RM 784-B
Richland, Washington

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Via Video Teleconference

Action Items

Action Item #

Description

None

Distribution:

J. G. Adler	WHC	H6-23
J. K. Bartz	GSSC	R3-82
R. M. Carosino	RL	A4-52
D. L. Duncan	EPA	HW-106 (Seattle)
M. R. Hahn	RL	R3-79
M. N. Jaraysi	Ecology	B5-18
A. B. Joy	RL	R3-79
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. E. McKinney	Ecology	Lacey
I. L. Metcalf	WHC	L6-26
S. M. Price	WHC	H6-23
J. A. Remaize	WHC	L6-26
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
RCRA File/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 303-K Storage Facility, S-3-1, [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files,
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101,
Record Center, Mail Stop HW-074

Please send comments on distribution list to Janell Scott (H6-23),
(509) 372-0562.