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Meeting Minutes Transmittal

PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
337 Building, Mt. Rainier Room, 3rd Floor North
Richland, Washington

August 1, 1996
1:30 p.m. to 2:00 p.m.



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Maple A. Barnard Date: 9/5/96
Maple A. Barnard, Project Manager, RL

Jeanne J. Wallace Date: 9/5/96
Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

David B. Crossley PNNL Non-Operational Units, PNNL Concurrence
Date: 9-5-96
David B. Crossley, Contractor Representative, PNNL

Purpose: Discuss Closure Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items.

Attachment 1

PNNL NON-OPERATIONAL UNITS
 Project Managers Meeting
 337 Building, Mt. Rainier Room, 3rd Floor North
 Richland, Washington

August 1, 1996
 1:30 p.m. to 2:00 p.m.

Agenda

1. Approval of Past Project Managers Meeting Minutes (Ecology/DOE-RL/PNNL)
2. Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities, Form 3 (DOE-RL/PNNL)
3. Status of Procedural Closure Package for Biological Treatment Test Facilities (Ecology)
4. Status of Silver List Issues (DOE-RL/PNNL)
5. Path Forward for Procedural Closure of 324 Pilot Scale Plant and 332 Storage Facility (Ecology/DOE-RL/PNNL)
 - Certification
6. Status of Action Items (Ecology/DOE-RL/PNNL)
 - 01-11-96:1 Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace (Ecology) by January 31, 1996.
 ACTION: H.Tilden and D. Crossley (PNNL)
 CLOSED: Submitted with Meeting Minutes on 6-6-96,
 Refer to Attachment 6
 - 06-06-96:2 Review documentation regarding Ecology's 1989 approval for procedural closure of the 332 Storage Facility by the next PMM, August 1, 1996.
 ACTION: J. Wallace (Ecology)
 OPEN
 - 07-11-96:1 Notify J. Wallace (Ecology) to discuss the path forward and schedule status for 332 and 324 Sodium Removal Pilot Plant.
 ACTION: H. Tilden (PNNL)
7. General Discussion (Ecology/DOE-RL/PNNL)
8. New Action Items
9. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)
 - Next Meeting
 September 5, 1996
 337 Building, Mt. Rainier Room, 3rd Floor North
 Richland, Washington
 - Proposed Topics

Attachment 2

PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
337 Building, Mt. Rainier Room, 3rd Floor North
Richland, Washington

August 1, 1996
1:30 p.m. to 2:00 p.m.

Summary of Discussion and Commitments/Agreements

1. Approval of Past Project Managers Meeting Minutes

The July 11, 1996 Project Managers Meeting (PMM) minutes were approved.

2. Status of Procedural Closure Requests Review for the Thermal and Physical/Chemical Treatment Test Facilities, Form 3

H. Tilden (PNNL) stated that the revised Form 3s are being prepared with "closed" and the date stamped on them. The Form 3s will be transmitted to Ecology shortly.

3. Status of Procedural Closure Package for Biological Treatment Test Facilities

J. Wallace (Ecology) reported that R. Effland (Ecology) is preparing the public involvement focus sheet. H. Tilden (PNNL) will contact R. Effland (Ecology) to assist with preparation of the focus sheet.

4. Status of Silver List Issues

H. Tilden (PNNL) stated that the paperwork for two of the Silver List issues was provided to Ecology for sign-off, bringing the total number to 16 issues that have been closed or approved for closure. The intent is to close the remaining issues by September 30, 1996.

5. Path Forward for Procedural Closure of the 324 Pilot Scale Plant and 332 Storage Facility

• Certification

J. Wallace (Ecology) stated that G. Davis (Ecology) has been assigned the lead on the two procedural closures, and that G. Davis (Ecology) has reviewed the documentation which contained the certifications from 1989. J. Wallace (Ecology) requested a new certification letter to reflect current management responsibility. D. Lutter (PNNL) pointed out that it can be assumed that when new management takes over, they will stand

behind what is already in place. J. Wallace (Ecology) responded that Ecology cannot accept that because there is no way to enforce it.

DOE-RL/PNNL took an action to generate a new certification letter for procedural closure of the 324 Sodium Pilot Plant and the 332 Storage Facility covering the time period from the last certification (June 1989) to present. H. Tilden (PNNL) noted that G. Davis (Ecology) had requested additional information regarding the solution conditioning tank in the 324 Building. This information will be included with the new certification letter to Ecology. J. Wallace (Ecology) added that following the August 8, 1996 tour of the facility, any findings or questions resulting from the tour could be attached to the certification packet to Ecology.

G. Davis (Ecology) requested a copy of Part A Form 3 revisions 0 - 2 for the 324 Sodium Removal Pilot Plant. H. Tilden (PNNL) took an action to provide G. Davis (Ecology) copies of the revisions by August 7, 1996.

6. Status of Action Items

01-11-96:1 Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace (Ecology) by January 31, 1996.

ACTION: H. Tilden and D. Crossley (PNNL)

CLOSED: A draft schedule was submitted with the June 6, 1996 PMM minutes.

06-06-96:2 Review documentation regarding Ecology's 1989 approval for procedural closure of the 332 Storage Facility by the next PMM on 8-1-96.

