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(0068039H)

Meeting Minutes Transmittal

M-091 MILESTONE PROJECT MANAGERS MEETING
2420 Stevens Center, Conference Room 126
Richland, Washington

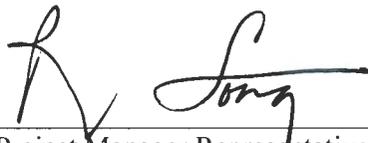
August 24, 2017

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.



Project Manager Representative, Ecology

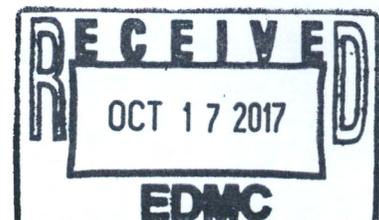
Date: 10/12/17



Project Manager Representative, RL

Date: 10-2-2017

Administrative Record H6-08



**M-091 MILESTONE
PROJECT MANAGERS MEETING MINUTES
2420 Stevens Center, Conference Room 126
Richland, Washington**

August 24, 2017

- I. The July 6, 2017 M-091 Project Managers Meeting (PMM) minutes were submitted to the Administrative Record (AR).
- II. Status Report
 - A. Mitch Marrott (CHPRC) provided the milestone status (see handout). Mr. Marrott stated that the **M-091-03** annual project management plan (PMP) was submitted to Ecology on June 27, 2017, and Ecology submitted comments on the PMP on August 15, 2017. Mr. Marrott reported that **M-091-47D** was completed 14 months ahead of schedule to repackage 280 cubic meters of TRUM waste. Mr. Marrott stated that a draft TPA milestone change control form associated with milestone **M-091-52** is on schedule to be submitted to Ecology by September 30, 2017. Mr. Marrott noted that the remaining milestones are on schedule.
- III. Status of Previous Agreements and Commitments
 - A. There were no previous agreements and commitments to discuss.
- IV. New Agreements and Commitments
 - A. There were no new agreements and commitments identified.
- V. Near Term Schedules and Ongoing Activities (Milestones)
 - A. Stephanie Johansen (CHPRC) stated that near term schedules and ongoing activities were reviewed under the milestone status report.
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
 - A. There were no approved changes to discuss.
- VII. General Discussion
 - A. Discuss Format of Actions Table

Ms. Johansen stated that a concern was raised about the format of the action item table. Ms. Johansen suggested revising the action item table to eliminate any confusion with tracking the status of an action. Dave DeRosa (GSSC – DOE-RL) pointed to the action under M-091-51, and noted that the milestone had been completed. Mr. DeRosa suggested moving the actions under the M-091-51 action item to the milestone they are associated with, which is M-091-49A. Kelly Elsethagen (Ecology) agreed that the title for the M-091-51 action could be changed to M-091-49A, but the information has not been provided to Ecology and the action should be left open. Ms. Johansen suggested combining the information under M-091-51 and moving it to M-091-49A, and Ms. Elsethagen agreed.

Ms. Elsethagen stated that a meeting is scheduled next week (8/30/17) with Mr. Farabee (RL) to discuss M-091-52. Robert Long (RL) pointed out that most of Mr. Farabee's time has been focused on the PUREX tunnel issue, and requested that Mr. DeRosa ensure the meeting is still on everyone's schedule. Ms. Johansen suggested combining the information under M-091-52 and revising the action item. Ms. Elsethagen agreed with the suggestion.

B. Verify Ecology Primary and Alternative Representatives

Ms. Johansen requested an update from Ecology on the representatives who review the PMM minutes for M-091. Ms. Elsethagen responded that she is the primary representative, and Ed Soto (Ecology) is the secondary representative.

VIII. Actions

A. See Actions Table below

IX. Documents for Submittal to the Administrative Record

A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for October 26, 2017.

Actions Table

Milestone	Description	Open / Closed	Date	Status
<p>M-091-51 M-091-49A</p>	<p>Mr. Farabee (RL) to provide Mr. Eberlein (Ecology) the path forward for retrieval for the waste sites in the 218-W-3A landfill.</p>	<p>Open</p>	2/23/17	Action Established
			4/27/17	Mr. Farabee to follow up at the next PMM regarding a path forward for retrieval for the waste sites in 218-W-3A.
			7/6/17	RL will have an internal discussion and develop a list of candidates, and then follow up with Ecology (See discussion from 7/6/17 minutes).
			8/24/17	This action has been corrected to M-091-49A and remains open. Ms. Elsethagen (Ecology) will replace Mr. Eberlein.
<p>M-091-52</p>	<p>Mr. Farabee (RL) to update Mr. Eberlein (Ecology) regarding plans for the target milestone for M-091-52</p>	<p>Open</p>	2/23/17	Action Established
			4/27/17	A target date of 6/15/17 was identified for Mr. Farabee to provide a briefing to Mr. Eberlein on the current status of M-091-52. Mr. Farabee stated that the target milestone document is in progress. A copy of the document that outlines all of the M-091 activities through 2030 will be sent to Ecology. Mr. Farabee noted that the activities in the document were agreed to in discussions with John Price (Ecology).
			7/6/17	Due to emergent higher priority issues, the briefing was not held on 6/15/17. The briefing on the progress towards the M-091-52 status will be rescheduled before 8/1/17.
			8/24/17	This action remains open. Mr. Price (Ecology) to replace Mr. Eberlein.

