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Meeting Minutes

Unit Managers' Meeting
300 Area Solvent Evaporator
2440 Stevens Center, Room 2519
Richland, Washington

Meeting Held January 26, 1995
From 1:00 to 1:30 p.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers' Meeting.

Ellen Mattlin Date: 4-25-95
Ellen M. Mattlin, Unit Manager, RL

Not Present Date: _____
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

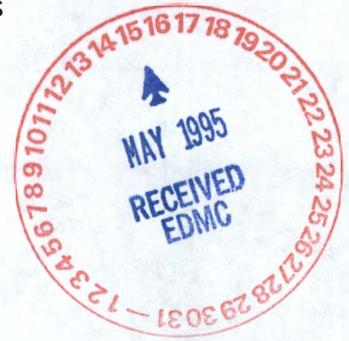
Robert E Cordts Date: 2 May 95
Robert E. Cordts, Unit Manager, Washington State Department of Ecology

300 Area Solvent Evaporator, WHC Concurrence

Fred A. Ruck, III Date: 3/6/95
Fred A. Ruck, III, Contractor Representative, WHC

Purpose: Discuss Permitting Process

- Meeting Minutes are attached. The minutes are comprised of the following:
- Attachment 1 - Agenda
 - Attachment 2 - Summary of Discussion and Commitments/Agreements
 - Attachment 3 - Attendance List
 - Attachment 4 - Action Items



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Attachment 1

**Unit Managers' Meeting
300 Area Solvent Evaporator
2440 Stevens Center, Room 2519
Richland, Washington**

**Meeting Held January 26, 1995
From 1:00 to 1:30 p.m.**

Agenda

1. Approval of Past UMM Minutes
2. Status Prior Action Items:
 - 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).
3. Status Closure Activities
 - Data evaluation reports status
 - PE certification status
4. New Business
5. Set Next Meeting Date

Attachment 2

**Unit Managers' Meeting
300 Area Solvent Evaporator
2440 Stevens Center, Room 2519
Richland, Washington**

**Meeting Held January 26, 1995
From 1:00 to 1:30 p.m.**

Summary of Discussion and Commitments/Agreements**1. Approval of Past UMM Minutes**

The UMM minutes for December 1994 were approved by the Ecology Unit Manager.

2. Status Prior Action Items:

- 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

A. L. Prignano (WHC) reported that the letter transmitting the procedure description is in the WHC sign-off process. WHC will then transmit the letter to RL for approval and submittal to Ecology. The procedure description has completed both WHC and RL review and, therefore, should go through the approval process rather quickly.

3. Status Closure Activities**- Data evaluation report status**

A. L. Prignano (WHC) reported that the concrete data evaluation report is currently undergoing RL review and it should be ready to transmit to Ecology in February. Along with the sonification procedure description, this will complete the submittal of all the information related to the 300 ASE closure.

- PE certification status

A. L. Prignano (WHC) reported that PE certification is underway. The PE has completed the review of the soil sampling and analyses effort and she sees no problems with it. The PE did come up with one comment on the concrete sampling. The closure plan states that one core of 1.3-inch diameter will be taken at each sampling site. However, in order to get enough sample for analyses, four cores, each of 4-inch diameter, were taken. More sample material was needed because the laboratories crush the concrete and discard the aggregate. The cores were co-located, taken right next to each other (or within inches). The coring was usually done in a square pattern; however, at one sample site the cores were taken in a straight line along a crack in the concrete. Pictures of the cored areas are available, but were not shown at the UMM.

The same method of collecting co-located cores is currently being used at the 304 Concretion Facility.

R. E. Cordts (Ecology) noted that he would check with the Ecology samplers and chemists to determine if this is of concern.

A. L. Prignano (WHC) requested a cc:mail or fax from Ecology stating any concerns or stating that there are no concerns. A copy would then be given to the PE (for documentation that everyone is aware of the issue) to allow her to continue certification.

4. New Business

No new business was discussed.

5. Set Next Meeting Date

The next meeting was set for February 28, 1995 as a videoconference.

Attachment 4

**Unit Managers' Meeting
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Richland, Washington**

**Meeting Held January 26, 1995
From 1:00 to 1:30 p.m.**

Action Items

Action Item #

Description

5-04-93:1

WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

OPEN

Distribution:

J. K. Bartz	MACTC	R3-82
R. M. Carosino	RL	A4-52
R. E. Cordts	Ecology	Lacey
D. L. Duncan	EPA	HW-106 (Seattle)
G. D. Hendricks	MACTC	B1-42
A. B. Joy	RL	A5-19
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
S. M. Price	WHC	H6-23
A. L. Prignano	WHC	H6-23
J. A. Remail	WHC	L6-18
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
J. J. Wallace	Ecology	B5-18
D. J. Watson	WHC	X0-41
J. L. Wright	WHC	L6-26
GHL/RCRA File	WHC	H6-23
Field File Custodian		H6-08

ADMINISTRATIVE RECORD: 300 Area Solvent Evaporator, T-3-1 [Care of EDMC,
WHC (H6-08)]

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Environmental Protection Agency Region 10, Seattle, Washington 98101,
Mail Stop HW-074 (Record Center)

Please send comments on distribution list to Andrea L. Prignano (H6-23),
509-376-1057.