ACTION: J. Wallace (Ecology)

CLOSED: The review was completed. G. Davis (Ecology) requested further information and new action items 2 and 3 resulted from that request.

07-11-96:1 Notify J. Wallace (Ecology) to discuss the path forward and schedule status for 332 and 324 Sodium Removal Pilot Plant.

ACTION: H. Tilden (PNNL)

CLOSED: A discussion was held. (Refer to item number 5.)

7. General Discussion

J. Wallace (Ecology) asked about the facilities slated for transition October 1, 1996. H. Tilden (PNNL) responded that the WHC/PNNL transition team has been notified that the Thermal, Physical/Chemical and Biological Facilities will be completely closed out prior to transition of the facilities to the new contractor on October 1, 1996. H. Tilden (PNNL) added that the 324 Sodium Removal Pilot Plant Facility may not be closed out by October 1, 1996, and a transfer of the Part A

Permit Application may be necessary; however, budget and schedule are now available, and it would simplify transition to close out the facility, if possible.

H. Tilden (PNNL) stated that the 332 Facility will not transition, and will continue to be used by the laboratory.

8. New Action Items

08-01-96:1 Schedule a meeting with R. Effland (Ecology) to complete the focus sheet for the Biological Treatment Test Facility by next week, 8-9-96.

ACTION: H. Tilden (PNNL)

08-01-96:2 Revise the certification package for the 324 Sodium Pilot Plant and the 332 Storage Facility, and enclose information on the solution conditioning tank.

ACTION: D. Crossley (PNNL)

08-01-96:3 Provide G. Davis (Ecology) copies of the Part A Form 3 Permit Application revisions 0, 1 and 2 for the 324 Sodium Removal Pilot Plant.

ACTION: H. Tilden (PNNL)

08-01-96:4 Provide G. Davis (Ecology) information on the Plasma Arc Project located in 324, Room 146.

ACTION: B. Day (PNNL)

9. Next Project Managers Meeting

- September 5, 1996
337 Building, Mt. Rainier Room, 3rd Floor North
Richland, Washington
- Proposed Topics
Proposed topics may be submitted to D. Lutter (PNNL).

Attachment 4

PNNL NON-OPERATIONAL UNITS
 Project Managers Meeting
 337 Building, Mt. Rainier Room, 3rd Floor North
 Richland, Washington

August 1, 1996
 1:30 p.m. to 2:00 p.m.

Action Items

<u>Action Item #</u>	<u>Description</u>
01-11-96:1	Prepare DRAFT schedule for procedural closure of 324 Pilot Scale Plant and 332 Storage Facility and give to J. Wallace (Ecology) by January 31, 1996. ACTION: H. Tilden and D. Crossley (PNNL) CLOSED: A draft schedule was submitted with the June 6, 1996 PMM minutes.
06-06-96:2	Review documentation regarding Ecology's 1989 approval for procedural closure of the 332 Storage Facility by the next PMM on 8-1-96. ACTION: J. Wallace (Ecology) CLOSED: The review was completed. G. Davis (Ecology) requested further information and new action items 2 and 3 resulted from that request.
07-11-96:1	Notify J. Wallace (Ecology) to discuss the path forward and schedule status for 332 and 324 Sodium Removal Pilot Plant. ACTION: H. Tilden (PNNL) CLOSED: A discussion was held. (Refer to item number 5.)
08-01-96:1	Schedule a meeting with R. Effland (Ecology) to complete the focus sheet for the Biological Treatment Test Facility by next week, 8-9-96. ACTION: H. Tilden (PNNL)
08-01-96:2	Revise the certification package for the 324 Sodium Pilot Plant and the 332 Storage Facility, and enclose information on the solution conditioning tank. ACTION: D. Crossley (PNNL)
08-01-96:3	Provide G. Davis (Ecology) copies of the Part A Form 3 Permit Application revisions 0, 1 and 2 for the 324 Sodium Removal Pilot Plant. ACTION: H. Tilden (PNNL)

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08-01-96:4

Provide G. Davis (Ecology) information on the Plasma Arc
Project located in 324, Room 146.
ACTION: B. Day (PNNL)

Distribution:

M. A. Barnard	RL	K8-50
R. C. Bowman	WHC	H6-24
R. M. Carosino	RL	A4-52
C. E. Clark	RL	A5-15
D. B. Crossley	PNNL	P7-79
B. J. Day	PNNL	P7-28
R. M. Effland	Ecology	B5-18
G. D. Hendricks	GSSC	B1-42
M. F. Jarvis	RL	K8-50
D. C. Langstaff	RL	K8-50
D. K. Lutter	PNNL	P7-79
E. M. Mattlin	RL	A5-15
N. M. Menard	WHC	H6-24
S. M. Price	WHC	H6-23
J. J. Wallace	Ecology	B5-18
P. J. Weaver	PNNL	P7-35
RCRA Files/JM	WHC	H6-23

ADMINISTRATIVE RECORD (Two Copies): PNNL Non-Operational Units, T-X-1, T-X-2, and T-X-3 [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Please send comments on distribution list to D. K. Lutter (P7-79), (509) 376-5631.