M-091 PMM Status Summary – August 21, 2017

Milestone	Due Date(s)	Status Summary	Comments
M-091-00: Complete treatment of MLLW and TRUM waste.	TBD		<ul style="list-style-type: none"> Dates to be established pursuant to M-091-44T.
M-091-03: Submit TRUM waste/MLLW PMP	Revision due annually by 06/30.	On Schedule	<ul style="list-style-type: none"> 2017 report submitted to Ecology on 6/27/2017 Ecology comments received on 8/15/2017
M-091-44T: Submit a change request to establish a schedule for shipping M-091 TRUM waste offsite	09/30/20	On Schedule	
M-091-47: Certify TRUM waste and Dispose MLLW	<p align="center">M-091-47C Certify/Treat 280 m³ 09/30/17</p> <p align="center">M-091-47D Certify/Treat 280 m³ and Submit Change Request establishing the next two interim milestones 09/30/18</p>	<p align="center">Complete</p> <p align="center">Complete</p>	<ul style="list-style-type: none"> M-091-47C: 280 m³ repacked as of 11/3/2016 M-091-47D: 280 m³ repacked as of 8/8/2017. <ul style="list-style-type: none"> 8/8/17 Received the size reduced and repackaged TRUM waste from FRP shipment TC159 to meet this objective 14-Months ahead of schedule
M-091-48: Complete shipping M-091 TRUM waste offsite	09/30/30	On Schedule	
M-091-49A: Submit a change request to establish a schedule for achieving schedule for RSW	09/30/20	On Schedule	

Milestone	Due Date(s)	Status Summary	Comments
M-091-49: Complete retrieval and designation of RSW	09/30/28	On Schedule	<ul style="list-style-type: none"> No substrate sampling and analysis was performed – as of July 2017
M-091-51: Submit engineering alternatives study for acquisition of new capabilities to complete the milestone series	09/30/16	FY 2016 Completed	<ul style="list-style-type: none"> Submitted to Ecology on 9/28/2016. Ecology has provided comments.
M-091-52: Submit a change request with target dates for acquisition of new capabilities to complete the milestone series	09/30/17	On Schedule	<ul style="list-style-type: none"> A Draft TPA Milestone Change Control Form and its supporting documents have been prepared and will be provided to DOE by 9/1/17 for transmittal to Ecology by 9/30/17.
M-091-53: Submit a change request replacing the M-091-52 target dates with annual milestones for acquisition of new capabilities to complete the milestone series	09/30/18	On Schedule	

**M-091 Milestone Project Managers Meeting
2420 Stevens Center, CR-126
Richland, Washington**

August 24, 2017

ATTENDANCE LIST

Name	Organization	Phone Number
1. Sandy Shore	CHPRC	373-9709
2. Stephanie Johnson	CHPRC	373-1031
3. Mitch Marrott	CHPRC	373-7351
4. David DeLosa	DOE-RL- gssc	376-7922
5. John Temple	ECY	372-7940
6. Ed Soto	Ecology	372-7933
7. Kelly Elsethagen	Ecology	372-7923
8. Bob Long	DOE-RL	376-7754
9. Kathy Knox	Court reporter	946-5535
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M-091 MILESTONE PROJECT MANAGERS MEETING

2420 Stevens Center, CR-126
Richland, Washington

August 24, 2017
9:30 A. M. to 10:00 A. M.

AGENDA

- I. The July 6, 2017 M-091 Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR).
- II. Status Report
- III. Status of Previous Agreements and Commitments
- IV. New Agreements and Commitments
- V. Near Term Schedules and Ongoing Activities (Milestones)
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- VII. General Discussion
 - A. Discuss format of Actions Table
 - B. Verify Ecology primary and alternative representatives
- VIII. Actions

Milestone	Description of Action	Status	Date
M-091-51	Mr. Farabee to provide Mr. Eberlein the path forward for the waste sites in 218-W-3A landfill, and the decision process if the waste sites will not be retrieved.	Open	2/23/17
	Mr. Farabee to follow up at the next PMM regarding a path forward for the waste sites in 218-W-3A.	Open	4/27/17
	RL will have an internal discussion and develop a list of candidates, and then follow up with Ecology (See discussion from 7/6/17 minutes).	Open	7/6/17
M-091-52	Mr. Farabee to update Mr. Eberlein regarding plans for M-091-52	Open	2/23/17
	A target date of 6/15/17 was identified for Mr. Farabee to provide a briefing to Mr. Eberlein on the current status of M-091-52. Mr. Farabee stated that the target milestone document is in progress. A copy of the document that outlines all of the M-091 activities through 2030 will be sent to Ecology. Mr. Farabee noted that the activities in the document were agreed to in discussions with John Price (Ecology).	Open	4/27/17
	Due to emergent higher priority issues, the briefing was not held on 6/15/17. The briefing on the progress towards the M-091-52 status will be rescheduled before 8/1/17.	Open	7/6/17

- IX. Documents for Submittal to the Administrative Record
- X. Next Project Managers Meeting